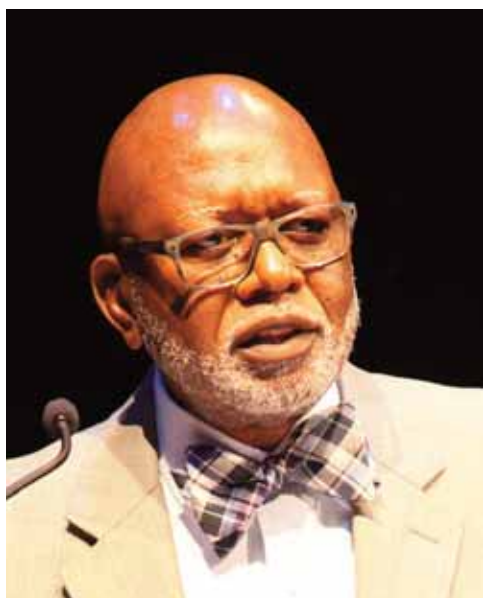# Phi Theta Kappa Induction Ceremony
Downriver Campus December 1, 2017

Dual enrollment students from the Lincoln Park and Taylor School districts participated in WCCCD's Phi Theta Kappa Induction Ceremony.

Keynote Speaker
Dr. Conrad Maitland

DETROIT *DRIVES* DEGREES

This week Dr. James Robinson and I met with the Detroit Regional Chamber Foundation regarding the "Detroit Drives Degrees" Initiative. The mission statement of this initiative is to improve education attainment in the Detroit Region as a means to increase both economic prosperity and social mobility. The goal is to achieve 60% post-secondary achievement by 2025.

Detroit Drives Degrees Leadership Council Meeting

Welcome and Introductions
Richard Rassel, Leadership Council Co-Chair
Overview and Process for Detroit Drives Degrees Education Compact
Daniel Little, Leadership Council Co-Chair
Presentation on Detroit Post-Secondary Student Outcomes
Brian Jacob, Youth Policy Lab at the University of Michigan- Ann Arbor

International Programs
and Global Partnerships

Travel Signature Week

Staff from the International Programs Office hosted a Travel Signature Week where student I-20's were signed at the campus they attend. In order to return to the United States after a temporary absence, F-1 students must present specific documents to the immigration inspector at the port of entry. Part of the documents required is a valid recertified I-20, Recertification (travel signature).

Chancellor's Leadership Institute

The Chancellor's Leadership Institute team met to discuss the progress of the 2017 school year. They also discussed plans for the upcoming 10-week course for the 2018 school year and staying committed to implementing the book "Don't Give Up, Don't Give In" concept with the students.

Annual Chancellor's Winter Reading Blast

Participants were encouraged to explore the wonderful world of books through the arts and storytelling. The program encouraged independent reading.

Division of Student Services

Academic Success

Currently, 25 TRIO students who made the Dean's List were recognized at the Academic Achievers Power Luncheon at the Downtown Campus. Dr. Tammy Anderson spoke to students about opportunities available through MiCUP, Phi Theta Kappa and TriBeta.
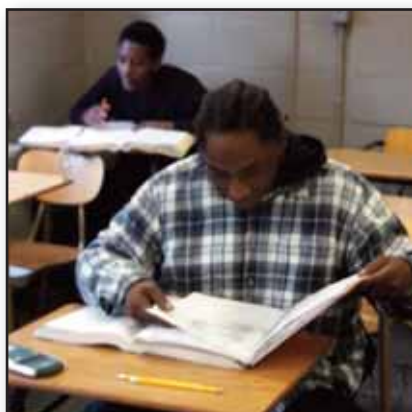
Division of Student Services

The Outreach team was on hand at Detroit School of Arts (DSA) as Dr. Penson discussed the dual enrollment courses available this academic year with students.

The outreach team joined other business and community representatives at Southeastern High School to assist in developing the schools Business Advisory Committee.

Considine Students

Students at Considine Learning Center are focused and studying hard as they prepare to take their General Educational Development (GED) exam.

