



WCCCD International Students Represents 61 Countries



The International Programs Office held the semester-end meeting with international students to discuss updates on Department of Homeland Security regulations as well as advise students for the Spring 2018 semester. Services included international student acculturation and orientation, resources to aid students in their academic and social success, information on immigration and reentry into students' home country, and registration.

Chancellor's Cabinet Meeting



District Facilities Meeting





The School of Continuing Education and Workforce Development



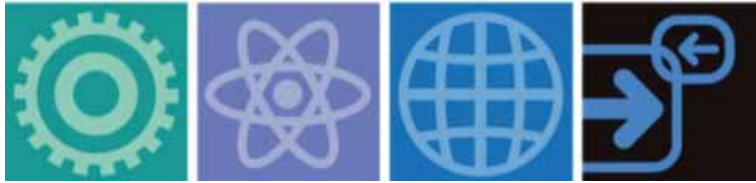
America's Promise Grant in Action

The Workforce Development team met with representatives from Workforce Intelligence Network to discuss the America's Promise Job Driven Grant Program. As a part of this collaborative effort, the Wayne County Community College District continues to play an active role in working with regional workforce agencies, employer partners and other educational institutions to build career pathways in the areas of Computer Numeric Control (CNC) and Cybersecurity.

Partnership Meeting



School of Continuing Education hosted a meeting with Wayne RESA to discuss partnership opportunities.



The School of Continuing Education and Workforce Development

Manufacturing Technology and Computer Numerical Control Programs at the Eastern Campus



The Eastern Campus Manufacturing Technology and Computer Numerical Control Programs are preparing students to work as Machinist, Entry Level Programmers and Operators. Student Machinist are learning to how to use machine tools such as: Lathes, Milling machines and Grinders to produce precision metal parts and they must be able to use both manual and CNC machinery.



Student Athletics Updates

Women's Basketball

Our Lady Wildcats are undefeated with a 3 - 0 record. This past Saturday they beat Rochester College 70 to 60. Jamie Maddan averaged over thirty points the last two games. Her stats were submitted to the National office for player of the week candidate for the NJCAA II women basketball division. Lady Wildcat's next game will be at home this Saturday 12/2/17.

Men's Basketball

Our Men Wildcats played their first home game in our new location Northwest Activities Center this past Tuesday against Madonna University. Wildcats won by 60 points 113 to 53, they are on a two game winning streak. The next game is 12/15/17 in Chicago where they will play in the Willie Little Classic.



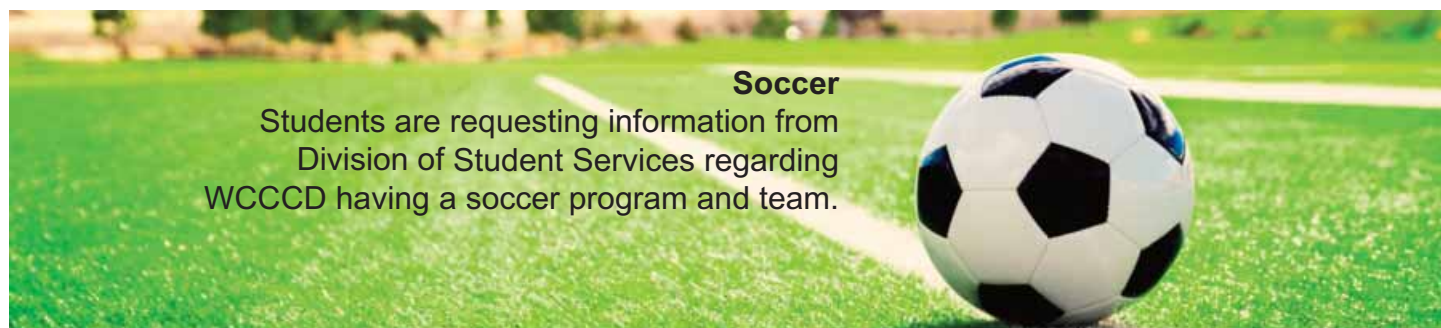
Women & Men Bowling

Bowling teams are practicing and preparing for the upcoming season at Oak Lanes bowling alley. The teams will kick off their season 1/5/18 at Ancilla Community College in Indiana.



Men's Golf

Our golf team is excited about the upcoming Spring golf season.



Soccer

Students are requesting information from Division of Student Services regarding WCCCD having a soccer program and team.

