Chancellor's Weekend Memo

WCCCD

Strategic Goal No. 3
Development of Institutional Resources

Kim DiCaro, WCCCD Deputy Chancellor/CFO

The District continues to prioritize physical asset upgrades and enhancements to align with innovative technology, academic programming as well as student and community engagement throughout all of our campus and center locations.
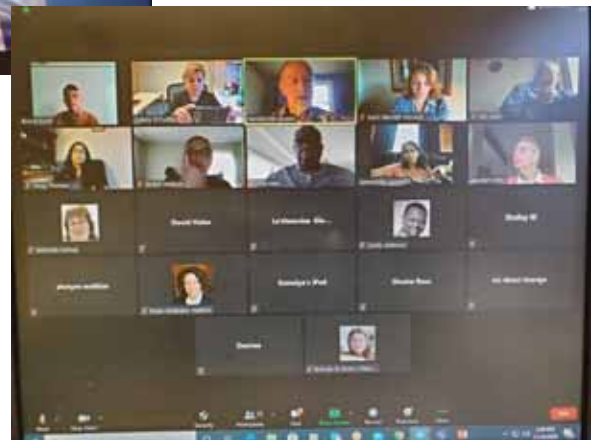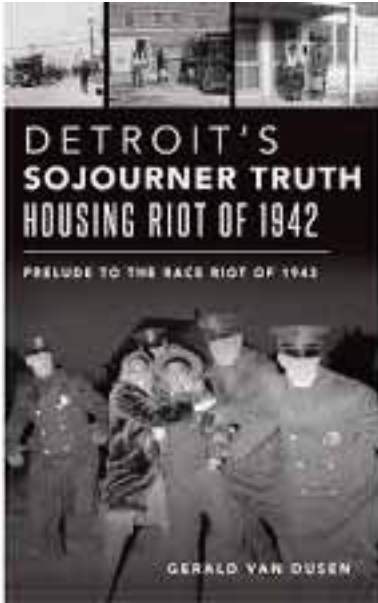
Our Facilities Team meets by Zoom collectively each week to review the status of campus facilities projects, identify new urgent needs and engage in routine facility maintenance and communication professional development opportunities.

Facilities Maintenance ~ District-wide

DIVERSITY & INCLUSION

Cultural Book Club

We had the priveledge of talking with Gerald VanDusen, Author of the book Detroit's Sojourner Truth: Housing Riot of 1942. Mr. VanDusen is also a faculty at WCCCD.

NATIVE AMERICAN HERITAGE MONTH
NOVEMBER

This week was our final Intercultural Conversations focusing on the celebration of National Native American Month.

Student Executive Council Food Drive

The Division of Student Services and the Student Executive Council prepared individual gifts of food and toiletries to share with our students during these unprecedented times.