Ray Croon, a stand out student/athlete and former WCCCD basketball team member, is now attending Kentucky State College on an athletic scholarship. He stopped by practice to encourage our student athletes to continue to work hard in the classroom to achieve their goals. *Go Wildcats!*

Division of Student Services

Student Organizations

MiCUP and MiTech Partnership

Michigan Technological (MiTech) University's Michigan College and University Partnership (MiCUP) grant has been renewed through 2023. WCCCD will continue to send selected applicant's to MiTech for research opportunities. MiTech held a kick-off meet and greet at the Northwest Campus to inform students and faculty about the STEM grant.

Genealogy Club

The Genealogy Club met to discuss the upcoming year's activities.

District Police Authority

COMMUNITY POLICING

The District Police Authority sponsored a hat, glove, and scarf drive to benefit the Neighborhood Services Organization (NSO) as part of their Community Policing Initiative. NSO provides services for children with developmental and intellectual disabilities, disadvantaged youth, seniors in need of support and homeless adults in Metro Detroit.

MACLEA MEETING

Lieutenant Brian Duneske represented the District at the bi-annual Michigan Association of Campus Law Enforcement Associates (MACLEA) meeting.

One Card Solution Upgrade Implementation

Happening Now…

The Division of Information Technology is upgrading technology for the One Card Printing solution system, which is scheduled to begin next week. This week, Ashish Patel and Patrick O'Harris provided training on the new technology to the Learning Resource Center staff at all campus locations.

Financial Aid Business Process Mapping (BPM)

Week 4

In this week's session, the Financial Aid Business Process Mapping team provided an overview of the Direct Loan Awarding Process. Information presented:

- An overview of student loan eligibility determination
- Loan awarding procedure
- Creation of loan origination and submission

Smart Technology Upgrade Project

Eastern Campus

- Smart projector installation is 20% complete
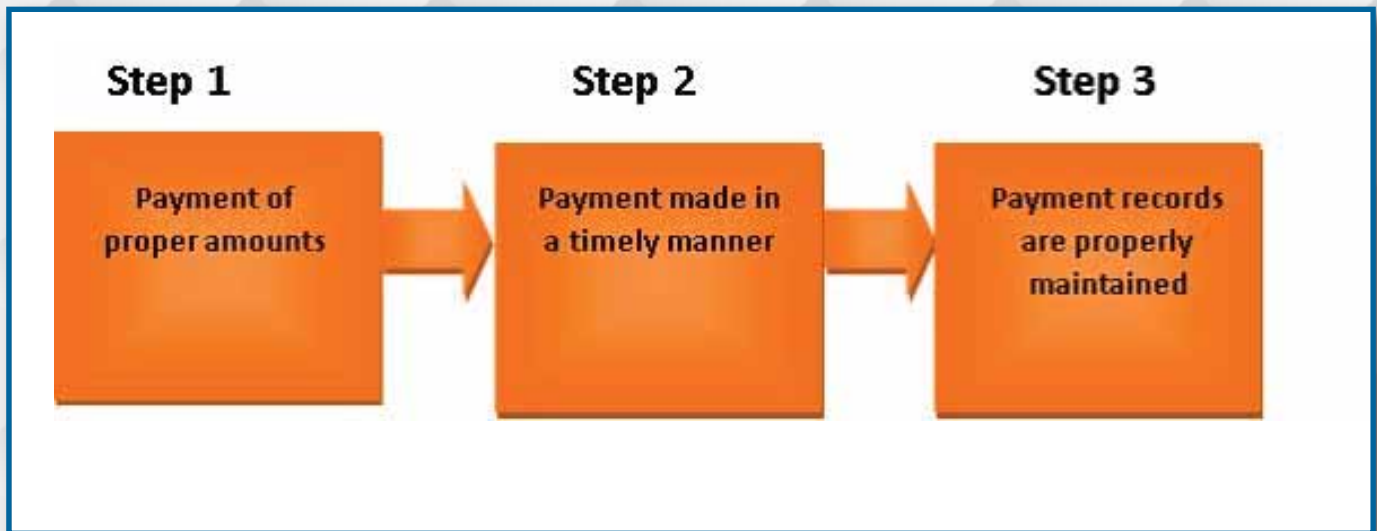- Video Management System (VMS) Upgrade Project

Ted Scott Campus

- Wiring is 100% complete
- Camera installation is 95% complete

Division of Administration and Finance

Accountability Processes

The Fiscal Accountability Operations Center (FAOC) utilizes a three step approach to ensure all requisitions, payments, and reimbursements are processed timely, accurately, and in compliance with the District's policies as well as federal and state regulations.