Division of Student Services



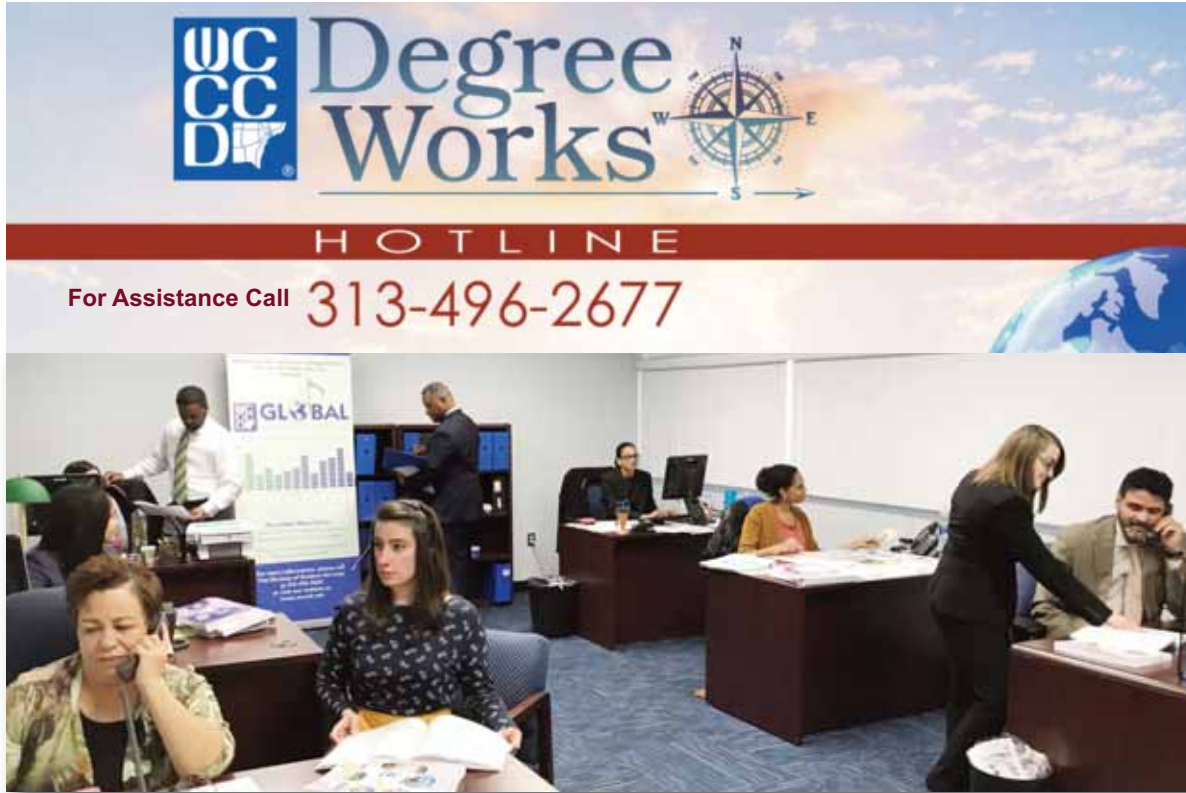
This week the Chancellor met with Dr. Christine McPhail, the WCCCD Achieving the Dream Coach and team to discuss how we move forward with guided pathways and other student support services to the student success center.



Dr. Christine McPhail, Brian Singleton, Johnesa Hodge, Donnell Mason and Paige Neihaus attended the guided pathways conference with MCCA. The conference provided an opportunity for institutions to compare student success strategies.



Student Success Center Outreach



The Student Success Center is focused on helping students with the support they need to stay on track to complete their degree. This week the center focused on contacting students who may have registered online. The center urges students who are accessing degree works to call the hotline to speak to a live person. Students who call receive a personal email with their degree works printout.



Wayne County Community College District participated in the Annual College Career Fair at Breithaupt Career and Technical Center. Many Students from our dual enrollment high school partnerships were able to receive information about our degree programs

Division of Student Services



Document Retention



Record and information management of documents is a vital component to District Student Services. The process entails a set of procedures adopted by the district to manage how all of its records (electronic and hard copies of documents, samples, voicemails and other types of information) are stored, preserved or destroyed.

TRiO

STUDENT SUPPORT SERVICES



As the Fall semester comes to a close, the TRiO-SSS department is conducting face-to-face visits to students at each campus to ensure students' academic needs are met.

