

Chancellor's Weekend Memo



June 4-10, 2016 Number 1039

WCCCD's Forty-Seventh Annual Commencement Ceremony



Commencement continued . . .



Commencement continued . . .



Commencement continued . . .



Meeting with Senator

Chancellor Curtis L. Ivery and Senator Darwin Booher met in Lansing this week.



Acknowledgement of Thanks



“This past Saturday at Ford Field, Monira Akhter delivered her Student Commencement speech to Wayne County Community College District’s 2016 graduating class. In her speech Monira mentions Wayne Metro as one of the main supporters of her success.

From Head Start parent and Wayne Metro LEAPS participant to becoming a member of our staff and then completing her Early Childhood practicum at our Hamtramck Early Childhood Center, Monira has is one of the greats among the Wayne Metro Empowerment success stories!

Louis wanted to share with all of you and sends a sincere thank you for all of your continued support.”

Thanks,

*Mia Cupp, Chief Development & Communications Officer
Wayne Metropolitan Community Action Agency*

WCCCD Meeting with the Detroit Police Chief



Dr. Ivery, Chief Muhammad, and Captain Livadic met with Detroit Police Chief James Craig to discuss partnership opportunities.

Continuing Education Discussions



Dr. Ivery and the Vice Chancellors meeting with Tina Bassett to discuss Continuing Education.



EWI Awards Dinner



Staff attended the Executive Women International (EWI) scholarship awards dinner. Martha Grier was the keynote speaker as they awarded scholarships to two WCCCD students, Monira Akhter and Romana Chowdhury.



Welcome University of Toledo International Summer Leadership Academy Team



The District hosted the University of Toledo International Summer Leadership Academy, an international travel educational experience organized for Master's and Ph.D. students in the Higher Education Program. This year, the University chose WCCCD as one of their Best Practice visits with 21 people in their delegation that included 8 higher education administrators from Europe.



Website Committee

Current issues of the Great Leadership newsletter and The World At Your Doorstep magazine are now available on the website.



The Website Committee is pleased to announce the launch of the Study Abroad page on the college's website (left). The District's Study Abroad Program provides students with an exemplary international experience. To learn more, you may access information by logging onto the college's website and selecting the Study Abroad button located near the bottom of the homepage.

Weekly Website Fast Facts

May 29 – June 4, 2016
81,599 page views

Top Countries

- United States
- Canada
- India
- Nigeria
- Saudi Arabia

Devices Used to Access Website

- Desktop – 59.55%
- Mobile – 36.52%
- Tablets – 3.94%

Returning Visitors – 69.2%

New Visitors – 30.8%

Average Session – 3:30 minutes

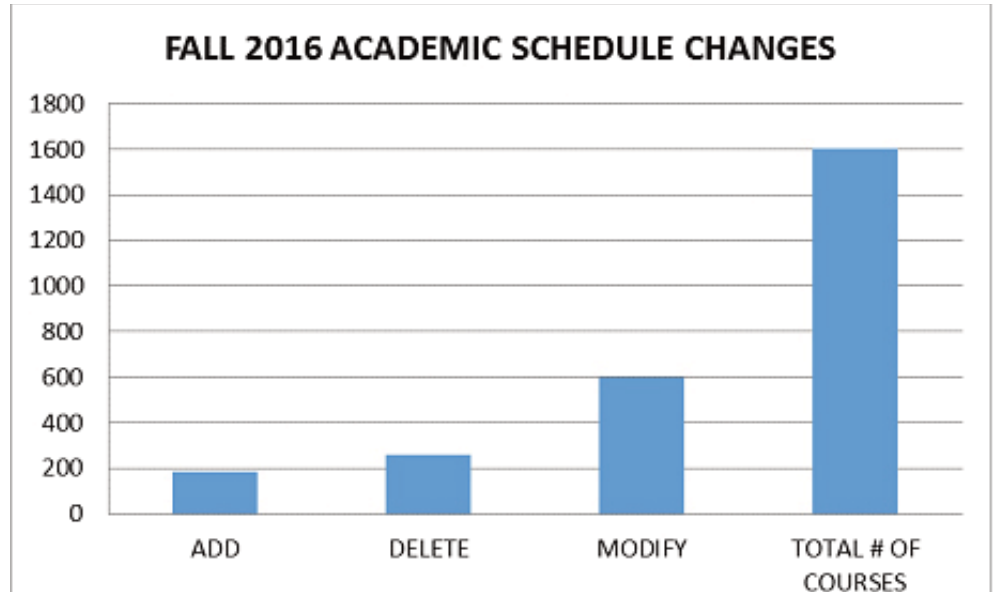
Top Ten Most Viewed Pages

1. Homepage
2. Distance Learning
3. Academic Programs
4. Northwest Campus
5. Faculty & Staff Resources
6. Academic Schedules
7. School of Continuing Education
8. Downriver Campus
9. Student Services