Strategic Testing Infrastructure Workgroup

The Chancellor participated in the Tuesday session of the Strategic Testing Infrastructure Workgroup, which is a subcommittee of Governor Gretchen Whitmer's Michigan Coronavirus Task Force on Racial Disparities. The full Task Force meets every Friday afternoon. He was appointed by the Governor to serve as a member of the Task Force at its inception in April 2020 to study and make recommendations related to the pandemic.
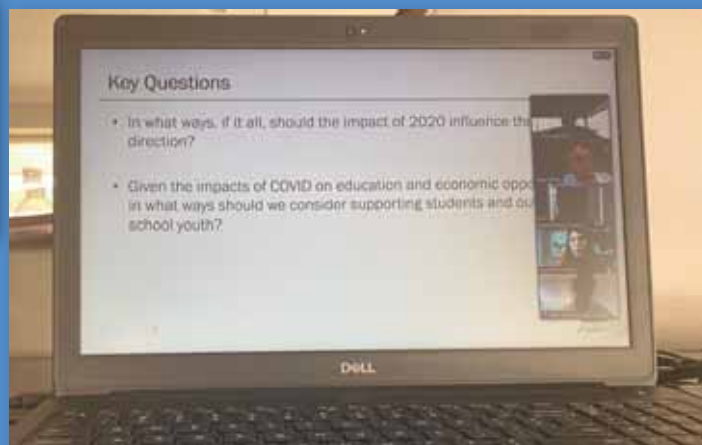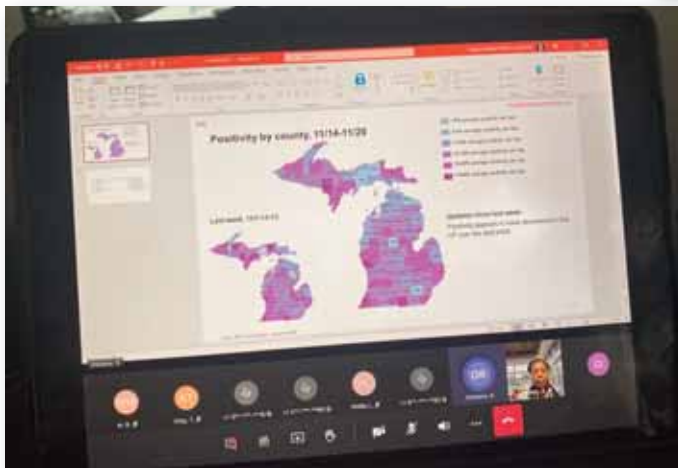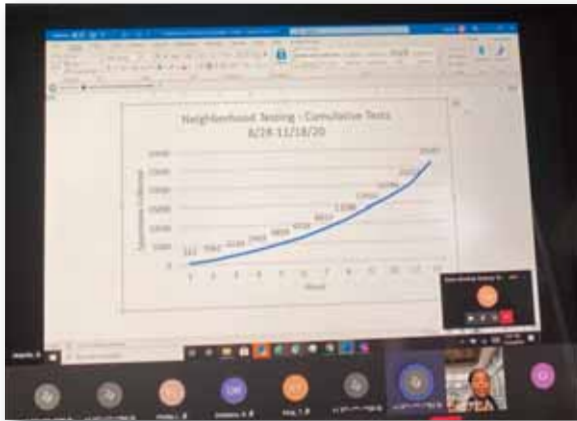
The Chancellor also particpated in Detroit Mayor Mike Duggan's Career and Education Advisory Council Meeting

COVID-19 Sanitizing

The health and well-being of our students, faculty, staff,and the communities we serve continue to be our topmost priority. WCCCD was closed on November 25, 2020 to conduct an enhanced sanitation and disinfection of our facilities. The full memo on COVID-19 Compliance is available at http://www.wcccd.edu/pdfs/2020/FacilitiesCOVIDComplianceMemo.pdf.

For the latest updates on the college's response to the COVID-19 pandemic, please visit us at http://www.wcccd.edu/coronavirus.html.

WCCCD Recognizes our Everyday Unsung Employee Heroes

The District recognizes and values our employees and staff as unsung heroes every day for their contributions in customer service, teamwork, and commitment to service for our students and community.

Saundra Griffin was nominated by vice chancellor CharMaine Hines to acknowledge and recognize her positive presentation, disposition, and cheerful voice being on the frontline of customer service for callers to the District. Customer service is essential as the District maintains collective engagement with its community. We recognize and give thanks to Ms. Griffin, as the District's Unsung Employee Hero of the month! For more information on criteria and how to nominate employees for recognition, see upcoming communications.
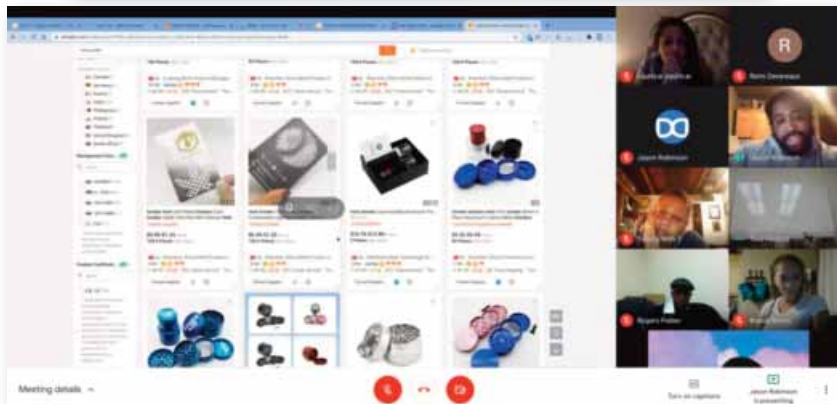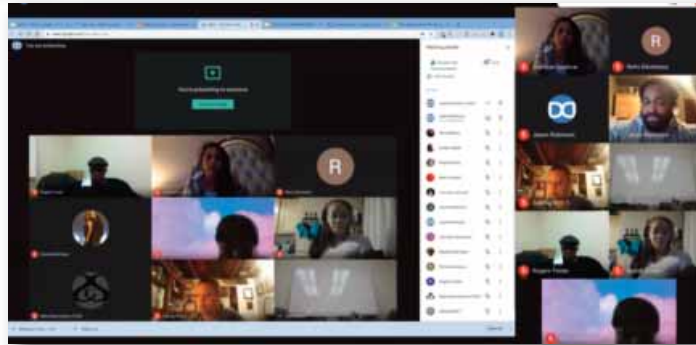
Virtual Entrepreneurship Program
"Tech in Entrepreneurship"

