

Chancellor's Weekend Memo

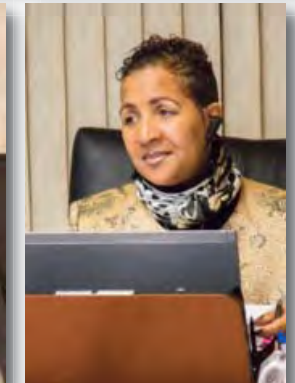
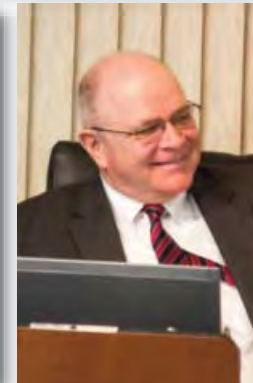


March 4-10, 2017 Number 1077

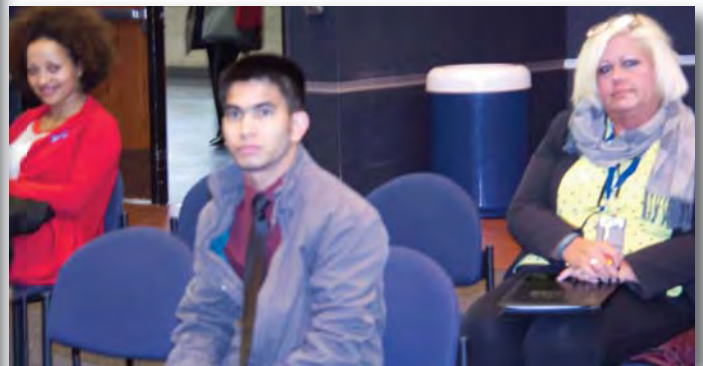
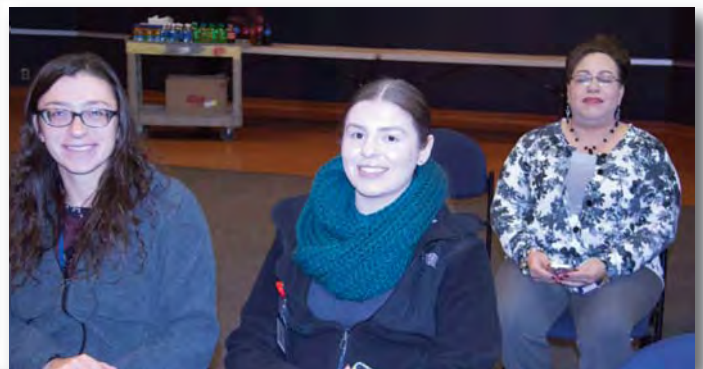
Professional Development Workshop on Business Etiquette and Professionalism



Board of Trustees Meeting- March 8, 2017



WCCCD Celebrates International Women's Day



Division of Student Services



District Financial Aid Office (DFAO) conducted our annual Summer Financial Aid Workshop at each campus. The workshops, which were facilitated by financial aid administrators, provided an opportunity for new and continuing students to receive financial aid information.

DOWNRIVER CAMPUS



DOWNTOWN CAMPUS





NORTHWEST CAMPUS



WESTERN CAMPUS





High School Recruitment



High school senior recruitment has begun! WCCCD's Outreach team is on the move with attending Cornerstone Health and Technology High School's "March Madness College Fair". We are excited to partner with Principal Davis and his students. The team achieved 100% participation from the senior class.



Student Engagement



TRIO students attended the Detroit Economic Club Meeting on NAFTA and Mexico's trade relationship with the United States. Mexico's Secretary of Economy, Ildefonso Guajardo Villarreal was the guest speaker.

Academic Achievement



Instructors at Considine are hard at work preparing the most effective lesson to engage our students. Our student's success is JOB ONE!!