Faculty Strategies for Student Engagement and Persistence in STEM

WCCCD faculty in the Sciences are at the forefront of efforts to encourage current students to persist in STEM fields and maximize positive classroom experiences to motivate students to register for the next series of courses for Spring 2018. Participating faculty provided extra credit for students participating in District-wide STEM events and/or write an essay on how science applies to daily life. Faculty are reviewing submissions and nominating students to be acknowledged for their efforts.

Faculty Evaluations Support Professional Development and Student Success

Faculty evaluations have been completed for the academic term. The Division uses this opportunity to provide feedback to faculty for professional development and how we can improve and support faculty as they work to help students succeed. Faculty evaluations is one way we demonstrate our commitment to faculty and students in providing an excellent learning environment.
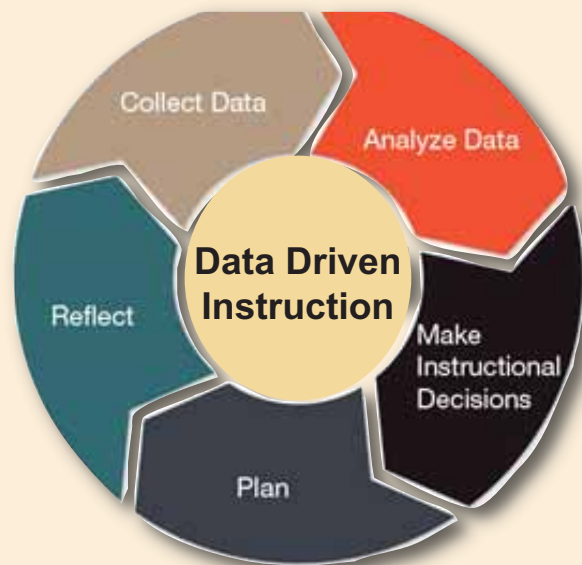
Division of Educational Affairs

Career Programs

WCCCD and Wayne State University's partnership teams met at Wayne State University to identify strategies to further achieve the District's Strategic Goal Number Six- Enhancement of Student Success and Completion and Goal Number Seven- Strength Partnerships with Four-Year Colleges and Universities. The meeting confirmed the two institutions' commitment to build on current partnership initiatives.

Transfer Programs

In preparation for Spring 2018, WCCCD's Instruction Team held its weekly Systems and Processes meeting to discuss program review topics, course syllabi, and curriculum activities. A critical part of the meeting includes making data-driven decisions, along with involvement from faculty and campus leadership.

Collect Data
Analyze Data
Data Driven Instruction
Make Instructional Decisions
Reflect
Plan

Division of Educational Affairs
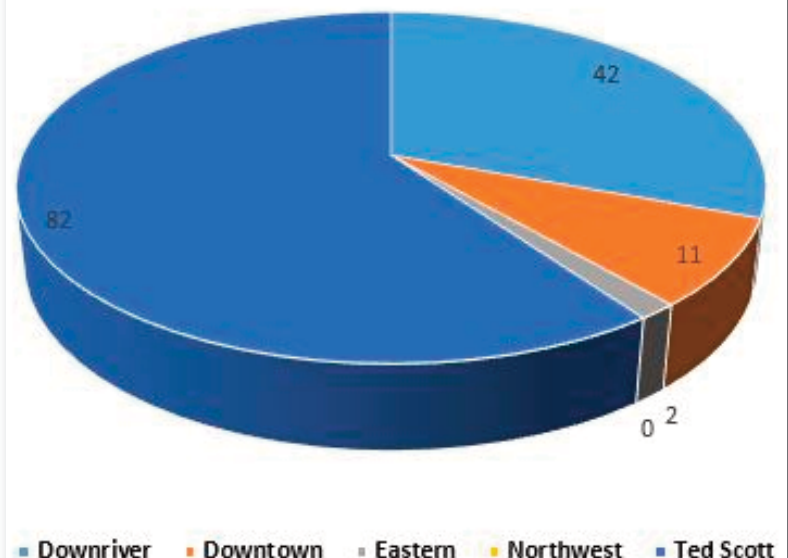
Faculty Blackboard Training