Jason Robinson covered topics including:

Logo / Branding
Websites
Graphic Design Basics
Vectors
Font and Text Style
Social Media Marketing
Product Sourcing and Staging

The Talent and Economic Development Department is in the process of developing a virtual newsletter. This newsletter will highlight the resilience of the WCCCD's Talent and Economic Development Department and Northwest Campus teams in pivoting to address the challenges of the global pandemic and ways in which WCCCD is addressing the new normal.

Community Partnerships

Glenda Magarrell and members of the Talent and Economic Development Team met virtually with collaborative partners.

Congratulations!

WCCCD has received a $10,000 grant from General Motors (GM) to support WCCCD's Automotive Training Technology Support for Faculty and Staff. In addition, GM has awarded WCCCD a $20,000 grant to support Cool Kids Code Camps next year.

Michigan Department of Health and Human Services

in partnership with the Michigan Department of Health and Human Services, WCCCD continues to serve a Neighborhood Testing Site. This testing site has provided thousands of Michigan residents with free COVID-19 testing three days a week at the Northwest Campus.

In addition to COVID-19 testing, this partnership provides access to services through the Detroit Department of Health and Wellness Promotion Resources which include utility assistance, minor home repairs, immunization for children, emergency housing and employment assistance.
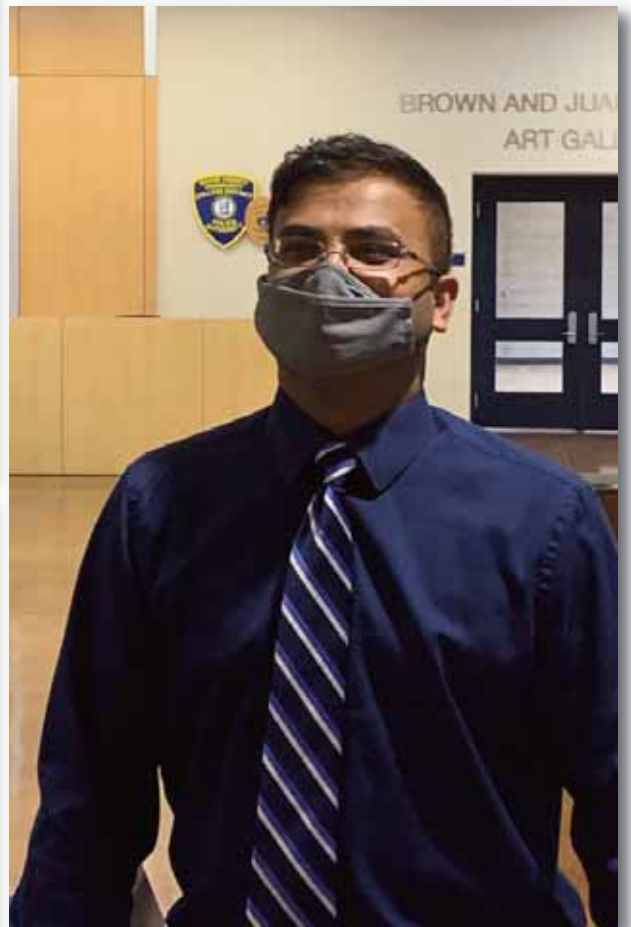
"Dr. Ivery and Yvette,

I just want to say thank you for the great effort you have put into providing COVID-19 testing to the community. Your testing numbers have been very impressive. Please extend our thank you to your team. Stay safe and Happy Thanksgiving."

Brenda, Michigan Department of Health and Human Services

WCCCD Masks Up!

