

# Chancellor's Weekend Memo



August 29-September 4, 2020 Weekend Memo 1257



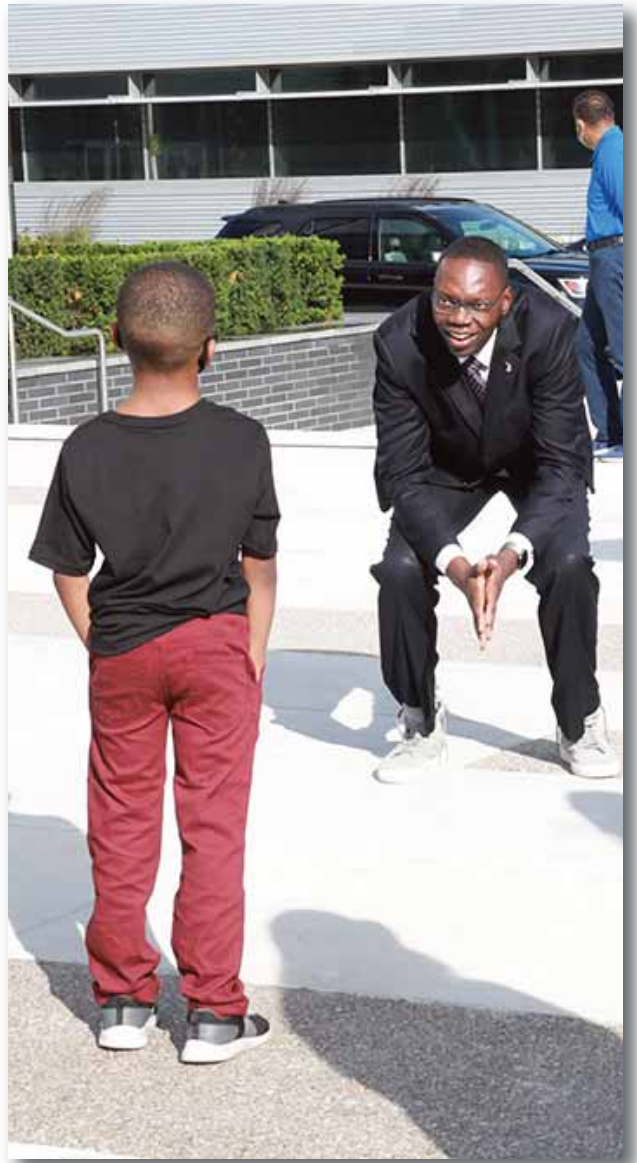
**Garlin Gilchrist II, Lt. Governor of Michigan  
Visits the Cool Kids Code Summer Camp  
and Tours the Curtis L. Ivery  
Health and Wellness Education Center**



Lt. Governor  
Garlin Gilchrist II



# Cool Kids Code Summer Camp Continued...



# Cool Kids Code Summer Camp Continued...





Dr. Ivery met with members of his executive team.



## District **Police Authority**

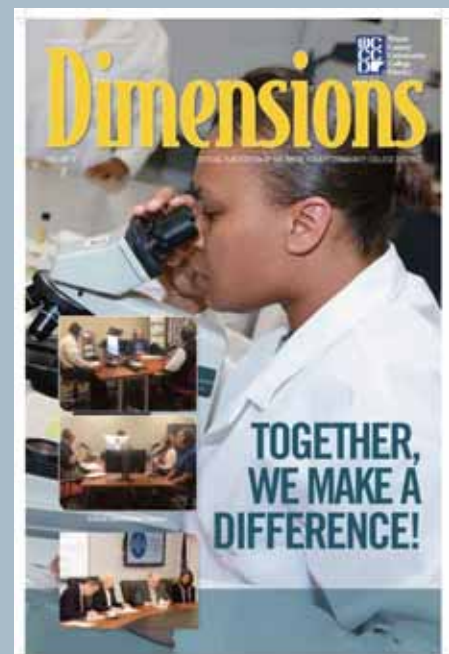
### Professional Development

Members of the District Police Authority participated in 40 hours of firearms proficiency training to satisfy the Michigan Commission on Law Enforcement Standards (MCOLES).