Faculty members participated in a smartboard training session. Participants were trained on the usage of the Smartboard equipment, how to access the Internet, and how to utilize the various features to enhance the teaching experience.

Learning Resource Center

Learning Resource Centers District-wide have been receiving new titles for their collections, as part of our annual collection development budget. New titles pertain to the circulating collection and not the reserve textbooks. LRC coordinators select books that will expand areas that require updated literature, and build areas of collections where we may not have many titles or by faculty recommendation.

New Titles for November

42
11
82
0 2

■ Downriver ■ Downtown ▪ Eastern ■ Northwest ■ Ted Scott

Office of Accountablity and Transparency

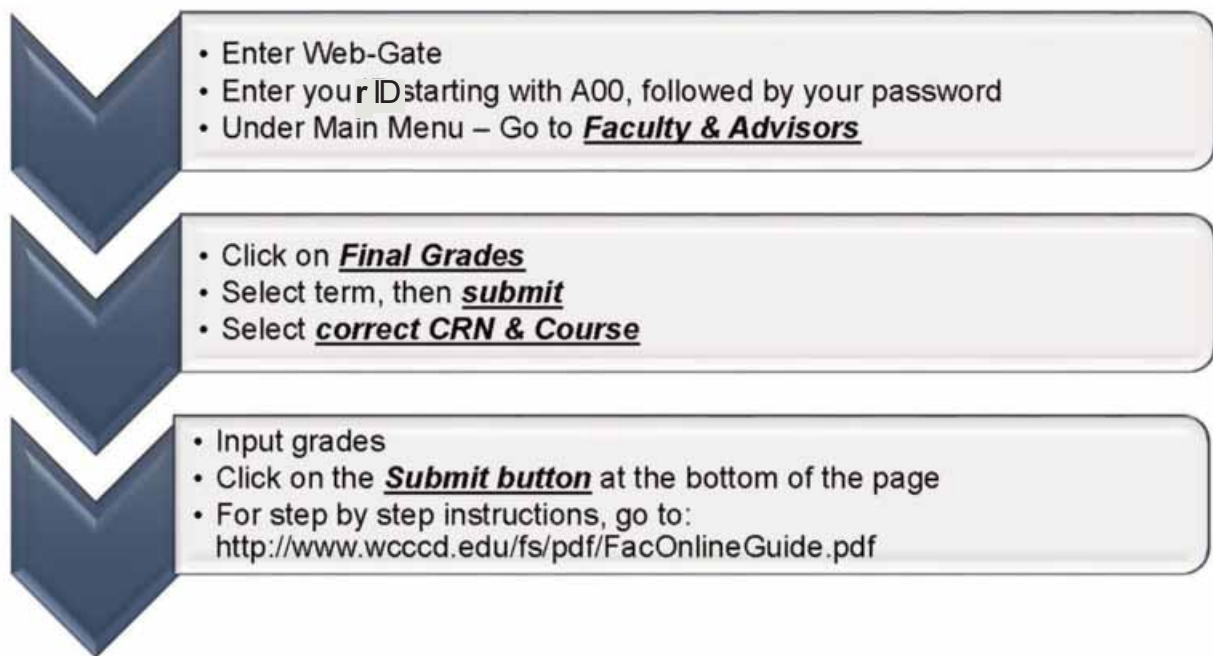## Continuous Quality Improvement

Grades - Fall 2017

The Office of Accountability and Transparency is preparing to close out the Fall 2017 semester grades. Working with the campuses, the Divisions of Educational Affairs, Student Services and Administration and Finance will provide alignment and structure to ensure students are receiving their grades in a timely manner. Delay in grade submissions can affect the following:

- Completion of financial aid
- Registration and enrollment
- Recruitment
- Financial aid disbursements
- Grade appeals

Webgate – Grade Submission Process

- Enter Web-Gate
- Enter your ID starting with A00, followed by your password
- Under Main Menu – Go to *Faculty & Advisors*

- Click on *Final Grades*
- Select term, then *submit*
- Select *correct CRN & Course*

- Input grades
- Click on the *Submit button* at the bottom of the page
- For step by step instructions, go to:
  http://www.wcccd.edu/fs/pdf/FacOnlineGuide.pdf

It is important to remember if you have more than one page of grades; you must click on the submit button for each page. Also, you only have 5 minutes to input grades before you are timed out.

Division of Human Resources

HR Environmental Risk Management

The Division of Human Resources (HR) is conducting a comprehensive year-end internal/external risk assessment. The HR team is working towards enhancing and providing alignment with its process and controls. This is essential to assuring that critical documents, information, data, analysis and resources are appropriately documented and safeguarded at every level.

HR Risk Management Process includes:

1. Management overview
2. Assessment
3. Control analysis
4. Task prioritization
5. Planning and forecasting
6. Monitoring

Dates to Remember:

December End Semester Break

✓ All UAW and P&AA employees will work through Friday, December 15, 2017

✓ All Exempt/Pathways employees will work through Monday, December 18, 2017

✓ The District will resume normal College operations on Wednesday, January 3, 2018 for all employee groups.

Upcoming Pay Dates

12-15-17 Full-Time Faculty
12-18-17 Part-Time Faculty

Staff Pay Dates:
12-15-17
12-29-17
1-12-18

Information Technology Institute
Computer Science Education Week

The Information Technology Institute (ITI) celebrated International Computer Science Education Week by partnering with pre K – 6 grade schools. Students from Foreign Language Immersion and Cultural Studies School and Shulze Academy for Technology and Arts participated in "Hour of Code" sessions conducted by ITI staff, students, and faculty.

Website Committee

TECH TIPS

Did you know that pass phrases are more secure than traditional passwords?

Experts advise to use long pass phrases when securing sensitive data. A pass phrase is a long phrase that is used in place of a password, such as "IamGoingtoEataPie!" Use proper capitalization and punctuation in your pass phrase to increase its complexity and make it even more secure. Use a phrase that you'll find easy to remember and resist the urge to write it down or store it in a computer file.

https://inspiredelearning.com/resource/security-awareness-tip-day/

During the month of November 2017, the Website Committee completed the following:

- Website header redesigned

- Equal Opportunity, Non-Discrimination and Anti-Harassment Policy button added

- Employee directory updated

- Virtual tour updated

- Locations and site map buttons launched

- Spring Academic Schedule, Calendar and Distance Learning schedules added

- Website update requests – 70

- Corrected broken links - 23

- Flyers posted – 8

Month of November
383,546
page views!!

Top "5" Countries

United States
Spain
Canada
Nigeria
India

Top "10" Most Viewed Pages
Homepage
Academic Programs
Distance Learning
Academic Schedules
Faculty and Staff Resources
Northwest Campus
Downriver Campus
School of Continuing Education
Institutional Effectiveness
Human Resources