Brown and Juanita C. Ford Art Gallery

The Art of Time with Artist Andrezj Sikora



National Conference of Artists- Women's History Month

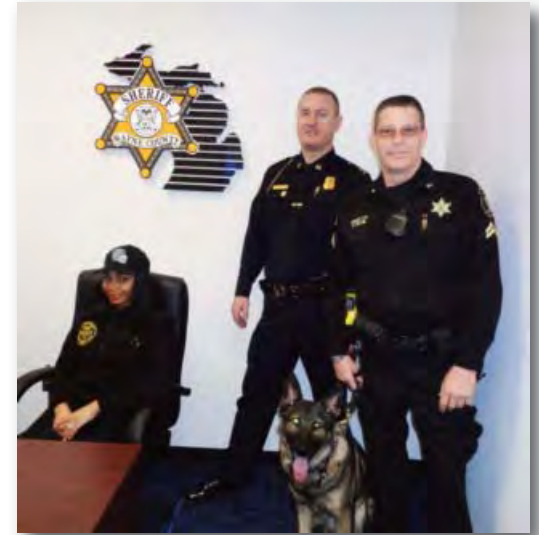




District Police Authority

WCCCD Partners with the Wayne County Sheriff's Department

The WCCCD Police Authority partners with the Wayne County Sheriff's Department for college law enforcement services. One of the benefits of this partnership is a bomb sniffing K-9 (dog) unit being assigned exclusively to the District.



International Programs and Global Partnerships



Celebrating Our Students!

International Students Become American Citizens

The MAVNI (Military Accessions Vital to the National Interest) is a pilot recruiting program offered by the U.S. military in an effort to search for individuals with critical language and cultural skills in certain kind of languages.

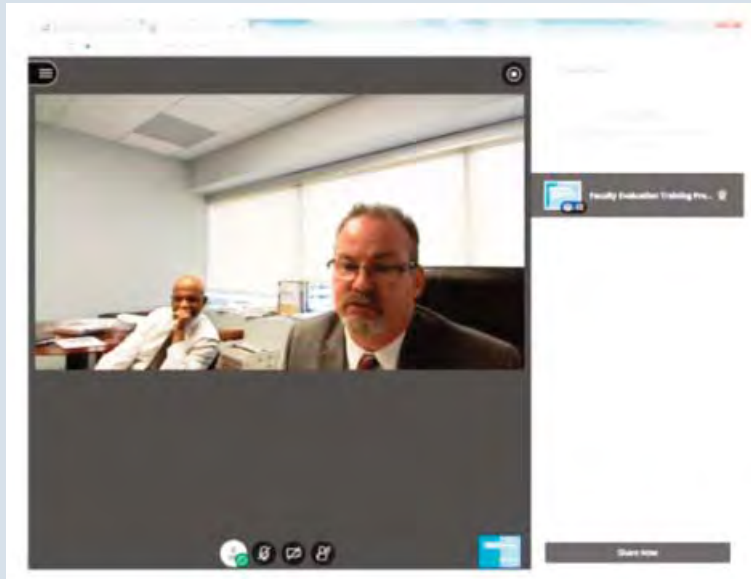
In 2016, two of our students, Ahmed Shakib and Mukthair Shetora, both from Bangladesh, joined the program, and they are now American citizens.



Division of Educational Affairs

Design Center – District-Wide Virtual Meetings and Forums

Members of the Design Center, the Divisions of Educational Affairs and Information Technology as well as the Chancellor's Office met to review various options to host District-wide virtual meetings and forums. One such virtual meeting was conducted to train campus staff on the Faculty Evaluation Process. WCCCD continues to increase the use of technology to streamline processes and increase efficiency in the day-to-day operations of the District.



Educational Affairs – 2017 Summer Schedule

The District Campus Support Services Team conducted the final review of the information pages of the 2017 Summer Schedule. Vice chancellor's from various departments reviewed the schedule for updates and recommendations.



Division of Educational Affairs

Faculty's Role in the Annual Review of College Curriculum

WCCCD faculty are actively engaged in the review of our curriculum and course learning outcomes as a part of the District's annual review process.