Outreach and Recruitment



The outreach team was invited to Martin Luther King high school to assist the class of 2018 understand and complete their Wayne County Community College District online admissions application. Students were also instructed on how to complete their FAFSA and Tuition Incentive Program (TIP).



Considine

The outreach team met with members of Considine Learning Center's executive board to discuss academic goals and students needs students for the upcoming semester.



Health Science Center

Nursing Department Round Robin Rapid Review

This event provides a comprehensive team overview of all content nursing students have received during this academic semester. Research and studies show this activity builds confidence, teamwork and strengthens knowledge base for recalling previously taught course content.



The District's NUR112 Medical Surgical Nursing I students participated in a Complications of Post-Surgery scenario that mimicked a real situation that could occur in the recovery room of a hospital setting.

The Surgical Technology program conducted registration for a limited number of new students for the Spring 2018 semester.

The District's Health Science Institute hosted an additional Health Education System, Inc. (HESI) prep course. This prep course is designed to assist students prepare for application to the WCCCD Nursing Program.



The Northwest Campus hosted the Spring 2018 faculty selection. Participants were able to select course loads for the upcoming semester



MARY ELLEN STEMPFLE
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MULTI-CAMPUS DISTRICT

Mary Ellen Stempfle University Center



Drs. Julie Corbett and Sandra Robinson serve on the Advisory Board for the Grosse Pointe Public School System’s TV Production Program, which is an approved State of Michigan Career and Technical Education program. The Advisory Board met to discuss the goals for the year, funding information, equipment upgrades and the next steps in the CTE process.



Dr. Sandra Robinson represented WCCCD and the MESUC at the “Hollyfest,” an annual signature event sponsored by The Family Center of Grosse Pointe & Harper Woods. The Family Center’s goal is to provide assistance to parents and caregivers in raising healthy children and building strong families.



One Card Solution Upgrade Implementation

Happening Now...

District IT is in the final testing stage of the One Card Student Printing solution at the Mary Ellen Stempfle University Center.

Looking Ahead...

- Training sessions for Learning Resources Center and Learning Center staff will be coordinated and scheduled
- Equipment installation at all campus locations will begin mid-December 2017



Smart Technology Upgrade Project

- ✓ Ted Scott Campus

Wiring, Power and Projector Installation is 95% complete.

Video Management System (VMS) Upgrade

- ✓ Ted Scott Campus

Wiring is 100% complete
Camera Installation is 50% complete

Campus Support Team/ Service Desk Meeting

The teams convened this week to discuss:

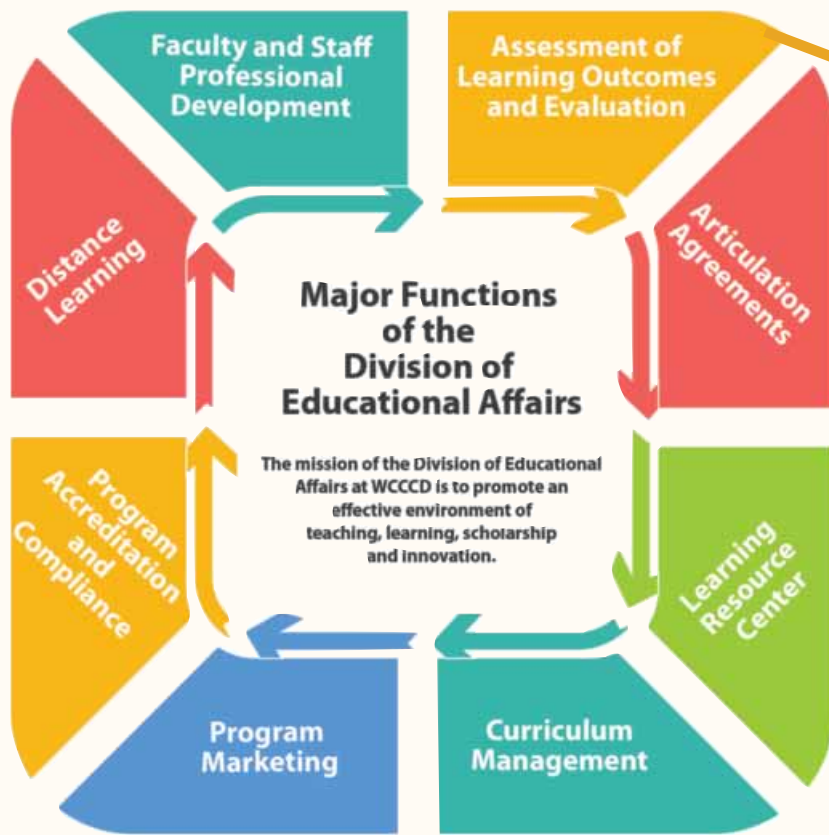
- Smart Technology Upgrade Project
- One Card Solution Upgrade Project
- VDI Rollout Phase II
- Printer Upgrade Phase II
- Cross-training Initiative





Division of Educational Affairs

Faculty's role in Student Centered Program and Course Review



Assessment is an ongoing process that is embedded within WCCCD's holistic assessment plan.