Devices Used to Access Website

Desktop – 64.59%
Mobile – 32.19%
Tablets – 3.22%

Returning Visitors – 67.9%
New Visitors – 32.1%
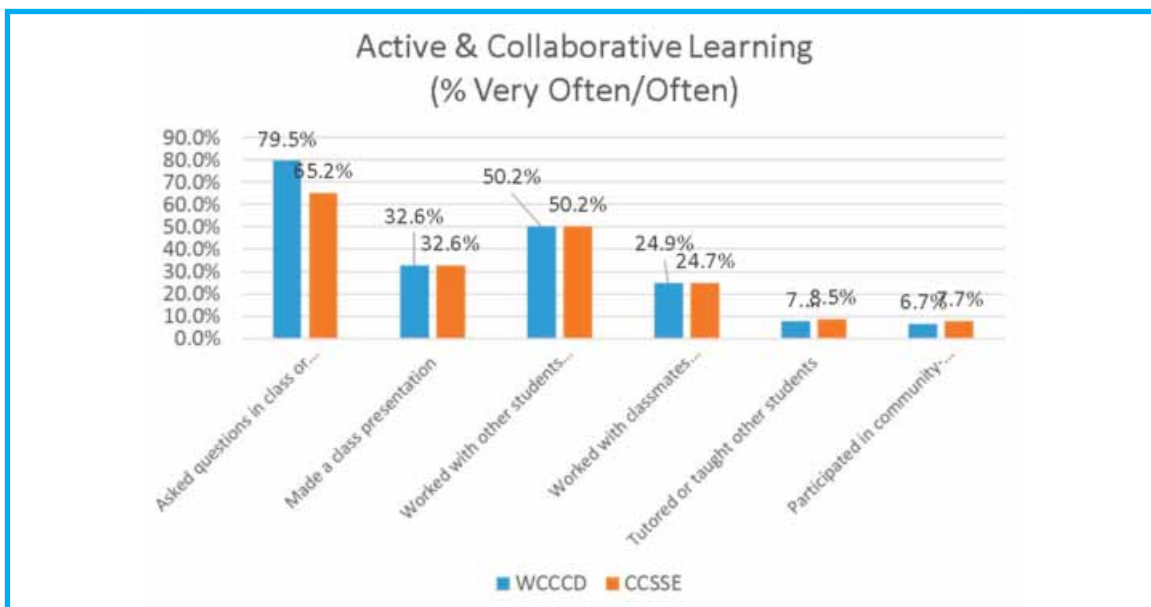**Average Session** – 4:04 Minutes

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Division of Institutional Effectiveness

The Division of Institutional Effectiveness supports the District by coordinating participation in national survey research for benchmarking purposes. WCCCD participates with the Community College Survey of Student Engagement (CCSSE) to understand student engagement patterns and trends to inform student experiences. Below is a summary of key facts related to CCSSE and its benchmarks that inform student success.
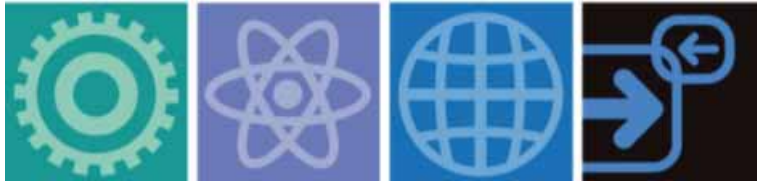
Approximately *307* community colleges participate nationwide with *26* from Michigan to include WCCCD.

01 Higher Grades

02 Course Completion

03 Persistence

04 Degree Completion

According to CCSSE research, **Active and Collaborative Learning** benchmark was one of the most important factors associated to "pervasive" student success.

Active & Collaborative Learning
(% Very Often/Often)

■ WCCCD ■ CCSSE

Source: Student Engagement and Student Outcomes: Key Findings from CCSSE Validation Research. Retrieved from https://www.ccsse.org/aboutsurvey/docs/CCSSE%20Validation%20Summary.pdf

The School of Continuing Education
and Workforce Development

Detroit Workforce System Leadership Development Academy

This week marks the capstone of a year-long Workforce Leadership Development Program funded by JP Morgan Chase. Shawna Forbes, Dr. Kristen Barnes-Holiday, Rashida Thomas, and Robert Shimkoski presented works that focused on disengaged Detroiters and how to increase the number of people in the talent pipeline. A city-wide presentation was made to local CEOs and workforce development providers. Congratulations to Ms. Forbes for successfully completing the program!