Annual Curriculum Review Timeline

	Curriculum Development Initiatives Identified	Catalog Program Sections Reviewed	Catalog Divisional Sections Reviewed	Curriculum Committee Review & Approval	Catalog Edits Completed
September	x	x			
October	x	x			
November	x	x			
December	x				
January	x		x	x	
February	x		x	x	
March	x		x	x	x
April	x				x
May	x				x
June	x				
July	x				
August	x				

Division of Educational Affairs

Opportunities for Collaboration and Learning



Faculty leads convene regularly to collaborate, exchange strategies in learning among the various disciplines and provide insight and guidance on issues relevant to teaching, learning and student success at the District.

Distance Learning – Teaching and Learning Support

Distance Learning is in the middle of faculty evaluations in line with the District schedule. The department is diligently working hard to ensure that the faculty who are teaching online meet the desired goals and objectives of the District.



Extends a Formal Invitation to Attend Our Semi-Annual

Advisory Committee Breakfast Meeting

Friday, April 7, 2017
7:30 a.m. to 9:30 a.m.

Downriver Campus

Please R.S.V.P. by:
Friday, March 31, 2017 to rmarshal@wccd.edu
or call 313-496-2345

Dr. Harvey Dorrah, Tynisha McGee, and Oneka Samet attended the Trade Skills Curriculum Committee meeting at Chandler Park Academy High School (CPA). CPA is interested in acquiring Trade Skills Certifications for their students in a dual-enrollment program.

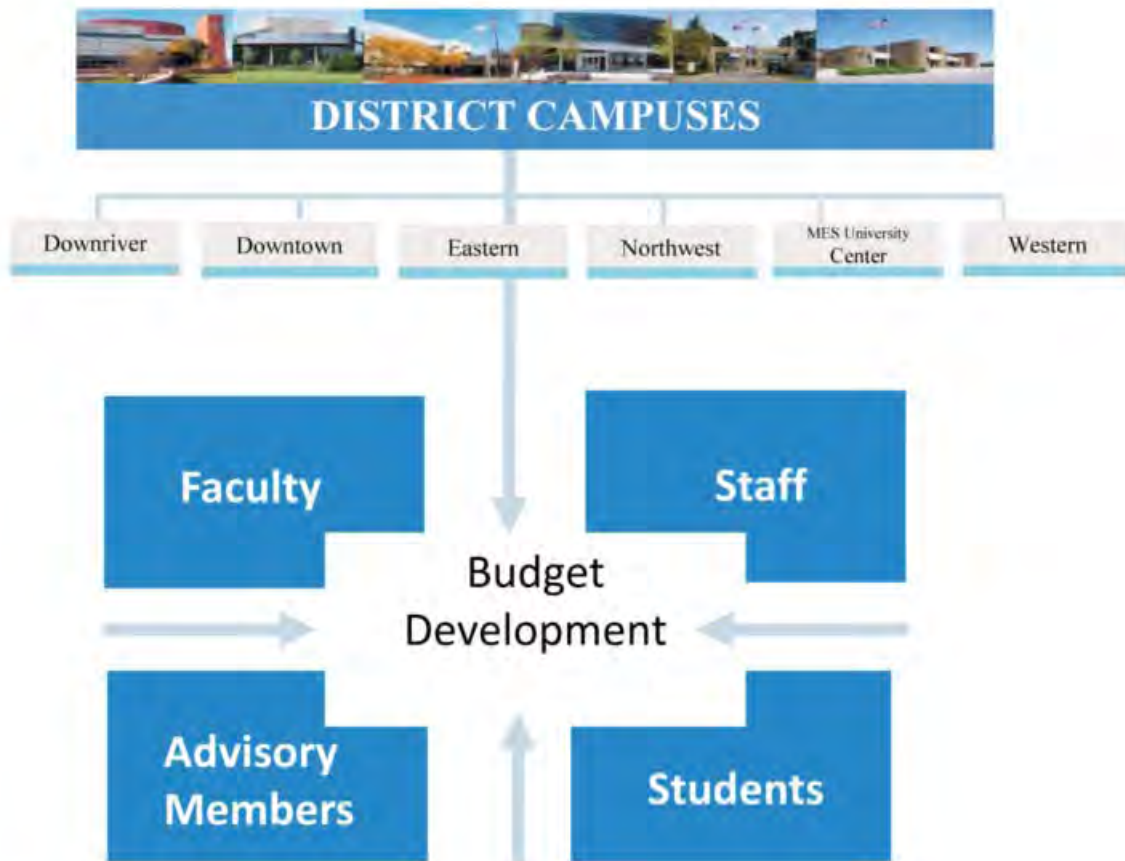
Division of Administration and Finance



2017-2018 Budget Development Highlights

Budget Planning

The campuses are working with faculty, staff, students and advisory members to assess needs and develop strategic initiatives and budget for fiscal year 2018.