## Hot Off the Press!

[http://www.wcccd.edu/news/pdfs/Dimensions/Dimensions\\_Fall2020.pdf](http://www.wcccd.edu/news/pdfs/Dimensions/Dimensions_Fall2020.pdf)



# Mask Up! WCCCD Style!



One Vision, One District, One College



## Utility Lineman Bootcamp Program

The team visited the outdoor classroom Site to discuss the Utility Lineman Bootcamp Program.



## CDL Class A Cohort Virtual Orientation

CDL Coordinator Bernard Andrews provided students an overview of the training and the Michigan CDL-A Driver's Manual.



## Talent and Economic Development Grant Development



TED team members hosted a conference call with Matrix Human Services to discuss a potential collaboration on a workforce training grant.

## Partnership Opportunities



Michigan Minority Supplier Development Council



MINORITY BUSINESS DEVELOPMENT AGENCY  
U.S. DEPARTMENT OF COMMERCE

Staff participated in the virtual MMPC 2020 Career Fair and Workforce Development Day hosted by TED partner the Michigan Minority Supplier Development Council.



## SMART Program Meeting

(Scholars Motivated to Advocate and Realize Their Talents)



The leadership team continues to work directly with the Website Committee to ensure students and faculty have access to important information as we begin the 2020 Fall Semester. Recent updates include the addition of a web slide and designated button to access Blackboard directly from the college's homepage.



The WCCCD Website Committee is conducting its 2020 Bi-Annual Website Review. During this review, the committee works with vice chancellors, campus presidents and division heads District-wide to ensure website content is current.



## August 2020 Analytics

- Number of website updates completed: 55
- Page views – 490,189
- User – 64,613
- Returning Visitors – 34.9%
- New Visitors – 65.1%
- Average Session – 3:40 Minutes
- The website had visitors from 97 different countries.

### Top 10 Most Viewed Pages

- Homepage
- Distance Learning
- Faculty and Staff Resources
- Student Email
- Academic Programs
- Downriver Campus
- Northwest Campus
- Student Services
- Financial Aid
- School of Continuing Education

## Tech Tips: How to boost your Wi-Fi Speed

Place your router in an open spot ~ Use current Wi-Fi technologies ~  
Limit devices and optimize settings ~ Update to Wi-Fi6

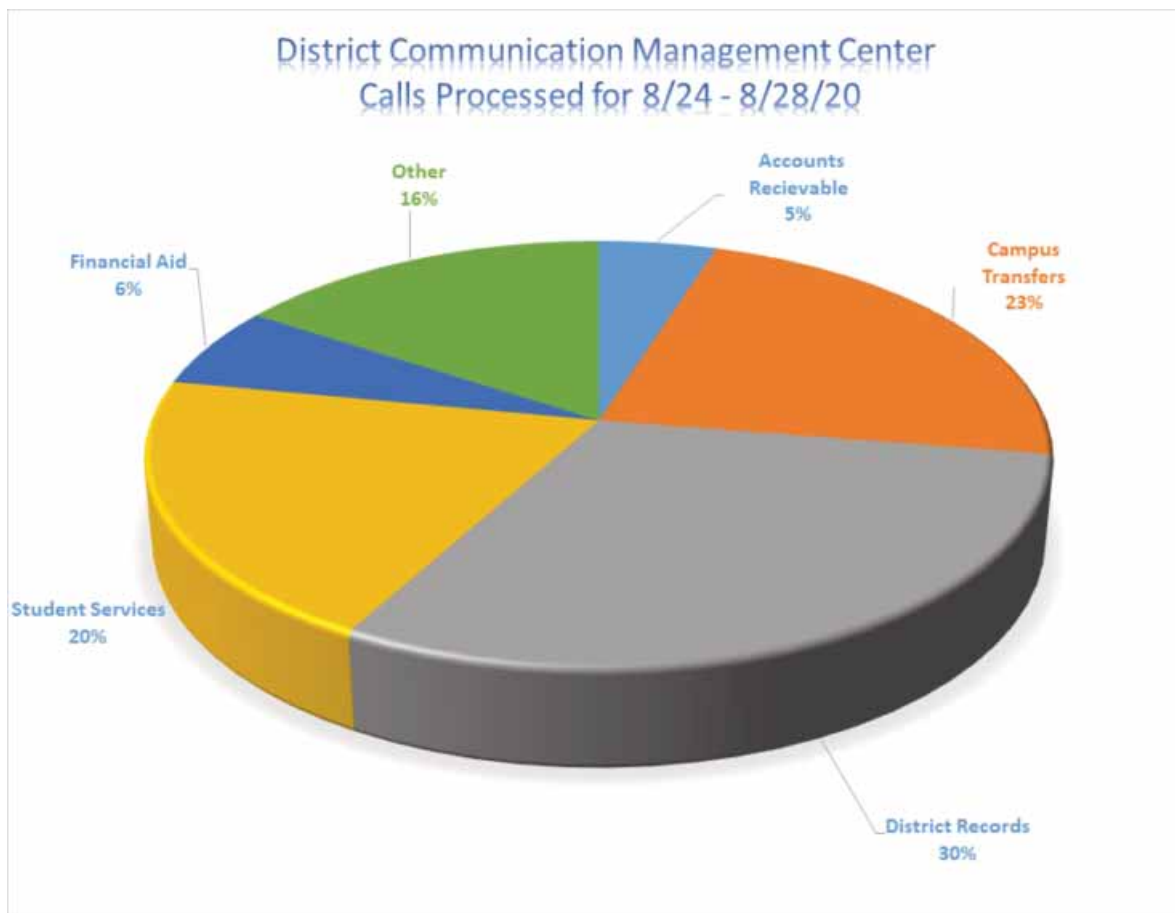
<https://www.intel.com/content/www/us/en/tech-tips-and-tricks/how-to-increase-wifi-speed.html>