Division of Student Services

Ceremonies and Rituals
Virtual 2020 Allied Health Pinning Ceremony

Preparations are underway for the 2020 Allied Health Pinning Ceremony to occur as a virtual event in December 2020. This virtual event will honor our students for 2020 in allied health programs including Anesthesia Technology, Dental Assisting, Dental Hygiene, Nursing and Surgical Assisting, and Surgical Technology.

Registration Continues!

The Division of Student Services has been working and planning innovative ways to assist students moving through the admissions and registration process. Staff have been calling students to let them know they are able to register for Spring 2021 classes.
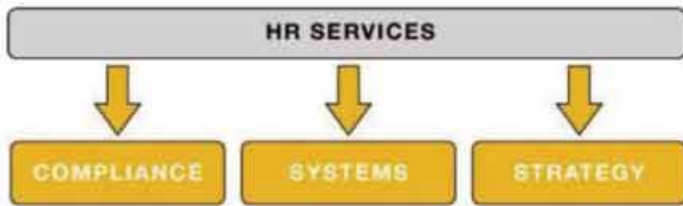
Dual Enrollment

The team continues to strategize and discuss final details of Spring 2021 dual enrollment opportunities for high schools throughout the District.

Division of Human Resources

HR SERVICES

↓ COMPLIANCE ↓ SYSTEMS ↓ STRATEGY

Compliance and Reconciliation

The Division of Human Resources (HR) audits involve an objective look at the District's policies, practices, procedures, and strategies to protect and establish best practices and identify opportunities for improvement. This ensures that the District is continuously in compliance.

Compliance

- Background Checks
- Staff Safety and Health
- Benefits Administration
- ACA
- FSLA
- COBRA Administration
- FFCRA
- OSHA
- Others Federal & State

Reconciliations

- Personnel Files
- Benefits
- I-9 Documents
- Staffing
- Performance Evaluations
- Pathways Contract
- Staff Leave Balance
- Faculty Assignment and Seniority

HR Analytics

HR Compiles Weekly Reports on:

Leave Time Usage Report
FMLA report
Benefit Administration Report
Assignment Extended and Ending report
Retirement and Separation Report
Faculty Seniority Report

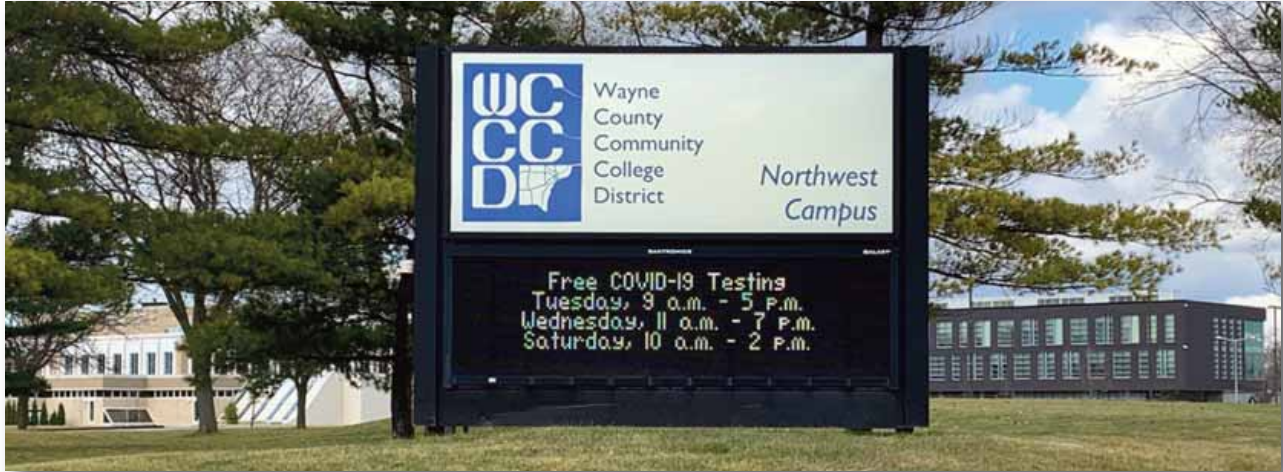New Hire Report
Position Control Summary
Personnel Action Notices
Attendance Report
Faculty Pool Report
Home Base Report

Alignment and Communications

As we continue to enhance District alignment and communications, the use of our digital marquees provide an effective and timely way of promoting programs, events and useful information to our community.