Division of Administration and Finance

Capital Asset Management

* Deferred Maintenance

Northwest Campus
Maintenance Repairs



Division of Administration and Finance Capital Asset Management

* Deferred Maintenance



Northwest Campus
Equipment Repairs
and Cleaning

Northwest Campus
Police Authority Renovations



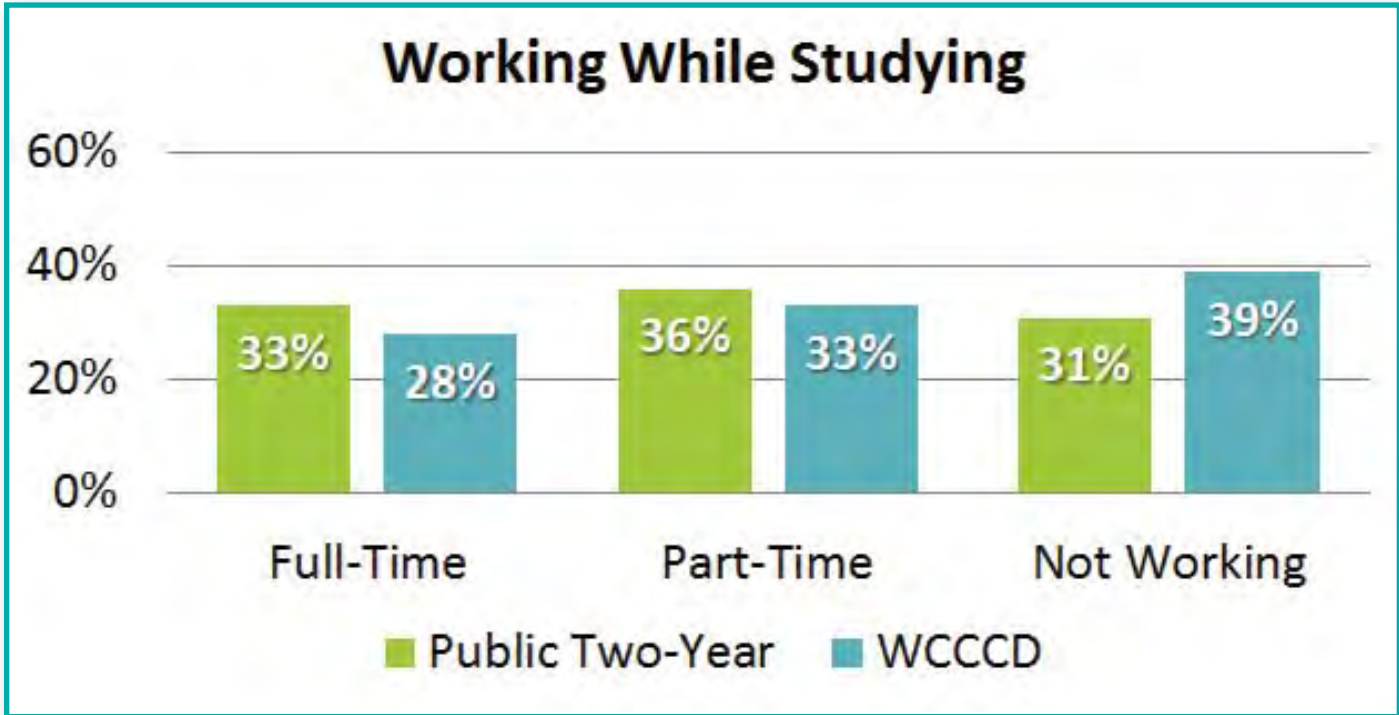
Division of Institutional Effectiveness

What's Trending in IE: Students Juggling Jobs While Attending College

The Division of Institutional Effectiveness gathers data on its students to better understand their experiences, needs, and demands while they attend college. Each year IE implements a student experience survey to better understand why they attend WCCCD and their experiences as entering students. Below represents students employment status while attending WCCCD.