# District Communication Management Center



The District Communication Management Center staff assists and disburses incoming calls District-wide. This graph represents a breakdown of how each call was processed.



# Division of Human Resources



## HR Compliance: Payroll Audit

In preparation for the employee payroll audit, the Division of Human Resources, in collaboration with the Division of Administration and Finance, met to outline and discuss the payroll audit for the Fall 2020 period. The audit is an effective assessment tool which enables the District to verify and updates employee and their payroll records. The HR team will be reviewing and verifying all assignments, qualifications seniority, credentials, location and approvals.

The main focus on activities during the audit includes but not limited to:

- ❖ Verification of employment status
- ❖ Beneficiary verification
- ❖ Income tax deduction
- ❖ Employee contribution and deduction
- ❖ Personnel information verification





## New Day, New Way Initiative

We are grateful for the extraordinary customer service provided by our “New Day, New Way” team. They are going above and beyond to help students and faculty have a successful start to the Fall 2020 semester.





# Division of Student Services

## Division of Student Services Functions



The Division of Student Services works to assist all students in achieving their academic and learning goals by being available during all points of a student's educational journey. Seven functions of the Division include:

- Admissions/registration/records
- Academic advising
- Financial aid
- Orientation
- Recruitment and retention (enrollment services)
- Student activities (extracurricular and student government)
- Transfer (articulation)

## Guided Pathways

Staff from the Division of Student Services were hands-on at each campus ensuring students were able to sit down with an advisor to select their program of study and develop an academic plan, understand what's needed to complete their credentials and receive guidance and support. These are examples of the criteria in Pillars I, II and III of Guided Pathways.





# Division of Student Services

## Fall 2020 Dual Enrollment Recruitment and Outreach



## Considine



Staff met with Francine Montgomery, Director, onsite at Considine Little Rock Family Life Center discussing plans for GED students.



# Division of Student Services

## Student Support Services



In keeping with “safe distance” guidelines, staff met with a student via ZOOM to discuss accommodations for disability support services.



As more and more military personnel transition to civilian life, education is an important part of their growth. WCCCD continues to assist in a smooth transition.

## Scholarships



The WCCCD Scholarship Committee reviewed student inquiries for 2020-21.

## International Students



The team met to finalize the number of new and transferred international student applications for accuracy and compliance based on WCCCD requirements.