Division of Educational Affairs

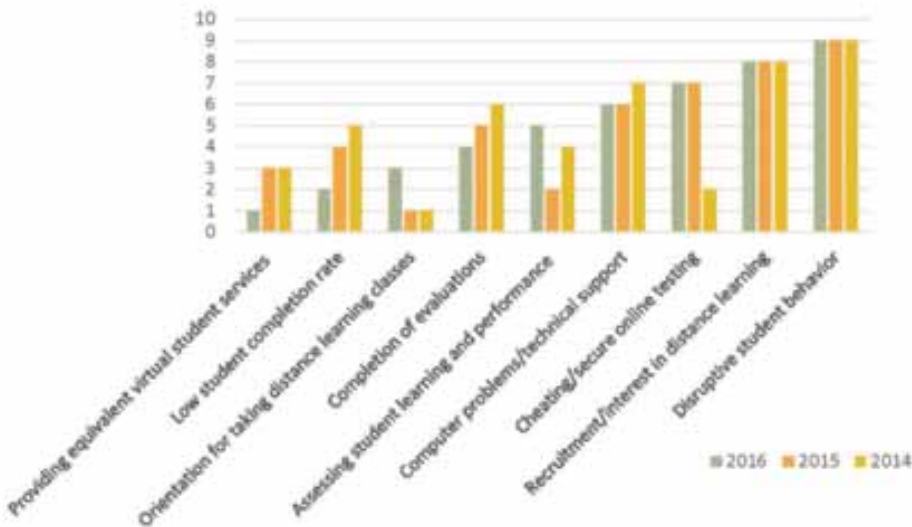


The opposite chart highlights the overall activity pertaining to the Fall 2016 schedule audit. The audit was conducted to improve activities and on an ongoing basis to improve efficiencies in services and processes of the day-to-day functions of the division.



Distance Learning

Weekend Memo 6.10.2016 for Distance Learning:



Michigan Colleges Online conducted a Distance Education Administrators Survey for 2016 and presented a wealth of information based on what other colleges in the state are doing. The following information was included in the survey to help indicate where the top challenges are for administrators working in distance education.



Career Programs

Dr. Ron Harkness represented WCCCD at the Michigan Occupational Deans Administrative Council meeting, at Henry Ford College. Discussions included updates on the TRENDS in Occupational Studies Conference held this fall at the Renaissance Center; changes in the State of Michigan Grants System for Perkins funds; and qualified faculty requirements.



Banner Training by Ellucian



As part of ongoing professional development provided by the Division of Information Technology, Banner training hands-on sessions this week were facilitated by Rob Woodyard, a consultant from Ellucian. Mr. Woodyard has over 20 years of experience with Ellucian and has provided Banner training for over 100 institutions throughout the country.



Day One

Topics Covered: Morning

- Using Mass Admissions Application Update
- General Student Record Creation
- Common Matching Rules

Afternoon

- Communications Plans
- General Student Mass Entry
- Concurrent Curriculum



Banner Training by Ellucian

Day Two

Topics Covered: Morning

- Course Prerequisites
- Equivalents
- Block Registration
- Cross Training

Afternoon

- Registration Minimum/Maximum Hours
- Academic Standing (Progress Evaluation)
- Repeated Classes
- Transcripts (Self Service)



Day Three

Topics Covered: Morning

- Registration Fee Assessment
- Accepting Charges and Registered not Paid
- Refunding Upon Drops and Withdrawals
- Detail Code Configuration (Priority Numbers)

Afternoon

- Graduation
- Faculty Load





Recruitment and Outreach



The District is working with Organizations within the community to ensure access to education and career preparation is available to all. Community members from the Considine Center enjoyed learning about various upcoming events and programs that are taking place throughout the District.

Dual Enrollment - Experience Matters

A photograph of a male graduate student wearing a black cap and gown, looking to the right.