Community college students are more likely to work while attending college than other sectors in higher education.



Source: Community College Week: Figuring it Out: Working While Studying Volume 28, No.24



Website Fast Facts

February 26-
March 4, 2017
90,889 Page Views

Top Ten Most Viewed Pages

Homepage
Distance Learning
Academic Programs
Academic Schedules
Faculty and Staff Resources
Learning Resource Centers
School of Continuing Education
Master Calendar
Northwest Campus
Student Services



The Website Committee met to discuss the status of the bi-annual website review and to analyze web content and data.

Customer Service

According to a recent study commissioned by The Telephone Doctor (a sales training company), 85% of consumers indicated that telephone courtesy makes a difference when choosing which company they will select for services. The District will provide telephone etiquette training for all staff answering the phones. The training will focus on standard greeting procedures that will include:

1. Answering calls within a timely manner
2. Standard greeting dialogue
3. Learning how to identify the needs of callers
4. Providing resources to answer frequently asked questions
5. Learning the protocol for call transfers
6. Ensuring each caller has a positive experience

TECH TIPS & TRENDS

Stop saving your card details on your online accounts! Do not save your card information on any online account regardless of how small or insignificant or secure you might consider it. If you want to buy something online, take your time and fill in the credit card details every single time!

Source: <https://heimdalsecurity.com/blog/cyber-security-tips/>



Performers Expo

The Heinz C. Prechter Educational and Performing Arts Center along with the School of Continuing Education and NKS Events + Production hosted the Seventh Annual Performer's Expo. More than 110 Metro Detroit performers representing 36 different acts were given the opportunity to perform in front of area talent-buyers from various venues and festivals.



Division of Human Resources



Human Resources Compliance: Process Manual



The Division of Human Resources is in the process of reviewing and updating its processes manual. This is a continuous and dynamic practice that enables the divisions to provide standard information and guidance governing the activities, policies and procedures.

Currently the Division of Human Resources are reviewing the following processes and procedures:

- Banner interface
- Benefits setup, monitoring and termination
- Return to work medical leave (FMLA)
- Short term/ Long term disabilities
- HR file requirements
- Job descriptions

Some benefits of this practice are:

- Accountability and transparency
- Provides efficient and effective compliance measures
- Navigation of the District's goals
- Establishes an Audit Trail
- Measurement of quality control
- Minimizes operational inefficiencies and enhances internal controls
- Affords employees a clear understanding of responsibilities

