

Chancellor's Weekend Memo



Week of February 20-26, 2016 Number 1024

Professional Development- Interpersonal Skills Training

We hosted a professional development workshop titled "Managing Conflict Effectively" with Dr. Dale Dwyer from the University of Toledo. Discussion included relationship conflict, task conflict and process conflict. This workshop is part of the Interpersonal Skills Training that is being developed at Wayne County Community College District.



Panel Discussion at St. Paul AME Church



I spoke at St. Paul AME Church on Monday evening.





Division of Administration and Finance

2016-17 Budget Development Highlights

The District is in the midst of a crucial step in the Budget Development Process. The Budget Development Team will meet with the college presidents to review their operational needs for their cost center (s). Each of the five colleges, Mary Ellen Stempfle University Center, Michigan Institute for Public Safety Education and the Heinz C. Prechter Educational and Performing Arts Center have unique needs and in order to ensure the prudent use of resources, the following are the specific investment and expenditure categories that will be discussed:

- ◆ College facilities
- ◆ Equipment
- ◆ Instruction/curriculum delivery
- ◆ New programs
- ◆ College services (enhancement and /or new)
- ◆ Technology
- ◆ Student safety
- ◆ Staffing
- ◆ Special Initiatives
- ◆ Operating
- ◆ Budget Team

5 Step Process

- Assemble a budget team
- Implement a budget calendar
- Prepare for annual budget process
- Build the budget
- Monitor the budget



Administration and Finance

Deferred Maintenance



Administration and Finance

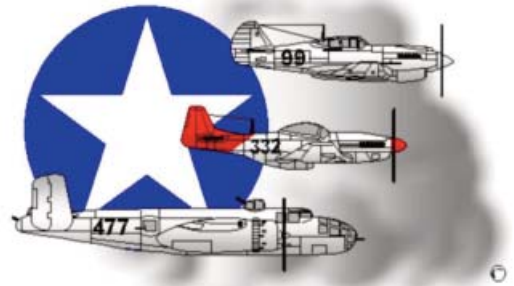
Deferred Maintenance



District Police Authority



WCCCD Honor Guard



The District Police Authority Honor Guard presented the colors at the Tuskegee Airmen program at the Eastern College.

Best Practice Visit

Sergeants Keiara Cosby, Byron Young and Corporal Ladasha Lockett conducted a best practice visit to Grand Rapids Community College (GRCC) Police for Computer Aided Dispatch (CAD) familiarization. Michael Taubert from GRCC dispatch visited WCCCD dispatch to follow-up with the initiation of our CAD system.



Division of Student Services



Community Outreach

The Division of Student Services presented a workshop at Brightmoore Community Center in Detroit. Community members learned about educational opportunities available at WCCCD. They also received information about degree and certificate programs, adult education, financial aid and seniors educational opportunities.



On the Move with Michigan Women in Technology



Asia Browner attended the Michigan Council of Women in Technology (MCWT) Breakfast. MCWT and WCCCD promote STEM careers for young women. Pictured with Asia are Rebecca Bray, Vice President of MCWT Events and Rosemary Bayer, Co-Executive Director of MCWT.



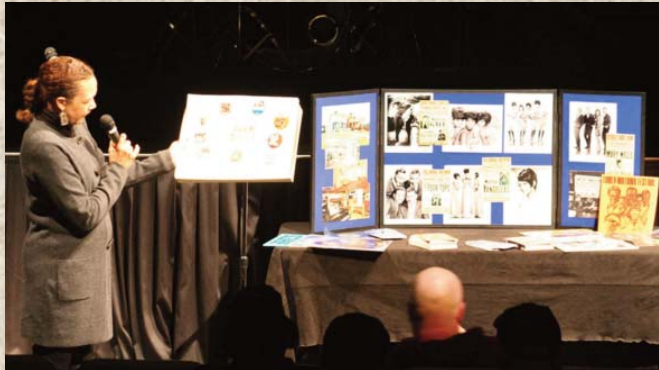
PTK Orientation Meetings

Orientation meetings for WCCCD's Honor Society- Phi Theta Kappa (PTK) are scheduled at each college. The application deadline is March 18, 2016. Applications are available in the Academic Advising Office of each college.

Wayne County Community College District's
Division of Student Services
Presents

BLACK HISTORY month

WCCCD 50th ANNIVERSARY 1967-2017



Hear and Now Series at the Heinz C. Prechter Educational and Performing Arts Center: Tribute to the Motown Museum.



Black storytellers at the Eastern College

Division of Educational Affairs

Distance Learning

Distance Learning is continuing its involvement with the Michigan Community Colleges' Open Educational Resources (OER) Steering Committee. The committee has narrowed down to a preferred platform for hosting OER's from each of the colleges, as a means to provide a central space for instructors and students to access learning materials.