The assessment of student learning outcomes is a dynamic process that occurs throughout each students learning experience both inside and outside of the classroom.

Evaluating and measuring program and course level learning maintains academic integrity and consistency across the curricular divide, is student-centered and faculty driven.

Faculty Hotline: Communication in a Multi-Campus District

The Faculty Hotline is a critical tool for communication, inquiries, suggestions and as a conduit for the resolution of concerns. Top reasons Faculty utilize the hotline include providing information related to curriculum, scheduling and HR related questions. The Faculty Hotline for Educational Affairs at WCCCD is one of the many avenues for faculty to communicate within a Multi-Campus District.

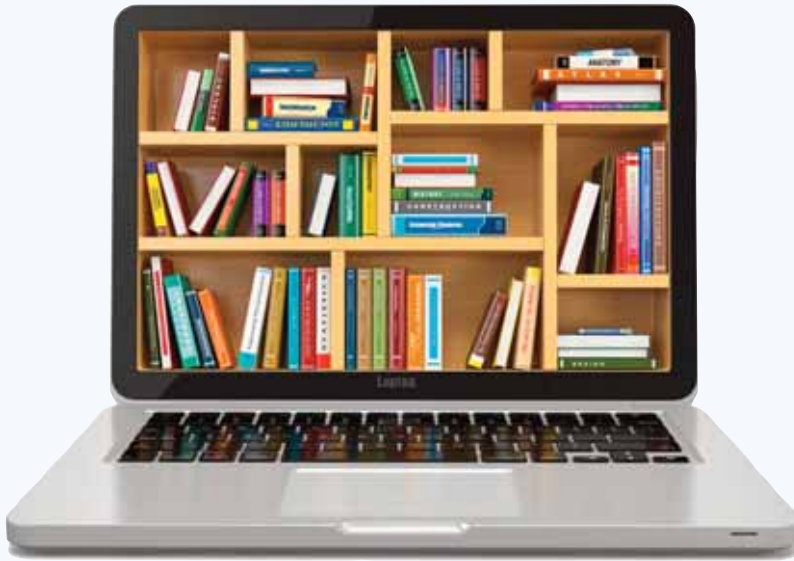
Email: facultyhotline@wccd.edu
Toll-Free Phone: 844-245-0358





Division of Educational Affairs

Libraries are Becoming Virtual



Learning Resources Centers (LRCs) are evolving from the antiquated stand-alone brick and mortar library environment to today's **virtual library**. The **virtual library** is a curation of educational resources and tools to assist students, educators, parents and the community. The **virtual library** is designed to create a vibrant and dynamic learning commons where students can inquire, discover, read, view, listen, collaborate, create and present in a 21st Century learning environment.

Mobile Apps to Access District Learning Resources



The LRC has many databases accessible to students, faculty and staff. Some of those databases are available as mobile apps, for much easier access to searching and peer-reviewed literature. Ebsco and Gale are examples that are Android and Apple compatible. Contact one of our Librarians to find out how to get connected or go to "Learning Tools" on the LRC homepage.

Division of Human Resources



Year-End Compliance Review

Understanding that in any institution the year-end close procedures are critical to its success, stability and sustainability. Wayne County Community College District's Division of Human Resources in collaboration with Administration and Finance and the Division of Educational Affairs are currently conducting a year end compliance reconciliation.