66% of dual enrollment students complete college

54% of students without dual enrollment complete college

Get the jump
on your
with COLLEGE CAREER
DUAL ENROLLMENT

The WCCCD dual enrollment team gears up to prepare for the Fall 2016.

District *Police Authority*



Police Authority Honor Guard

The District Police Authority Honor Guard Presented the Colors at the 2016 WCCCD Commencement Exercise

P. A. 330 Certification

Members of the Campus Safety unit graduated from the P. A. 330 certification training at Schoolcraft College.



Officer of the Quarter

Officer Johnnie Rodgers was selected as the officer of the quarter for her dedication and commitment to student safety.



Division of Administration and Finance

The Finance and Financial Aid Departments are meeting weekly to discuss the ongoing changes in financial aid regulations. The team utilizes the Financial Aid Handbook along with the Blue Book in order to review these regulations. These meetings also involve looking at best practices in order to improve current policies to better serve our students. Some of the areas discussed are:

- Financial Aid Disbursements
- Reconciliation of FA funds
- Return of Title IV
- Financial Aid Drawdown
- Banner Enhancements



Tonya Trotter was recently elected to the Michigan Association of Student Financial Services Administrators (MASFSA) 2016/2017 committee team and attended the 2016 MASFSA Conference.

Division of Administration and Finance

Deferred Maintenance

Downtown
Campus
LRC



Downtown
Campus



Division of Institutional Effectiveness



National Research – Alumni Tracking

The Division of Institutional Effectiveness conducts ongoing national research to identify trends and patterns related to WCCCD's student population. According to the Council for Advancement and Support of Education (CASE), community colleges are likely to see an increase in giving when they track and engage their alumni. Below you will find some key points from this survey:

3 approaches to defining alumni appear to be used frequently:

More than 2/3 of the responding institutions defined alumni as anyone who has ever taken 1 or more classes.	Nearly 40% defined alumni as a degree or certificate holder	30% said alumnus is anyone who has completed a certain number of hours or units
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Many community colleges do not have contact information for a large number of their alumni, although successful record-keeping appears to facilitate alumni engagement:

Responding institutions reported tracking the following:

48% of Alumni Mailing Addresses

12% of Alumni Email Addresses

What's Trending in IE: Alumni Tracking at WCCCD

During WCCCD 2016 commencement ceremony, the Division of Institutional Effectiveness launched its alumni address campaign and collected more than 800 updated contact information cards from recent graduates. Updated contact information is extremely important when following up with alumni regarding post-graduate plans and program outcomes. Data gathered would be used to stay connected with Alumni and evaluate:

- ✓ Alumni Employment and Salary Data
- ✓ Alumni Baccalaureate and Advanced Degree Completion
- ✓ Regional Labor and Workforce Impact

Did you know WCCCD awarded more than **50,000** graduates since 1970?



WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

PLEASE UPDATE YOUR CONTACT INFORMATION
By updating your contact information, you will be able to stay connected and informed.

PERSONAL INFORMATION

Mr. Ms. First Name: _____ Last Name: _____

Alt: _____ Birth Date: _____

Email: _____

Home Address: _____

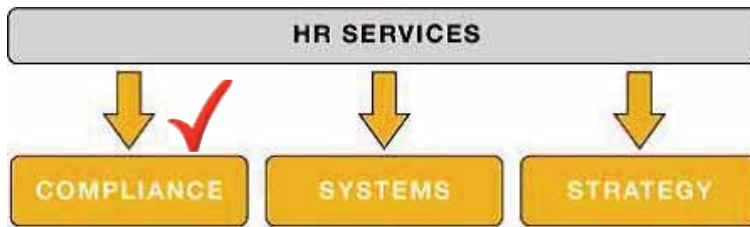
City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Transfer College (if applicable): _____

Employment Status: Employed Unemployed Enrolled in College

Division of Human Resources



Human Resources Compliance: Process Manual

The Division of HR is in the process of reviewing, auditing and updating the District's processes manual. Mapping is a continuous and dynamic processes that enables the District to provide appropriate information and guidance governing the institution's activities, policies and procedures.