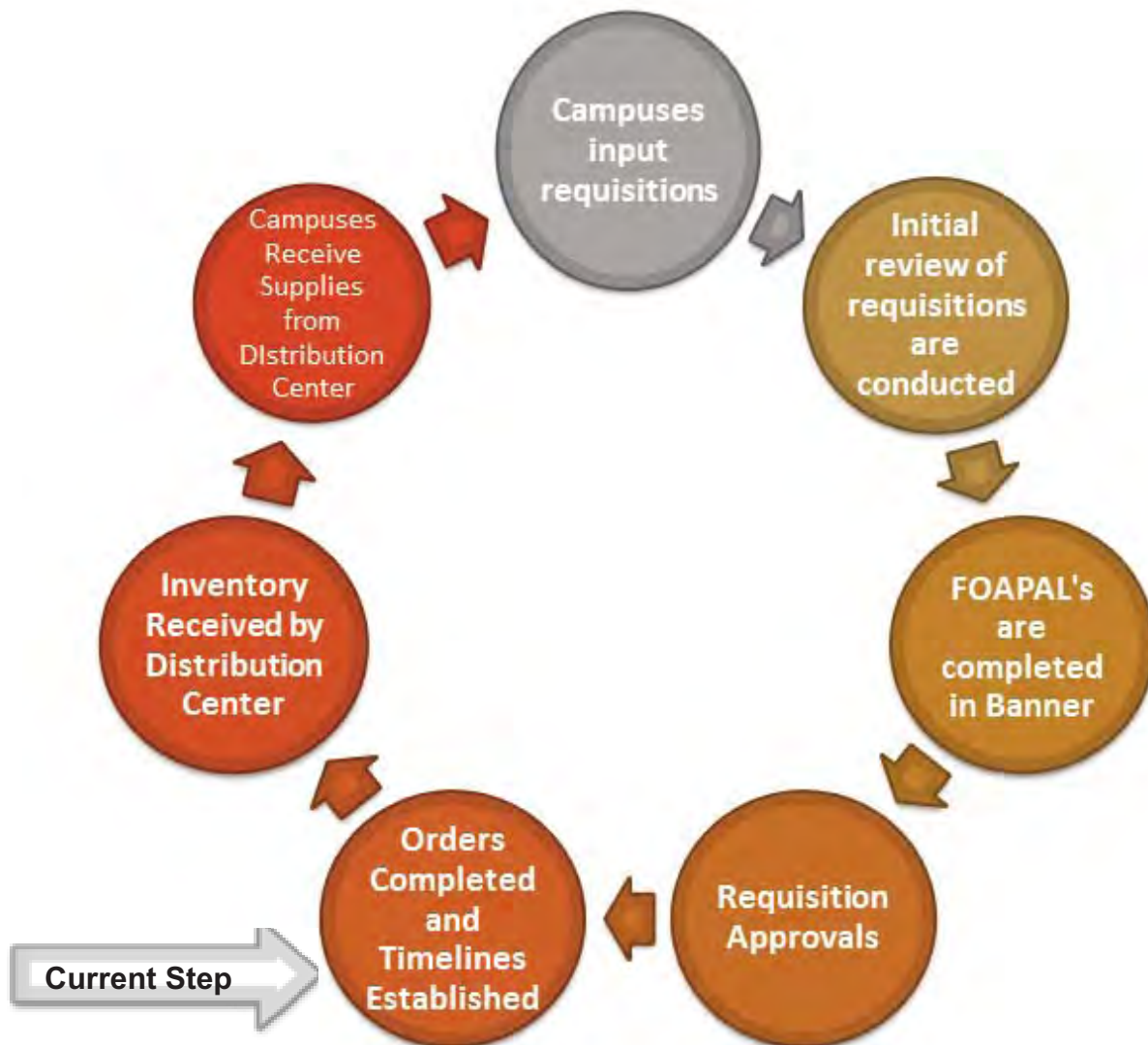


Office of Accountability and Transparency

Continuous Quality Improvement

Instructional Supplies Move to the Next Level

The Office of Accountability and Transparency has finalized the review of Summer 2017 campus instructional supplies. With approximately two months to go before the semester begins, the instructional supplies are already being ordered. Supplies are moving through the process in multiple steps and will be on the campuses for the start of the semester.



District-wide Collaborative Supply Process

Community College 101/Leadership Legacy



Participants in this week's class learned about the diverse reasons community college students attend, questions commonly asked about community colleges, and the importance of alignment. They also began a review of the book titled "The Truth About Leadership."





Health Science Center

Congratulations!

Dr. Abby Freeman received recognition from Health Professional Occupational Grant (HPOG) for her tenacious advocacy for our students. The organization held a workshop to highlight future opportunities available to the students.



Dental Assisting Lunch and Learn

The Dental Assisting students were treated to a Lunch and Learn workshop presented by Sandi Coe from Water Pik. Students learned about the waterpik products.

Pharmacy Program Activities

Representatives from Beaumont Hospital 's Royal Oak Pharmacy Technician Recruitment Program visited Pai Her for a tour of the pharmacy lab and classrooms.. They also reviewed the program curriculum and student expectations.

Manikin Simulators

Matt Green and Aaron Travers met with Laerdal repetitive, Mike Weber, to review installation of new manikin simulators.



Congratulations!

Faculty member Barbara Saulter on receiving a fully paid registration to the State Affiliated Professional Association's Michigan Academy of Nutrition and Dietetics Annual Spring Conference!