By reviewing and auditing the following not only assures a successful 2017 close-out but an organized and timely 2018 start-up:

- Employee Assignments
- Job Descriptions
- Payroll and Compensation
- Benefits
- Personal Information Update
- Updated Licenses and Certificates
- Withholding Regulations Compliance



Dates to Remember:

December End Semester Break

- ✓ All UAW and P&AA employees will work through Friday, December 15, 2017
- ✓ All Exempt/Pathways employees will work through Monday, December 18, 2017
- ✓ The District will resume normal College operations on Wednesday, January 3, 2018



**DIVERSITY &
INCLUSION**

Intercultural Competency



Monthly Intercultural Conversations at the Ted Scott Campus
Celebrating Native American Heritage Month
Presentation by Panoka Walker through Song, Dance and Storytelling

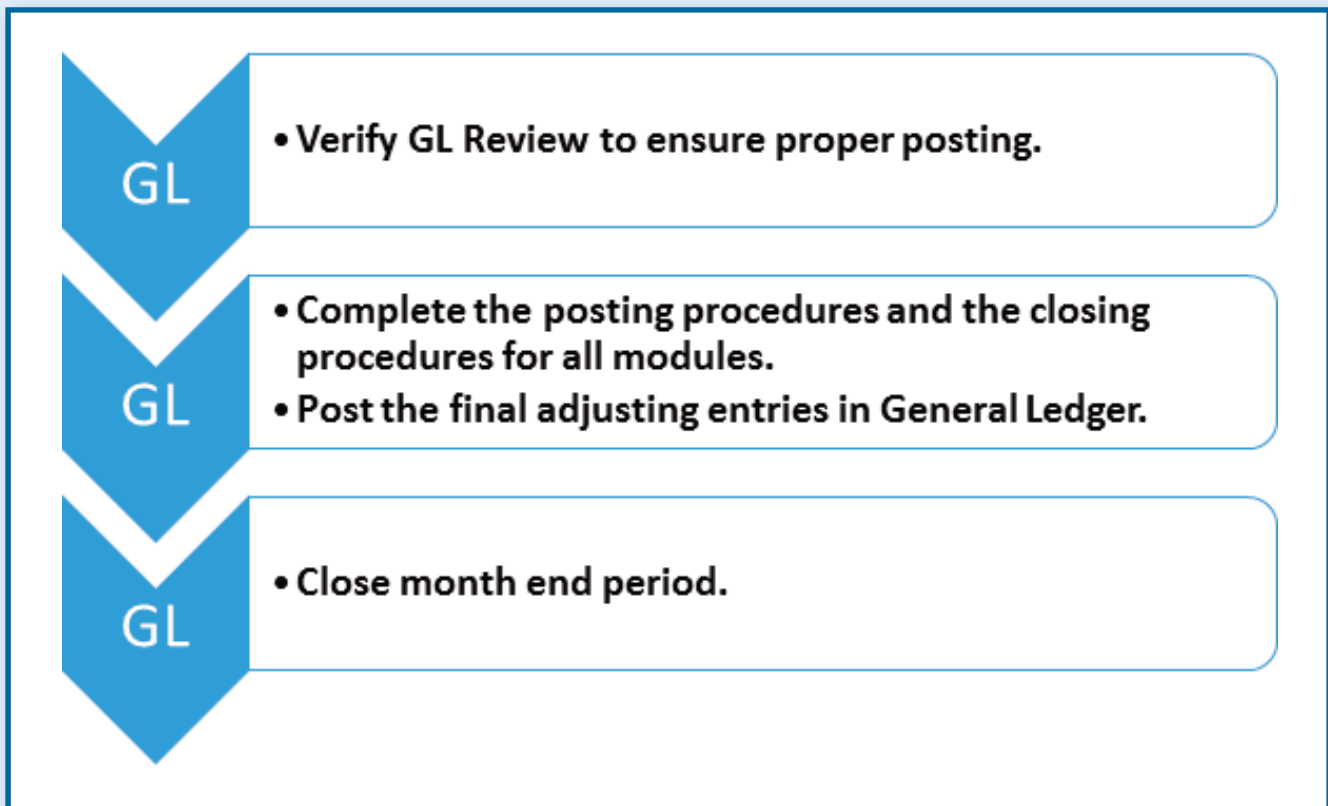


This year's annual meeting of the Michigan Energy and Workforce Development Consortium theme was women and diversity which was held at Henry Ford College.



Division of **Administration and Finance**

Year-end Activities



The General Accounting Department is working on its month end closing activities. The department utilizes monthly end closing steps identified above to direct their tasks.

Division of Administration and Finance

Deferred Maintenance



Eastern Campus
Equipment Repairs



Eastern Campus
Roof Repairs

Division of Administration and Finance

Deferred Maintenance



Downriver Campus
Labs Setup



Website Committee



The Website Committee convened this week to discuss strategies to enhance the presence of the website.