# Division of Student Services

## Career Planning and Placement

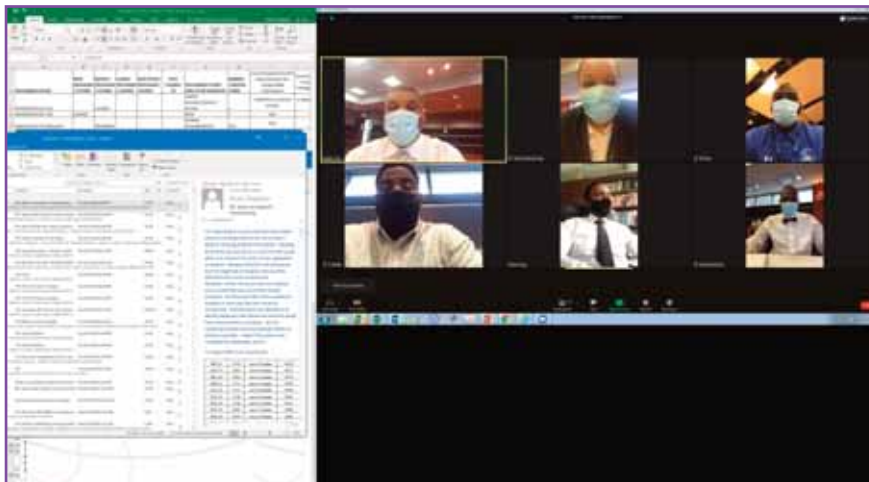


Staff met to discuss the Weekly Processing Report Summation template. The focus of the meeting was to ensure that the Adult Education staff provides accurate data regarding the primary functions performed in the Division of Student Services.

## Student Activities



Kelly Springer and Artan Walker held a Phi Theta Kappa officer training session with the newly elected officers.



Wildcats coaching staff is gearing up for another exciting season. Coaches are anticipating several new rule changes and incorporating new protocols in keeping our student athletes safe and competing on a very high level..... *Go Wildcats!*