Detroit Regional Chamber 2017 Policy Conference



Shawna Forbes, Dr. John Ray and Rennard Martin represented the District along with other District staff at the 2017 Detroit Policy Conference. The conference focused on highlighting and celebrating Detroit's ongoing economic resurgence by bringing together over 600 key business, community and political leaders from across the city and region. During this event, Mr. Martin appeared as a guest on the Cliff Russell Show (910 AM), to discuss the impact WCCCD's Adult Education Program has on the community.

Building Partnerships, Creating Opportunities



Melodie Bunkley and Beverly Paddock met with United Children and Family Head Start to discuss partnership opportunities that will provide families educational resources relating to parenting, personal enrichment and adult education.

Melodie Bunkley and Andre Jackson met with Luke Granger of Belle Isle Nature Center to build a partnership regarding programs designed children and adults for educational, environmental and natural experiences in the metro Detroit area.





Coming Soon!! VoIP Refresher Training



The Division of Information Technology Phone Support team is working with the VoIP campus ambassadors to provide refresher VoIP phone training for users at each campus. Each campus ambassador will provide information to the support team regarding the specific needs of the staff for that location. The team will also determine if there have been any changes in operation that require configuration changes in the system.



HAPPENING NOW!

Banner XE “Extensible Ecosystem” Upgrade Project Update

Topics discussed at this week’s working session for the Banner 9 (XE) upgrade project included:

- Divisional Business Process Mapping
- Ellucian Live 2017
 - o Objectives for attendees
 - o Divisional post conference presentations

Computer Information System Students Tour Networking Closets

Students from CIS 240 (Networking Essentials) class toured the networking wiring closets on campus. It was an excellent opportunity for students to supplement what they are learning inside the classroom with an actual wiring closet in use.





Michigan Institute for Public Safety Education

Honor Guard Academy

The Michigan Institute for Public Safety Education (MIPSE) hosted the United States Border Patrol Honor Guard. The academy included officers from U.S. Customs and Border Protection's Office of Field Operations and agents from the U.S. Border Patrol.



Detroit Fire Department Training Division

MIPSE hosted the Detroit Fire Department Training Division for their Fire Academy Training. Training included using various simulators, performing fire fighter duties, Self-Contained Breathing Apparatus (SCBA) challenge, maze simulation, search and rescue training techniques in the tower.





Multi-Campus District

Downriver Campus



Wayne County Airport Authority Construction Industry Day

The Downriver Campus hosted Wayne County Airport Authority Construction Industry Day. Discussion focused on Wayne County Airport Authority processed, prime and sub-contracting opportunities, fiscal year 2017 solicitation opportunities.

Wayne Metro Board Meeting

Muna Khoury attended Wayne Metro Community Action Agency's board meeting. Wayne Metropolitan Community Action Agency's mission is to empower low-income people and strengthen communities throughout Wayne County.

New Strategies for Success

Andy Steeby and Cathy Rowley attended a strategy summit at Lansing Community College. The summit topic was "Improving Pass Rates for EMS Programs."

Woodhaven High School Tour

Anthony Arminiak visited Woodhaven High School career labs. The visit to determine if a future partnership could be developed to enhance WCCCD continuing education and academic offerings.



on the move



Multi-Campus District

Downtown Campus

Career Planning and Placement Workshops

The Career Planning and Placement Department hosted several workshops on resume development, Smarthinking, and student orientation. Students were given information on how to ensure college success.



Real Estate Basics 101

Real estate expert Vivian Simpson presented on various real estate transactions, such as: *Basic home buying *Foreclosures *HUD Homes *Down payment assistance and Shopping for a Home on the Internet.



Detroit Board of Police Commissioners Public Meeting

The Detroit Board of Police Commissioners held a public meeting at the Downtown Campus. Discussion focused on accountability through civilian oversight.



Multi-Campus District

Eastern Campus

The Boys State Summer Program

The Boys State Program planning committee met at the Eastern Campus to discuss recruitment and sponsorship efforts for 11th grade boys from Detroit to attend the 2017 Boys State Summer Program in June.