Brown and Juanita C. Ford Art Gallery
Clark Park Coalition
Student Photography Art Exhibit
Downtown Campus

School of
Continuing Education &
Workforce Development
Wayne County Community College District

Division of Administration
and Finance
Deferred Maintenance

Eastern Campus
Door Hardware Replacement

Pharmacy Tech Site Visits

Pai Her met with Emmanuel Robinson, Pharmacy Technician Recruiter for Walgreens.

Pai Her met with Douglas Samojedy, Preceptor at Henry Ford Health System Pharmacy Advantage.

Surgical Technology

WCCCD's Operating Room received state-of-the art Laparoscopic surgical equipment.

Round Robin Rapid Review

The Nursing Program held a "Round Robin Rapid Review" for students. The Round Robin Rapid Review allowed students to move through seven stations and be rapidly tested at each station on material covered during the semester.

Oral Health Coalition

The dental faculty, dental hygiene and dental assisting students, and members of the dental community came together for an Oral Health Coalition.

Thank You Clinical Partners!

Staff visited WCCCD's Health Sciences clinical sites to show appreciation for their continued support.

Michigan Institute for Public Safety Education

Emergency Vehicle Training

MIPSE hosted Beaumont Medical Transportation's Coaching the Emergency Vehicle Operator training. The goal of the course was to facilitate the student's knowledge of the laws involving the operation of an emergency vehicle with practical hands-on opportunities to evaluate each student's driving abilities.

U.S. Border Patrol

The Michigan Institute for Public Safety Education (MIPSE) hosted the U.S. Border Patrol for their canine training.

Wayne County Sheriff's Department

MIPSE also hosted the Wayne County Sheriff's four-week Entry Training class. The students were taught about self-defense, CPR, fire safety, ethics and sexual harassment.

Michigan Mortuary Response Team (MiMort) Tour

MIPSE hosted a visit by the Michigan Mortuary Response Team (MiMort) for a tour of the facility. MiMort practices strategies for remains management in the event of a catastrophe.

Downriver Campus

Southern Wayne Conference Quiz Bowl

The Downriver Campus hosted the Southern Wayne Conference Quiz Bowl's weekly competition which runs until December 18, 2017. This is a high school sanctioned competition with academic teams competing in jeopardy style matches.

Wayne RESA Transportation Supervisors Training

The Downriver Campus also hosted Wayne RESA's Transportation Supervisors Training. The Michigan Department of Education Transportation Supervisor training was two three-hour segments.

Downriver Arts and Crafts Guild Holiday Show

The Downriver Campus hosted the Downriver Arts and Crafts Guild Holiday Show. Downriver artisans provided community education through interactive art demonstrations for all ages.

Downtown Campus

Holiday Entertaining on a Budget

Hosting the perfect holiday event does not have to be an expensive endeavor. This session provided the Do's and Don'ts of planning a party. Participants learned how to take the stress away from entertaining.

The League of Women Voters

The League of Women Voters, a national organization was on campus presenting information on the recent auto insurance proposals and how they will impact Detroiters.
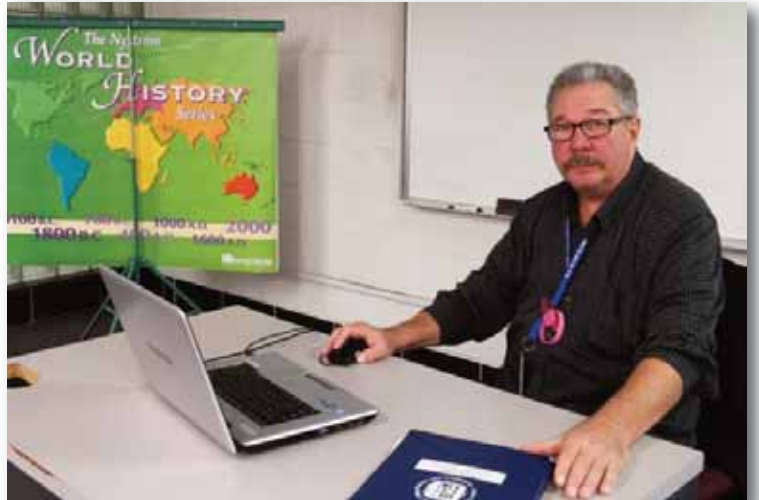
Eastern Campus

Finals Week

Instructors at the Eastern Campus are hard at work making sure that students submit final projects and complete their exams. Professor Gerard Hightower is preparing his HVAC students for their comprehensive final exams and Professor Joseph Cook is working to assign final grades for his History and Geography courses before the last day of class.