The Benefits Policies and Procedures

- Accountability & Transparency
- Provides Efficient and Effective Compliance Measures
- Navigation of the District's Goals
- Establishes an Audit Trail
- Measurement of Quality Control
- Reduces Variations of Standard Operating Procedures (SOP)
- Affords Employees a Clear Understanding of Responsibilities



Office of Accountability and Transparency



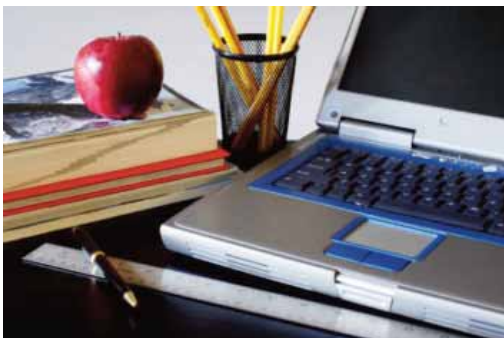
Reconciliation and Organization

The Office of Accountability is working with the Division of Human Resources and Administration to audit our Position Control Organization Codes. The reconciliation of organization codes will benefit Wayne County Community College District to ensure alignment between divisions, departments and campuses. The following are just some of the areas that organization codes support the operational systems of the district:

- Staff Alignment
- Payroll
- Cost Analysis
- Internal Controls
- Approval Control
- Leave Time Audit
- Staff Directory



Campus Operations Summer Instructional Supply Reconciliation



The Office of Accountability is reviewing the summer supply requests from the campuses. All approved items are received through the District' Distribution Center where inventory is logged, reviewed and sent to the appropriate location. The reconciliation will enhance the Distribution Center's closeout procedure and provide Finance the appropriate documentation.

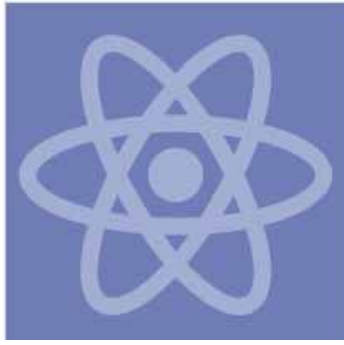


Health Science Center



The Health Science Center presented a simulation laboratory exercise, "Sounds the body makes! This workshop provides a comprehensive guide to understanding the body's noise", for the District's nursing students.





Networking at the Mackinac Policy Conference

Ms. Shawna J. Forbes and Mr. Jim Robinson represented the District at this year's Mackinac Policy Conference. The information shared is vital to the District as we make the connections with businesses and organizations looking to train a viable workforce through advance manufacturing, IT, Cyber Security, and construction, just to name a few.

- Entrepreneurship
- Urban Education
- Investing in the Future



On the Move...

Tonya Seegars attended the Professional Career Day Conference at Ronald Brown Academy. Ms. Seegars observed a presentation by Youth Enrichment Series (Y.E.S.) instructors, as they presented "Career Exploration" to students.

Melodie Bunkley attended the Wayne County Head Start Policy Council Meeting. Discussion focused on WCCCD's Kids College, finance expenditures, self-assessment, and volunteer opportunities. CE Summer Camp information was disseminated to key staff members and parents.



Information Technology Institute



Ms. Monica Wiggins met with administrators of the Southgate Michigan Works! Association (MiWorks!) to discuss partnership opportunities and technology training for their patrons. Members of ITI also shared valuable information about WCCCD's IT/CIS programs at a MiWorks! orientation. MiWorks! provide professional development opportunities and high quality programs for their customers.



Michigan Institute for Public Safety Education

Fermi 2 Fire Brigade Training



The District's Michigan Institute for Public Safety Education (MIPSE) hosted operators of the Detroit Edison Fermi 2 Plant in Monroe County as they attended Fire Brigade training.

Using Social Media to Enhance Law Enforcement Investigations Course - Alert Active Shooter Events Response

The District's Michigan Institute for Public Safety Education (MIPSE) hosted Wayne County Sheriff's Office, United States Attorney's Office and Bureau of Alcohol Tobacco Firearms and Explosives for a one day training seminar on Using Social Media to Enhance Law Enforcement Investigations Course.

U.S. Border Patrol - Active Shooter Training

The District's Michigan Institute for Public Safety Education (MIPSE) hosted U.S. Customs and Border Protection for a two-day Active Shooter Response Training.

Great Lakes Water Authority



The District's Michigan Institute for Public Safety Education (MIPSE) hosted Great Lakes Water Authority-(GLWA) Semi-Monthly meeting.

Tox-Medic

The District's Michigan Institute for Public Safety Education (MIPSE) hosted the Tox-Medic class which provides paramedics with the training required needed for them to perform a medical treatment or administer a drug when responding to a hazardous materials incident.