Facility Maintenance Co-op



Instructor Reginald Spratling took his FM 299 students on a tour of the Quality Care Nursing Home. The tour was led by Jonathon Ngong (former student) whom shared the regulations and laws specific to the Nursing Home Industry and how his training in the Facility Maintenance program helped promote him from custodian to the facilities manager.

The Detroit American Girl Doll Melody Has a Movie!

Presented by The Eastern Campus, this special Women's History Month event features a free screening of the movie Mississippi Damned and a question and answer session with the writer, director and producer Tina Mabry-Stiff.





Multi-Campus District

Northwest Campus



Cybersecurity Workshop

The Northwest Campus sponsored a Cybersecurity workshop. Topics covered included the threats associated with online activity, online etiquette, email navigation, safety tips for web browsing, as well as helpful tips for mobile devices.

Faculty Information Session

The Northwest Campus held a Faculty Information Session for the semester. The session gave faculty the opportunity to discuss, learn, and connect on topics of interest.



Community Engagement Detroit Police Department

The Detroit Police Department visited the Northwest Campus to recruit interested candidates.





Multi-Campus District

Mary Ellen Stempfle University Center

Community Outreach

Paige Vanderhyden attended the Community Health Alliance meeting. The speaker was Susan Styf, Chief Program Officer for CARE of Southeastern Michigan.



Antoinette Singleton participated in the Meet and Greet for Professionals presented by The Family Center in partnership with the Grosse Pointe Academy and the Grosse Pointe News. Ms. Singleton was able to connect and exchange information with other community professionals working with youth, adults and families.



Multi-Campus District

Western Campus

WCCCD Partners with Wayne-Westland School District

Mike Dotson, Charmaine Hines and Tony Arminiak met with representatives from the Wayne-Westland Schools to further discuss articulation possibilities for students interested in Career and Technical Education (CTE) programs at Wayne Westland.



Youth Leadership Workshop

In partnership with the Sorrelles Youth Group, the Western Campus hosted a workshop for young men and women to promote leadership and communication skills. Mentors will guide students through exercises and examples of how to be more a responsible and independent individual.



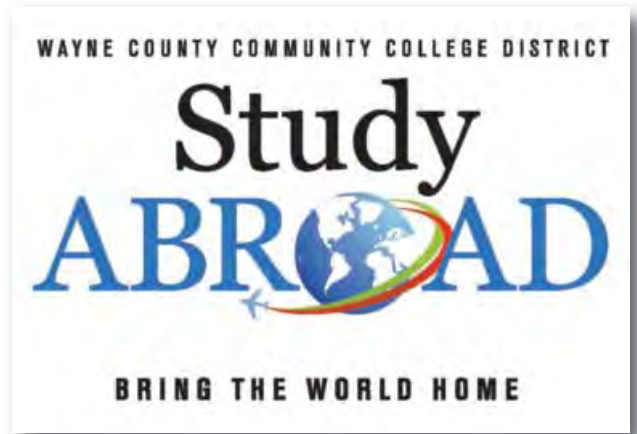


This week, the Eastern Campus hosted a community luncheon celebrating WCCCD's 50 years of service.



Counting Down! Study Abroad trip to Munich, Germany

Students participating in the study abroad trip to Munich, Germany attended their first orientation meeting.



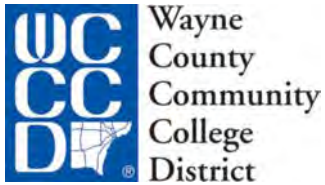


Intercultural Conversations

This week's session focused on the season of Lent, a Christian practice as well as the role of women in the workforce and gender biases in decision making. Pat O Harris from Finance led the discussion on the book Blink.



Chancellor's Weekend Memo



Wayne
County
Community
College
District

EDITOR: Julie Figlioli

CONTRIBUTING EDITORS

David C. Butty

Carolyn Carter

Stephanie Gilliard-Sheard

Aracely Hernandez

Tameka Mongo

Priscilla Rodgers

Rosita Thompson

Susan Wiley



Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STEMPLE
UNIVERSITY CENTER



MARY ELLEN STEMPLE
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One Vision, One District, One College