WCCCD is proud to announce the Dean's List recipients for the Fall 2016 and Spring 2017 semesters. To view the complete list of recipients for this prestigious academic achievement, visit the college's website at www.wcccd.edu and click on the Dean's List transition slide.

Week of November 19 - 25, 2017

59,782 page views

Returning Visitors – 68.5%
 New Visitors – 31.5%
 Average Session – 3:46 Minutes

Devices Used to Access Website

Desktop – 61.56%
 Mobile – 34.78%
 Tablets – 3.66%

Top "5" Countries

United States
 Spain
 Canada
 Nigeria
 India

Top "10" Most Viewed Pages

Homepage
 Academic Programs
 Distance Learning
 Academic Schedules
 Faculty & Staff Resources
 Downriver Campus
 Northwest Campus
 School of Continuing Education
 Downtown Campus
 Student Services



Experts advise to turn off sharing when using your laptop in a public place. The sharing feature that lets you share music, videos, documents and printers with other computers in your home can represent a security risk if you use it in a public place. Others could use this feature to view or even alter documents that you have on your computer. When using your laptop in a public location, turn off the sharing feature entirely.

<https://inspiredelearning.com/resource/security-awareness-tip-day/>



Office of Accountability and Transparency

Continuous Quality Improvement

Document Retention and Disposal Review



The Office of Accountability and Transparency continues its review of documented files that have met their retention policy. The following divisions have submitted paperwork for review:

- Continuing Education & Workforce Development
- Administration & Finance
- Educational Affairs
- Student Services
- Office of International Programs
- Human Resources

WCCCD's Form



The Office of Accountability and Transparency is working with the Director of Visual Communications and Compliance to review and update District Forms. Forms currently being reviewed are:

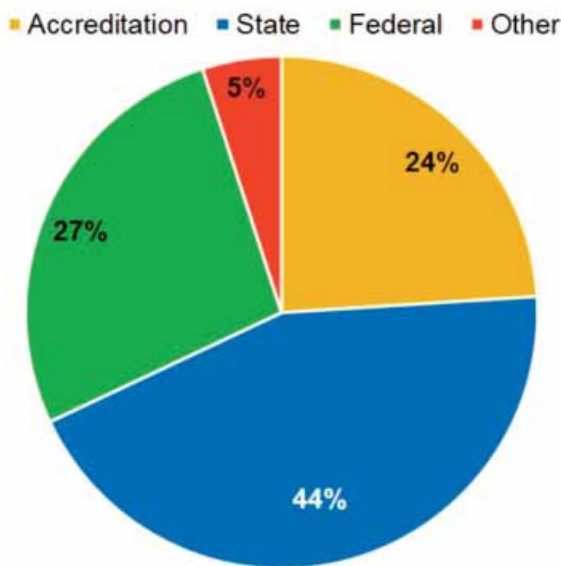
- Certificate of Disposal Form
- Miscellaneous Expense Report Form
- Faculty Absence Late and Temporary Replacement Pay Request Form

What's Trending In IE: Compliance Reporting

“Every U.S. postsecondary institution that awards federal financial aid must submit data to the U.S. Department of Education’s National Center for Education Statistics (NCES) as part of the Integrated Postsecondary Data System (IPEDS). In addition to the demands of IPEDS reporting, institutions must respond to federal, state, and district requests for information and provide a wealth of information to satisfy institutional accreditation. How involved is the Institutional Research (IR) Office in compliance reporting? The short answer is “very involved (AIR, Nov 2017, Data Bite)”



WCCCD Compliance Reporting by Agency:



Sample Reports by Agency

- Federal:** IPEDS, National Student Clearinghouse, Enrollment, Gainful Employment, etc.
- State:** Perkins, Student Transcript Academic Record Repository (STARR), Activity Classification Structure (ACS), etc.
- Accreditation:** Higher Learning Commission (HLC), Career and Technical Accreditation (ex. Dental, Nursing, Surgical Technology), etc.
- Other:** Achieving the Dream (AtD), Detroit Promise Project (DPP), etc.

Source: https://www.airweb.org/eAIR/specialfeatures/Pages/Data-Bite.aspx?utm_source=eAIR&utm_campaign=1ffadac25a-EMAIL_CAMPAIGN_2017_06_14&utm_medium=email&utm_term=0_781023a34f-1ffadac25a-105582045



District Police Authority

Police Authority 330 Certification

Members of the Campus Safety unit graduated from the Police Authority 330 certification training at Schoolcraft College.