DESIGN CENTER OF WCCCD

A PART OF

PATHWAYS IV To The Future | EQUITY-DRIVEN TALENT LEADERSHIP AND STUDENT SUCCESS

New Day, New Way Call Center

We are now in week 22 of the New Day, New Way customer service initiative and the team has responded to more than 16,600 callers! In response to the positive feedback from this initiative, we have now designated the New Day, New Way Call Center Suite to help assist the team as they continue to provide the highest level of service, dedication, and professionalism.
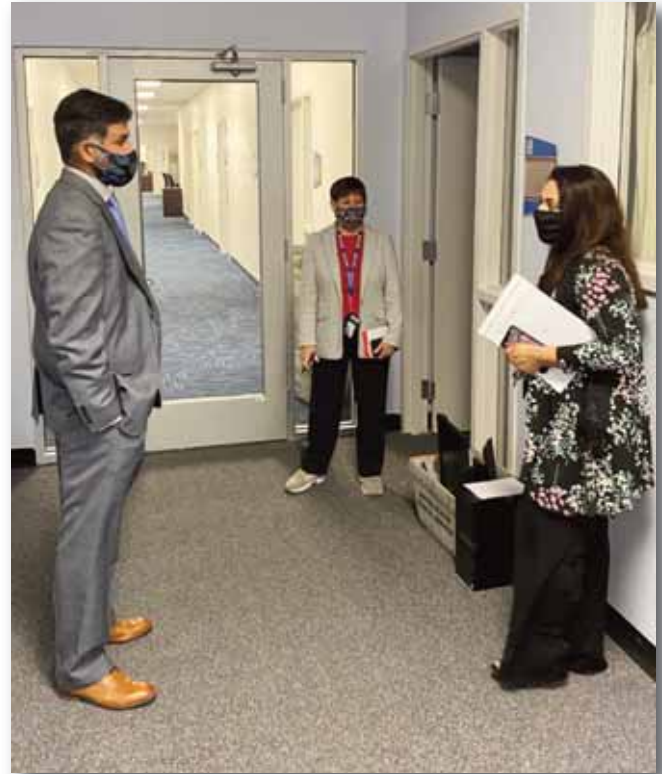
Division of Educational Affairs

Division of Educational Affairs

The Mary Ellen Stempfle University Center-Center for Learning Technology and the Division of Educational Affairs are continuing to help faculty transition to the Virtual Learning modality for the Spring 2021 semester by conducting Blackboard Basics training for more than 200 faculty members. The purpose of the Blackboard Basics training is to build a foundation for using Blackboard to support teaching and learning as we continue to navigate the COVID-19 environment.

Course Goals:

- Navigate the Blackboard Learn system and identify major components
- Understand how to use Blackboard Learn for course set-up
- Manage grading components of Blackboard Learn
- Explore additional features and tools of the system

Blackboard Collaborate's Fall 2020 monthly utilization report indicates that we went from 100,000 minutes of use in July to 2,600,000 in September and saw an increased to over 6,635,000 in November.

Food for Thought

Consider updating your Course Syllabus for the Spring 2021 semester to reflex the impact of providing services virtually:

❖ Clearly state how you will communicate with your students.

- Encourage students to check the WCCCD student email accounts regularly.

❖ Encourage students to use support services for technology concerns and LRC for research.

❖ Consider addressing virtual classroom etiquette for students.

- Give guidelines for remote learning and classroom participation•
- If possible, do your coursework in a space where you can shut the door to minimize distractions
- Provide community resources for students in your Blackboard Course

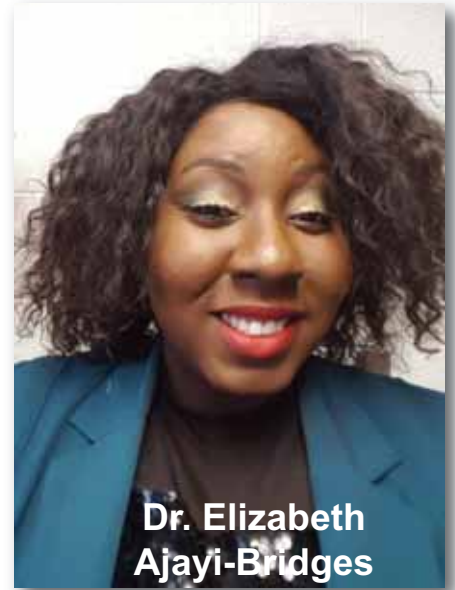**Learning Resource Center**
lrchelp@wcccd.edu

WCCCD Distance Learning Hotline
1-800-571-5066

One Vision, One District, One College

PROFESSIONAL DEVELOPMENT

Please join us in congratulating Carolyn Carter and Elizabelth Ajayi-Bridges for completing their doctoral degrees.