District Design Center

Ferris State University's Doctorate of Education in Community College Leadership met with staff of WCCCD's Design Center.

Northwest Campus

Volunteers of America: Lunch-n-Learn

The Northwest Campus, in partnership with Health Profession Opportunity Grants, hosted a Lunch-n-Learn to inform partners in the grant process. The educational partners were provided with changes to the grant in the coming year, and the new criteria for student participation.

Ted Scott Campus

Community Partnerships

In partnership with the Van Buren Public Schools, the Ted Scott Campus hosted two wildlife educational workshops and an essay contest as part of the annual Belleville Winterfest Program in Belleville.

Autism Awareness Conference

Mike Dotson and Cecile Taylor met with Lauren Lewis from Autism Alliance of Michigan to make plans for the upcoming Autism Awareness Conference scheduled to take place in March 2018 at the Ted Scott Campus.

Mary Ellen Stempfle University Center

Girls Rock IT!

The Michigan Council of Women in Technology and employees at Ford Motor Company returned to the Mary Ellen Stempfle Univeristy Center for a day of interactive fun and learning. Girls learned about careers in information technology and internet safety.

On the Move...

Mike Dotson attended the annual holiday luncheon of the Wayne Chamber of Commerce.

Diane Gonzalez, Ella Lynch and Professor Derrick Glass attended the annual Walsh College Novi Campus holiday breakfast.

Anthony Arminiak and Ethel Cronk participated in the Trenton Holiday Light Parade.

Jackie Grow, WCCCD/MSU Program Coordinator spoke at Four Star Greenhouse's 2018 Landscape Preview to promote the MSU and WCCCD Landscape Management and Fruit and Vegetable Crop Management Certificate programs.

Antoinette Singleton and Ella Lynch attended the Oakland University Annual Community College Counselor Connection Event.

Diane Gonzalez and Darlene Wimberley attended Breithaupt College/Career Fair.

Trustee Sharon P. Scott, Dr. Paige Neihaus, and Mike Dotson attended the annual Westland Chamber of Commerce Holiday Taste Fest.
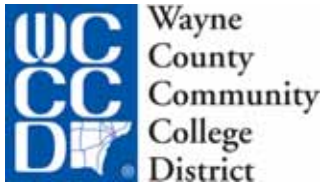
Intercultural Conversations

This week's conversation focused on the different ways in which the birth of the prophet Mohammed is celebrated globally as Mawlid Al Nabi. Arnetta Burroughs and Patricia Wells also shared insights from their "Freedom Trails" visit to the museum in Canada.

We had the youngest attendee Corbin who is barely two weeks old.
The son of one of our student participants Michelle Kohn.

Chancellor's
Weekend Memo

Wayne County Community College District

EDITOR: Julie Figlioli

CONTRIBUTING EDITORS
David C. Butty
Carolyn Carter
Aracely Hernandez
Tameka Mongo
Priscilla Rodgers
Rosita Thompson
Susan Wiley

Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT

DOWNRIVER CAMPUS   DOWNTOWN CAMPUS   EASTERN CAMPUS   NORTHWEST CAMPUS   WESTERN CAMPUS

MARY ELLEN STEMPFLE UNIVERSITY CENTER

MARY ELLEN STEMPFLE UNIVERSITY CENTER CENTER FOR DISTANCE LEARNING

MARY ELLEN STEMPFLE UNIVERSITY CENTER WEST

W W W . W C C C D . E D U • 3 1 3 - 4 9 6 - 2 6 0 0