Executive Protection Training

The District Police Authority command staff participated in a three-day Executive Protection training conducted by former Detroit Police Assistant Chief Ronald Fleming. Mr. Fleming provided Executive Protection to many including Muhammad Ali, Don Barden, Bill Cosby, Aretha Franklin, Berry Gordy, Michael Jackson, Senator Ted Kennedy, Coretta Scott King, Nelson Mandela and Coleman A. Young.



Information Technology Institute

ITI Outreach – Program Showcase



The Information Technology Institute sponsored a program showcase for Professor Earl Robinson's CIS 112 (Structured Design) class. Working in groups, the students were able to present their final project of program pseudo codes and associated logic flowcharts.



Michigan Institute for Public Safety Education

Wayne County Sheriff Training

The District's Michigan Institute for Public Safety Education (MIPSE) Hosted The Wayne County Sheriff Taser End User Certification. This course is designed to provide the student with the necessary knowledge, skills, and abilities to safely deploy the Taser X2 Conducted Electrical Weapon.

Coaching Emergency Vehicle Operations

MIPSE hosted Beaumont Medical Transportation: Coaching the Emergency Vehicle Operator (CEVO): Ambulance. The goal of the CEVO course is to facilitate the student's knowledge of the laws involving the operation of an emergency vehicle, with practical hands on opportunities to evaluate each student's driving abilities.



Wayne County Sheriff Officer Entry Training

MIPSE hosted the Wayne County Sheriff's four-week Entry Training class. The students will be taught such topics as self-defense, CPR, fire safety, ethics and sexual harassment, cultural diversity, stress management, legal issues, and many other topics.



Wayne County Sheriff (WCS) – Special Response Team Training -

MIPSE hosted Wayne County Sheriff (WCS) – Special Response Team Training building entries. The participants acted out scenarios on the training grounds using the training grounds to conduct compliant and high risk felony building entries and the importance of effective communications.



MULTI-CAMPUS DISTRICT

Downriver Campus

Amazon Hiring Event

The Downriver Campus hosted Amazon Fulfillment Services. Participants attend this new employee orientation workshop. Amazon is opening a distribution center in Brownstown and has hired 725 part-time positions.



Guidance Center Head Start Staff Training

The Downriver Campus hosted The Guidance Center Head Start Student Growth Goal Workshop. Head Start agencies are now required to develop school readiness goals and evaluate children's progress towards these goals.



Guidance Center Head Start Circle of Caring

The Downriver Campus hosted The Guidance Center Head Start Circle of Caring. Circle of Caring is a Head Start Program which covers topics for both caregivers and parents; preparing for a visit, car seat safety, Children's Emergency Care, Wellness and Resources, Community Services, Immunizations.

Wayne RESA NWEA-MAP Training

The Downriver Campus hosted Wayne RESA NWEA-MAP Training. MAP is the tool that allows schools to say every kid has to have growth. This workshop is about taking each kid to his or her highest level. The improved state summative test scores accompany growing accolades, including recognition as the state's topper forming rural district and "A" ratings.



MULTI-CAMPUS DISTRICT

Downtown Campus



50th Faculty Innovation Project: Criminal Law Day Domestic Violence Legal Symposium

The panel included members of the academic, judicial and the prosecutorial community that discussed the impact and services for domestic violence. The symposium was moderated by Judge William C. McConico.



MARY ELLEN STEMPLE UNIVERSITY CENTER



MULTI-CAMPUS DISTRICT

Northwest Campus



MiTech MiCUP Kick-Off

The Northwest Campus in partnership with Michigan College and University Partnership (MiCUP) hosted a seminar to provide participants with information on how to enhance their academic experience and future careers. Students were enlightened on the careers in Science, Technology, Engineering and Mathematics (STEM) fields and how to transfer from a community college to four year institutions.



Start Smart and Work Smart Workshop

The Northwest Campus in partnership with the American Association of University Women-Detroit Branch hosted a workshop sponsored by LUNA Bars to guide students through the complexities of job search and promotion opportunities.





MARY ELLEN STEMPLE
UNIVERSITY
CENTER



MULTI-CAMPUS DISTRICT

Ted Scott Campus

The Ted Scott Campus in partnership with the Belleville Area, Romulus, Wayne and Westland Chambers of Commerce hosted an “Advanced Excel Skills Workshop” for area business owners and community leaders. Professor Verna Brown provided examples and hands on exercises to improve the Excel skills of the attendees.