Dr. Carolyn Carter

Dr. Elizabeth Ajayi-Bridges

Congratulations!

Also please join us in congratulating Amina Kamber. Three months after taking her job as a Criminal Justice Department intern with the District Police Authority, Ms. Kamber is now a Campus Safety Officer with the department. Officer Kamber said, "I am so very grateful to Captain Holmes, Deputy Chief Livadic and Professor Deborah Robinson for this opportunity."

Character and Creating Positive Change
# as Keys to Great Leadership

John Maxwell's book, *Developing the Leader Within You 2.0*, discusses ten major principles that he presents to define excellent leadership. My second summary of those principles this week includes a focus on character and creating positive change.

Maxwell notes the strength of character that comes in hard times that we all will face. He speaks a lot about failure and life's inner struggles and how we grow through those struggles. Brokenness often leads to breakthroughs, and he uses the metaphor of the beauty of a mosaic and how its brokenness creates great beauty.

Qualities like humility, cooperation, sensitivity to others, and good coordination help to build strong trust, which is essential to good character and great leadership. Good character also reflects authenticity, which is living an open life between the lines of success and failure. Character is about making the right choices, and individuals can improve their character quotient (CQ) through self-management.

Maxwell cites the ultimate test of leadership is creating positive change. It is important to understand that change is a process, not an event, and we must allow time to process change. People do not naturally resist change, but they do resist being changed. He states that "we want the benefits of positive change without the pain of making any changes ourselves, and … the key purpose of leadership is how far you are able to take your people."

A leader is likely to be successful in creating positive change when she/he communicates well, allows time for people to process and accept change, and has built up a trust account by living and leading with integrity. These are all important characteristics of a successful leader.
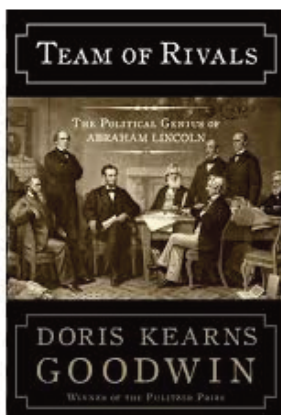
Book Recommendation

Team of Rivals
Written by Doris Kearns Goodwin

Downriver Campus

Continuing Education Planning Meeting

Ashley LaPlace provided a talk about safety.

Anthony Arminiak and Muna Khoury participated in Michigan State University's aguricience coordinator interviews.

Anthony Arminiak attended a Wayne County College Access Network Meeting.

U.S. History I 1607-1865

Professor Peter Boykin discussed how Jacksonianism and Party Politics relate to today's politics and how history repeats with his HIS 249 students using remote learning and blackboard.

Blueprint Reading

Professor Gerald Berry discussed computer generated auxillary views within a blue print with his DRT 101 students using remote learning and blackboard.

Student Success

Holiday Giving

Student Success

Ted Scott Campus

Staff Meeting on Early Middle College and Dual Enrollment

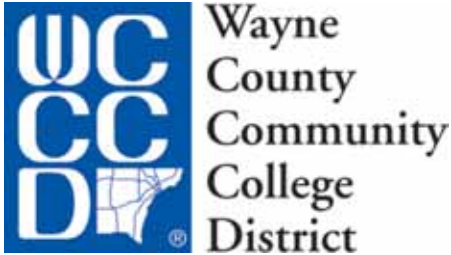**Science Lab Clean Up**

Zoom Setup

Getting in the Spirit!

Student Success

Tim Durand participated in the virtual Belleville Chamber weekly meeting.

Cynthia Weipert   Lamar Weir

Chancellor's
Weekend Memo

Wayne County Community College District

Mission

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

Vision Statement

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

WCCCD's Values Statements:

- Supporting excellence in teaching and learning

- Honoring diversity

- Serving the common good

- Being accountable

- Operating with integrity

DOWNRIVER CAMPUS   CURTIS L. IVERY DOWNTOWN CAMPUS   EASTERN CAMPUS   NORTHWEST CAMPUS   TED SCOTT CAMPUS   MARY ELLEN STEMPFLE UNIVERSITY CENTER