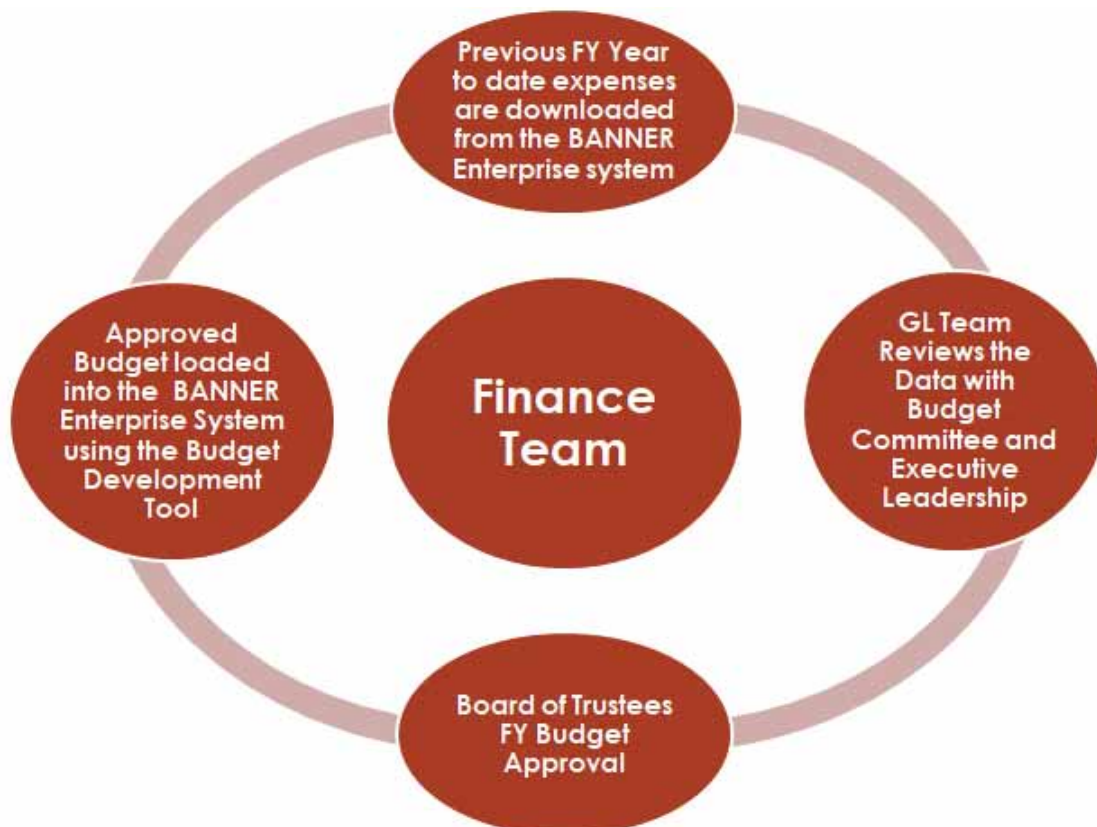


## Division of Administration and Finance

### New Fiscal Year Budget Load Process Using the BANNER Budget Development Tool

Budget development at WCCCD is a strategic process, to ensure the alignment of resource allocation to the strategic goals and mission of the District – which is particularly more vital in a multi-campus community college District.

The District’s fiscal year begins July 1 and ends June 30 and in accordance with Michigan State laws the budget is submitted for Board approval prior to the commencement of the new fiscal year. The Division of Administration and Finance oversees the entire process – establishes a budget schedule, gathers data from campuses, prepares and reviews the budget, submits it for approval to the Board, posts it online as per the District’s Accountability and Transparency Initiatives and continuously evaluates the budget.





# Division of Educational Affairs



## SimBaby Gets a Facelift!

SimBaby received new abdominal and face skins, as well as a once over for his hardware and software updates. This keeps our pediatric simulator running smoothly for our students.



## Annual Checkup for the SimMan!

SimMan 3G received his annual scheduled preventative maintenance by a Laerdal certified technician. This is an over 100 point inspection that is done annually to ensure there are no issues. Several of his skins, some connections inside, and other accessories were replaced. He also received his updated software requirements.



## Pediatric Nursing Students

The NUR214 pediatric nursing students participated in a Respiratory Syncytial Virus (RSV) infection scenario that mimicked a real crisis that could occur in a pediatric area of a hospital.

# Health Science Center



**Practical Nursing  
Class Exams**



**Practical Nursing  
Class Meeting**

**Practical Nursing  
Informational Meeting**



## The Voice of Faculty Excellence



As the Vice Chancellor of the Division of Educational Affairs and my enduring commitment to the faculty and their learning environments, it is my pleasure to present to you “The Voice of Faculty Excellence.” This segment will appear weekly and will showcase one or two of our faculty leaders. I hope you will enjoy reading and learning about our great academic team and the talent they bring to WCCCD and our students. ~ Dr. David Beaumont



### Dr. Thomas Howard III

*“Knowledge expands the way we live.”*

Dr. Thomas Howard III has been teaching at WCCCD for more than 18 years. He is an instructor in the English department. Dr. Howard earned a Bachelor Degree in Mass Communication from Southern University in Baton Rouge, LA, and a Master of Arts in Teaching at Oakland University, where he continued his education earning a Doctorate of Philosophy in Reading and Language Arts. Dr. Howard teaches in our Learning Community Program, participates in the Distance Learning Taskforce and attends the Achieve the Dream conference to continue his growth in education. He has received several awards for his commitment to teaching including the WCCCD Outstanding Instructor Award, the NISOD Excellence Award, and the John and Suanne Roueche Excellence Award.

Dr. Howard believes two of the most important elements to be a successful college student are reading and writing. Reading helps students gain knowledge and writing helps students express their understanding of the knowledge. Learning to master these two elements opens up a world of endless possibilities. Reading and writing helps both our society and individuals improve and grow, as well as providing college students the opportunity to gain knowledge. Dr. Howard states, “College students then use their knowledge to become productive citizens in society. By becoming a knowledgeable citizen, society rewards these citizens with an improved lifestyle. By society gaining knowledgeable citizens in every field of human endeavor, we grow closer to becoming a better civilization. Simply put, knowledge expands the way we live.”