Even though the temperatures are falling, the Ted Scott Campus is “Thinking Spring” as work progresses on the new soccer field. Through a partnership with the Van Buren Soccer Association, a new high end soccer field is being constructed with plans for use in 2018. This week, the full irrigation system was tested and installed and hydro seeding was completed.

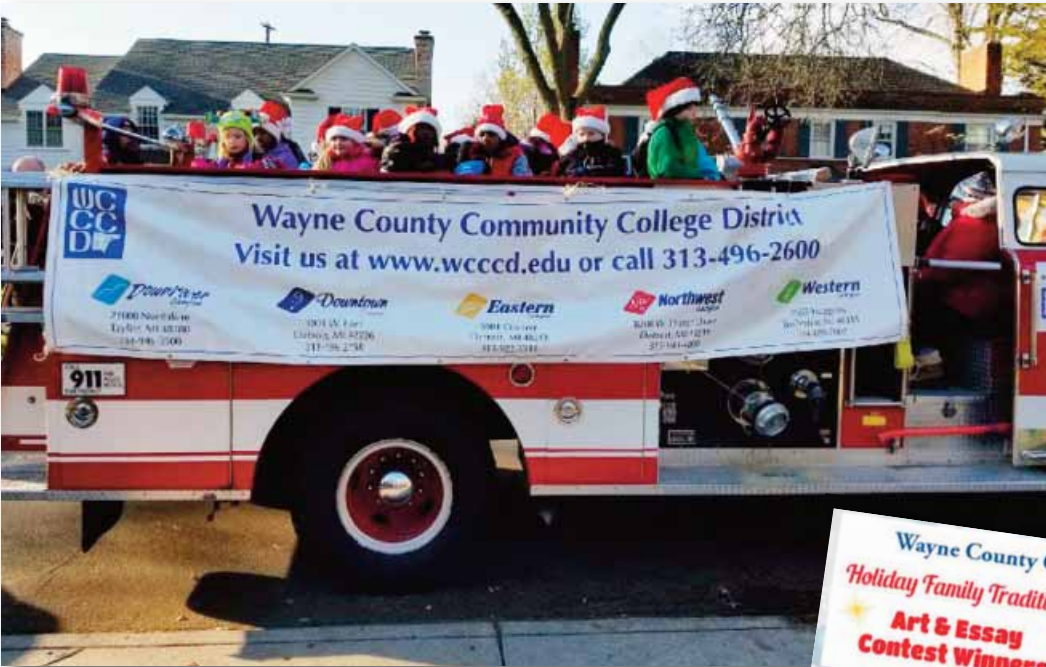


Mike Dotson served as one of the hosts at the Van Buren Township Appreciation Banquet. As Chairman of the Van Buren Township LDFA, Mr. Dotson was recognized for his contributions to the township through the work of the LDFA.



MULTI-CAMPUS DISTRICT

Mary Ellen Stempfle University Center



The annual Holiday Family Tradition Art and Essay Contest was held by the MESUC for students in the 1st through 6th grades in the Grosse Pointe and Harper Woods School Districts. Winners of the contest ride the WCCCD fire engines in the annual Grosse Pointe Santa Claus Parade. This is the 16th year that WCCCD and MIPSE have participated in the Parade and transported the happy winners of the contest.



Anthony Arminiak and Fizah Khan participated in the Taylor Holiday Parade.



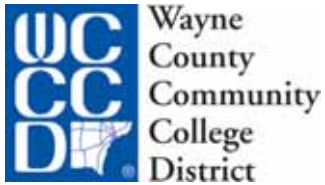
Professor Charmaine Johnson (Early Childhood Education) participated in the annual Detroit Thanksgiving Turkey Trot. The opportunity presented Dr. Johnson a opportunity to exhibit healthy living activities while representing and recruiting for the District.

Antoinette Singleton represented MESUC at Oakland University's annual Community College Counselor Connection program. The University provided updates on their programs and certificates as well as the process used to navigate the college admission process.



Mary Wolf attended the Grow Your Business Workshop at the Guidance Center in Taylor, MI. This event covered observation and non-verbal communication in a professional setting, as well as personal safety awareness cues.

Chancellor's Weekend Memo



Wayne
County
Community
College
District

EDITOR: Julie Figlioli

CONTRIBUTING EDITORS

David C. Butty

Carolyn Carter

Aracely Hernandez

Tameka Mongo

Priscilla Rodgers

Rosita Thompson

Susan Wiley



Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.



One Vision, One District, One College