American Heart Association Training Center Instructor Update



The District's Michigan Institute for Public Safety Education hosted an American Heart Association Training Center Instructor Update. The Training Center Instructors attended an informative meeting to review procedures and receive updates on new 2016 standards.

Coaching Emergency Vehicle Operations

The District's Michigan Institute for Public Safety Education (MIPSE) hosted Healthlink Medical Transportation: Coaching the Emergency Vehicle Operator (CEVO): Ambulance.



Multi-Campus District

Downriver Campus

- Wayne RESA Wyandotte Center Program, Let's Talk, Help Your Child Communicate At Home. The Downriver Campus hosted Wayne RESA Wyandotte Center Program, Let's Talk, Help Your Child Communicate At Home.

On the Move

Anthony Arminiak attended the Southern Wayne County Regional Chamber Board of Directors Meeting, where he served as the past chairperson.

Western Campus

Michigan Department of Health and Human Services at the Western Campus



The Western Campus in partnership with the Michigan Department of Health and Human Services offered a training workshop for First Line Managers at the campus. Participants learned about the new technology that helps MDHHS to provide services and practiced in exercises to improve listening skills and face to face communication as well as over the phone.



Multi-Campus District

Northwest Campus

Students Show Appreciation to Staff

Students from the People's Republic of Bangladesh expressed their heartfelt appreciation to the Student Services Staff at the Northwest campus by providing a sumptuous lunch of ethnic foods. Each student described the type of dish they brought and its ingredients.



The Northwest campus welcomed the Department of Elections as they conducted training of poll workers in preparation for upcoming 2016 elections.

Downtown Campus

Detroit Police Department Training

The Detroit Police Department newly hired employees participated in testing at the Downtown Campus. Testing was completed electronically.



As a kick off to the Foreign Film Series, the Downtown Campus Language Institute held a viewing of the film "The Last Samurai" in honor of Asian Pacific American Heritage Month.

MSHDA Detroit Housing Fair

MSHDA (Michigan State housing Development Authority) and the Hardest Hit Funds/Step Forward were on campus to assist homeowners by providing information on paying delinquent taxes and funding to modify mortgages. Other financial institutions and housing services were also on hand to provide important information.



Multi-Campus District

Mary Ellen Stempfle University Center

Community Outreach

The MESUC hosted the membership meeting of the newly formed Grosse Pointe/Harper Woods Branch of the NAACP. Mr. Orlando Wilkins welcomed the participants and provided an overview of the MESUC and its Center for Learning Technology.



Mr. Kemal Kurtovic and Mr. Denis Karic represented WCCCD and MESUC at the annual Music on the Plaza kickoff concert sponsored by the Grosse Pointe Village Downtown Development Authority.

Dr. Sandra Robinson represented WCCCD and MESUC at the annual summer fundraiser gala of the Grosse Pointe Historical Society. The success of this event is critical to the continued work of the Society, of which WCCCD is a member and community partner.

ON THE MOVE...



Mr. Michael Poole attended the Detroit Association of Realtors (DAR) Annual Founder's Day Celebration. DAR is one of the oldest local Realtor Associations in the country.



Mr. Michael Poole represented MESUC at The Family Center's bi-annual "Meet and Greet," a gathering for school mental health and other



Mr. Denis Karic attended the monthly meeting of the Beaumont Community Health Coalition.

professionals working with Youth, Adults and Families.

Student Advocacy Program



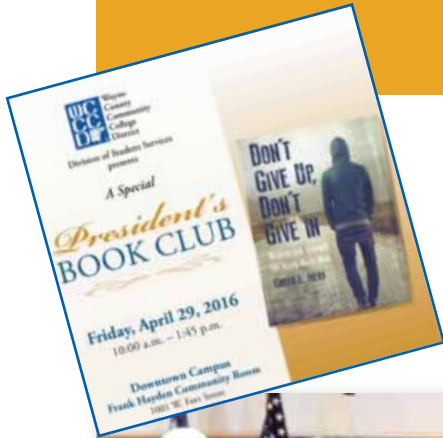
“Malik Shabazz, community leader, is leading a discussion on student engagement at the District.”





Multi-Campus District

Eastern Campus



Eastern Campus hosted "Chat with the Chancellor". The event brought together 50 young men from Denby and University Prep High Schools in Detroit. These young men had the opportunity to listen, read, and share some excerpts from the book "DON'T GIVE UP, DON'T GIVE IN" by Dr. Curtis L. Ivery; as well as discuss major topics that affect our Young Black Males.