When not teaching, Dr. Howard enjoys his hobby of operating an online radio station, traveling with his wife, and watching reality TV shows. He is also a mentor to high school-age young men in Kappa Alpha Psi Fraternity, Inc.'s Guide Right/Kappa League Leadership Development Program.



# Division of Educational Affairs

## Faculty Outreach

Oneka Samet leads the faculty outreach effort for the Fall semester to support teaching and learning in the Faculty's transition to remote instruction. Faculty are submitting Student Tracking Information forms on a weekly basis as they are monitoring student participation in their Fall 2020 classes. Staff are planning faculty information sessions and training opportunities to include Open Educational Resources and Digital Textbook Software.

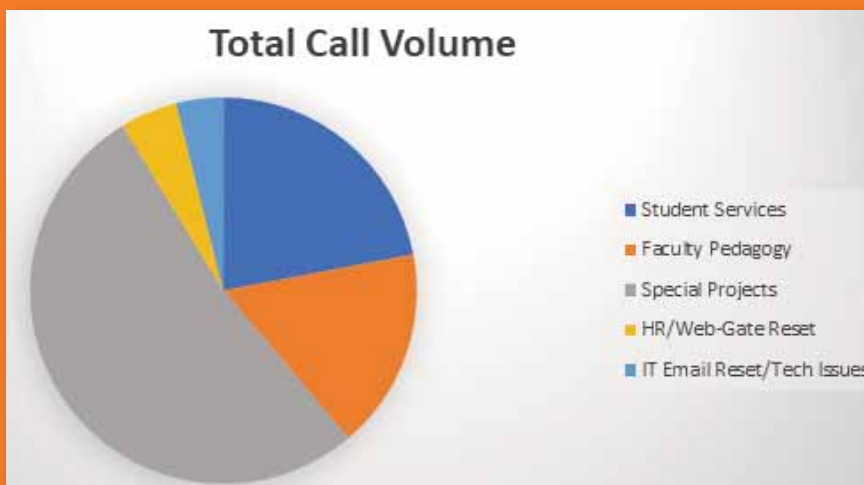


## Preparing for the Spring 2021 Semester

Even while we are still in the early weeks of the Fall 2020 semester, the Educational Affairs team has begun some initial planning for the Spring 2021 semester. Key to planning will be:

- A constructive look at what went well in the last few pandemic challenged semesters
- Course Learning Outcomes (opportunities and growing areas)
- Faculty engagement and virtual classroom innovation
- Enrollment data and the timing of enrollment gains in the past two semesters
- Technology use and infrastructure as well as room for improvement
- Continual deployment of best practices in data use

## Command Center Phone Activities Month of August 2020





# Division of Educational Affairs



## What's New in the LRCs! Kanopy: new streaming video service

The streaming service allows faculty to show more than 23,000 educational and thought-provoking films inside of their Blackboard course. For more information about this new service, contact Dean Stephanie Coffey at [scoffer1@wcccd.edu](mailto:scoffer1@wcccd.edu).



"When one cannot teach in a classroom, one improvises a given room to use for a class."

~Dr. Nancy Vieira Sterniak

## Upcoming Learning Resource Centers Workshops

September 2020

### Learning Resources and Tools for Faculty Workshops

This workshop will provide information about how to use specialized resources for discipline and/or program areas, Use WCCCD electronic library remotely and understand all LRC faculty services.

September 10, 2020 3:00 p.m.  
Faculty focus: All disciplines

September 22, 2020 10:00 a.m.  
Faculty focus: English/ Speech

To register for a session, send an email to Stephanie Coffey at [scoffer1@wcccd.edu](mailto:scoffer1@wcccd.edu).

### Workshops for Student Success

The Student Success Workshops are designed to introduce students with skills to assist with academic-related assignments.

September 16, 2020 2:00 p.m.  
Open Orientation

September 17, 2020 2:00 p.m.  
Getting to Know the LRCs

September 21, 2020 10:00 a.m.  
Tips for Better Searching

September 29, 2020 10:30 a.m.  
Writing A+ Research Paper

To register for a session, send an email to [lrhelp@wcccd.edu](mailto:lrhelp@wcccd.edu).