President Diggs hosted the Chandler Park Conservancy Board Meeting at Eastern Campus in the Cooper Room.

Legislative Corner



Edgar Vann III and Dr. Myron Gunder attended the The Annual Detroit Regional Chamber Mackinac Policy Conference pictured with Senator Gary Peters.



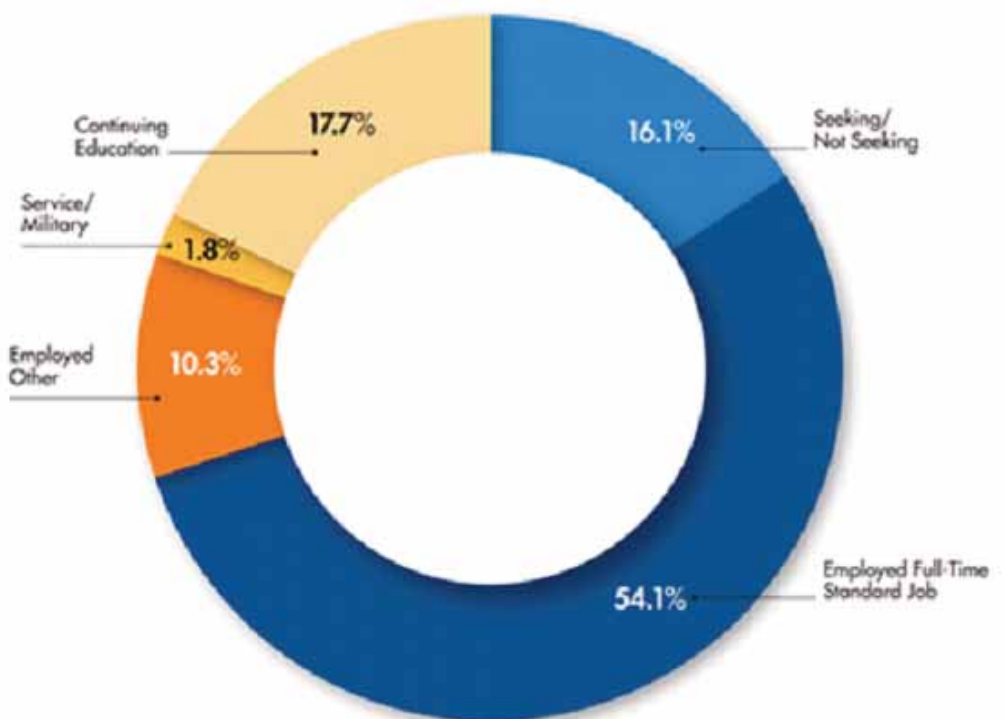
MI ACE Conference

District IT, Education Affairs, Purchasing and Ms. Grier who serves on the executive board, from the Chancellor's Office attended the Annual Michigan American Council on Education (ACE) Women's Network conference in Lansing this week. The overall theme was "Make a Difference: Moving the Needle in Michigan".



Study Shows College Graduates are Finding Work

According to a report from the National Association of Colleges and Employers, 82% of graduates in the Class of 2015 were either employed or continuing their education six months after graduation. Among those surveyed, over half (64%) are employed in full-time jobs, 18% are continuing their education, work part-time, are entrepreneurs or post-graduate fellows. A small segment 10% are pursuing service and/or work in the military.



Source: Inside Higher Ed
<https://www.insidehighered.com/news/2016/06/07/where-was-class-2015-six-months-after-graduation>

CELEBRATE DIVERSITY



The Intercultural conversations held discussions on the purpose of fasting during Ramadan, the similarities in the expression of faith between Islam and Christianity. This month we also celebrate American Caribbean islander heritage and the culture of the Indian people of Trinidad and Tabago islands.



Health & Wellness Professional Development Workshop presented by Tyrone Hairston.



Weekend Memo 1038 - QUESTION AND ANSWER

QUESTION OF THE WEEK

What year did Passport to Africa begin? **2002**

QUESTION OF THE WEEK

What year did WCCCD hosted the Great Leadership Conference?



Chancellor's Weekend Memo



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Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STEMPPLE
UNIVERSITY CENTER



MARY ELLEN STEMPPLE
UNIVERSITY CENTER
CENTER FOR DISTANCE LEARNING



MARY ELLEN STEMPPLE
UNIVERSITY CENTER
WEST



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One Vision, One District, One College