\*\*\*All LRC Workshops are virtual sessions\*\*\*



## Software EDemo

Members of the Division of Information Technology (IT), VDI, Security, and Software Asset Management teams attended a demonstration of high-end security protection for higher education institutions, offered by industry leaders in security. Collaboration among the teams, industry professionals, and partners continues, as IT is committed to providing the most recent assured protection during a time of heightened security concerns, especially with many employees and students learning and working from home.

## Banner 9 Upgrade Status Meeting

The Banner 9 Upgrade Implementation team conducted a project status update and imminent agendas of the following:

- ❖ Single Sign-On
- ❖ Microsoft Office 365 Integration



## Campus Support

The Division of Information Technology’s Campus Technical Support and Virtual Desktop Infrastructure (VDI) teams met this week for a roundtable discussion to share experiences thus far in the new hybrid learning environment districtwide. Additional topics included:

- ❖ Classroom Technology
- ❖ Health Science Center Smart Technology Upgrade Project
- ❖ Staff Computer Upgrade Project





# Michigan Institute for Public Safety Education

## FBI SWAT Selection Try-outs

The Michigan Institute for Public Safety Education (MIPSE) hosted the FBI for SWAT selection process and interviews to be eligible to be a team.



## Emergency Response Incident Command Training

MIPSE hosted BASF for an Initial 40- hour Tech Level Hazwoper Class and Hazwoper Refresher with Emergency Response Incident Command Training.



## Continuing Education Webpage

The School of Continuing Education met to discuss updates and revisions for the CE Website page. Discussions were centered around best practices, user friendly options, and accessibility.



## The WCCCD Website Redesign Kick-Off!

A kick-off meeting was held with Stamats, the website design vendor, and Ingeniux, the provider of the content management system, to discuss next steps and project timelines.





# DIVERSITY & INCLUSION

## Virtual Intercultural Conversations



Dr. Fidelis D'Cunha launched the celebration of National Hispanic American Heritage Month. Students from two classes participated.



Professor Reny Thomas presented on the United Nations International Day against Nuclear Tests and its tragic consequences.



DR. RANDALL MILLER  
SHARES LEADERSHIP  
THOUGHTS WITH  
EXECUTIVE TEAM

## The One Thing You Can Control Now: Yourself

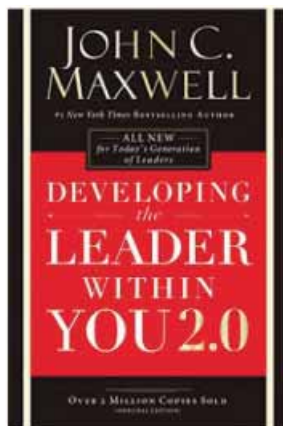


We are all living with the many uncertainties in life that arise from the pandemic, and we know that, under stress, our brain works overtime to regulate our emotions, attention, and behavior. The length of the quarantine, whether we or our family members will get sick, and when there will be a cure are all unknowns.

There are, however, many things we can control: how we spend our time and with whom, how you care for yourself and your family, how you spend your money, what information you consume, what you eat, and how well you follow safety precautions.

“Self-control- the ability to manage your thoughts, feelings and actions to achieve a goal- is a necessary skill to master in the COVID-19 era. You can’t overcome a challenge-big or small-without being disciplined. The Ancient Greeks had a word for the lack of self-control: Akrasia-acting against one’s better judgment because of a weakness of will. It’s what happens when we succumb to temptation that feels good in the moment, rather than doing something that would be good for us in the long run,” states Elizabeth Bernstein, in “The One Thing You Can Control Now: Yourself,” *Wall Street Journal*, August 26, 2020.

As we look at the things we can control, it is important to establish priorities to enhance our lives and to improve our ability to lead others. John Maxwell speaks about priority pressures in his book, *Developing the Leader Within You 2.0*, where he lays out principles to help us order our priorities among many good choices. He also offers specific advice on how we can improve self-awareness and grow our emotional intelligence (EQ), which will aid self-control in challenging times.



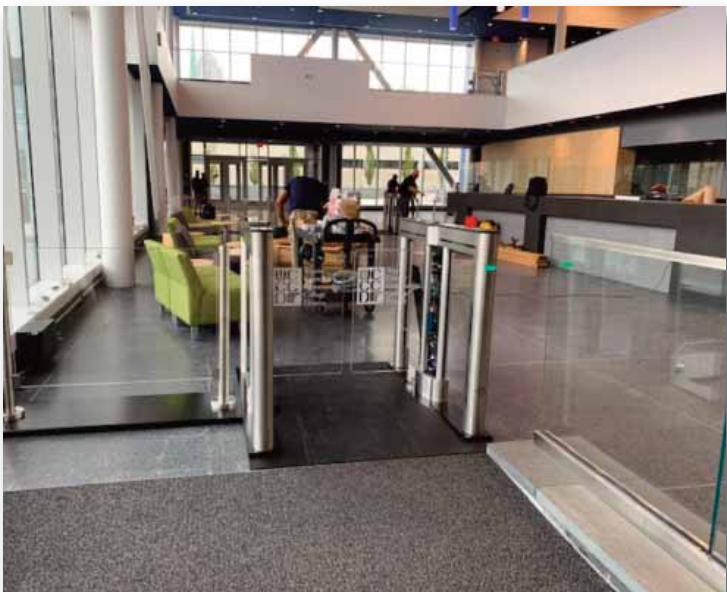
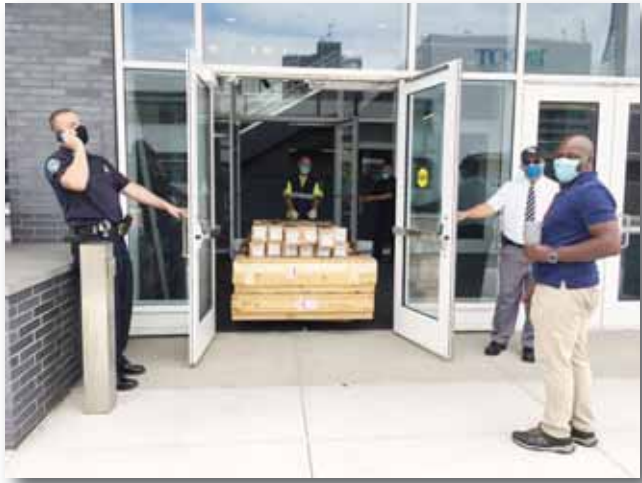
### Recommended Book

Developing the Leader Within You 2.0  
written by John Maxwell

The chancellor participated via Zoom with other senior college leaders in Dr. Randall Miller's leadership class, which is reviewing John Maxwell's book, *Developing the Leader Within You 2.0*.

# Curtis L. Ivery Health and Wellness Center

## Turnstiles have been Installed!



# Downriver Campus

## Art Students



**Downriver Campus  
Administrators Meeting and Training**



**Assisting our  
Students**



**New COVID-19  
Postings**

# Curtis L. Ivery Downtown Campus



Staff meeting to discuss new changes as we begin the Fall 2020 semester.

## Mary Ellen Stempfle University Center

### University Partnerships

Tyrone Collins of Ferris State University held a drive-by recognition celebration in the Mary Ellen Stempfle University Center parking lot.



# Eastern Campus

## Assisting our Students



## Auto Body Tech Lab



## Staff Meeting



# Northwest Campus

## Partnership with the Michigan Department of Health and Human Services

The launch of the Neighborhood Testing Partnership with WCCCD and the Michigan Department of Health and Human Services was held at the Northwest Campus.



## Assisting our Students



# Ted Scott Campus

WCCCD Welcomes Back Belleville High School  
Early Middle College Students!



## Assisting our Students





# Facilities Management

## Northwest Campus



## Curtis L. Ivery Health and Wellness Center



# Facilities Maintenance

## Ted Scott Campus



## Downriver Campus



## Eastern Campus



# Chancellor's Weekend Memo



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## **Mission**

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

## **Vision Statement**

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

## **WCCCD's Values Statements:**

- Supporting excellence in teaching and learning
- Honoring diversity
- Serving the common good
- Being accountable
- Operating with integrity