Learning Resource Center



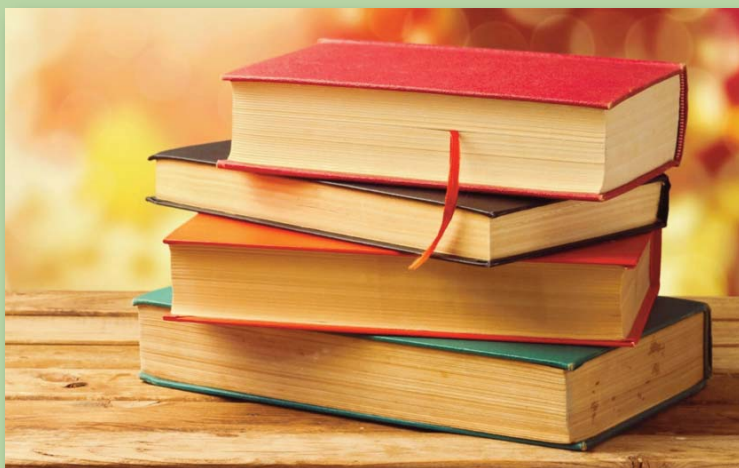
With a valid WCCCD library card, students, faculty, and staff can borrow library materials for free from any participating library within MeLCat (Michigan electronic library catalog).

MeLCat allows you to order books, audio books, music, movies and other materials and have them delivered to any campus Learning Resource Center. Resources include:

- Learning Express Library, which include practice tests, tutorials, and other helpful resources for career, personal, and occupational skill enhancements.
- Databases including resources for PreK- 12th grade students including e-books collections, scholastic bookflix, and Britannica for all ages.
- Specialized databases including Business Insights, computer database, automotive, legal, and medical resources.
- Newspaper collections including Infotrac Newsstand, and New York Times.



Activate your WCCCD One Card
and discover the free resources at
www.mel.org



Division of Educational Affairs

Summer 2016 Faculty Selection

Summer 2016 Faculty Selection was conducted at the Downriver College. Faculty Selection brings together District, campus administration, staff and faculty for class assignments. We continue to strive to make class selection as smooth and seamless as possible. We would like to thank all participants that gave their time and hard work in making this selection a success.





Health Science Center

Betts Medical Group Holistic Health Care

Dr. Abby Freeman met with Dr. Margaret L. Betts the Medical Director and CEO of Betts Medical Group Holistic Health Care. This meeting was to discuss a workshop and/or program focusing on a holistic journey to wellness.



Dental Hygiene – Magnification Eyewear Seminar

Dental hygiene students attended a seminar on the use of magnification eyewear in dental hygiene clinical practice. Students were able to learn about the tremendous value of wearing loupes, and were able to experience their use on dental models.

First Semester Nursing Students

Nursing students completing their first semester of the Nursing Program are preparing for their final clinical skills checkoff in NUR 110 Nursing Foundations. Students must demonstrate a level of competency on a number of skills prior to starting their clinical experience in area hospitals.



Nursing Curriculum Committee Meeting

The Health Science Center hosted the Nursing Curriculum Committee Meeting. Topics discussed included student issues and concerns, revise clinical course assignment, and review and align assignments.

Coverant Community Care

They also hosted the staff of Covenant Community Care. During the visit, their staff had the opportunity to learn about WCCCD's Health Science Programs.

HESI Prep Course

The Health Education System, Inc. prep course was held at the Health Science Center. This prep course is designed to assist students prepare for application to the WCCCD Nursing Program.

Division of Human Resources



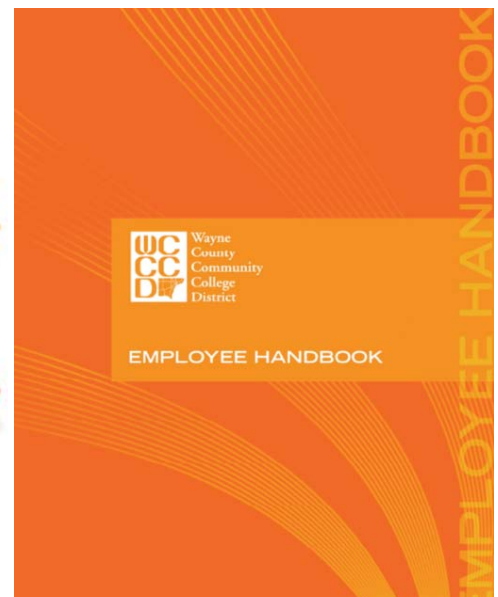
HR Compliance: Employee Handbook Review



An Employee Handbook acts as a valuable communication piece for both employers and employees. It relays important information such as the organization’s mission and vision, policies, procedures, and benefits. It also communicates important state and federal laws surrounding employment. It takes all of these items and puts them into written format for a clear and concise document.

As a part of ongoing self-audit HR reviews the handbook on continuous basis, currently we are reviewing the following:

- Time and leave policies
- Overtime policies
- FMLA policies
- Performance Evaluation policies



Office of Accountability and Transparency



Continuous Quality Improvement Audit Team

The Office of Accountability and Transparency and the Continuous Quality Improvement Audit Team are processing their best practice data for the District Continuous Quality Improvement Office. Each member has researched best practices within our service area, in the state and across the United States. The following are best practice reports that have been reviewed:

- Crisis management
- Capital asset reporting
- Student enrollment reporting
- Fraud compliance
- Sub recipient audit reporting
- Information Technology Disaster Plan



Forms Audit Catalog and Transparency Library F.A.C.T. Library

- Aligns best practices with form development
- Constantly being reviewed
- Supports District processes and procedures
- Establishes accountability
- Provides structure
- Ensures transparency
- Provides measurable data



Regional Research Employment Outlook

According to a Georgetown University report entitled “The Economic Value of College Majors,” jobs for high school graduates and high school dropouts will grow more slowly than jobs for those with postsecondary education. In Michigan by 2018, there will be about 451,000 jobs for those with certificates.



Of online job ads are for STEM occupations – one of the highest shares in the nation



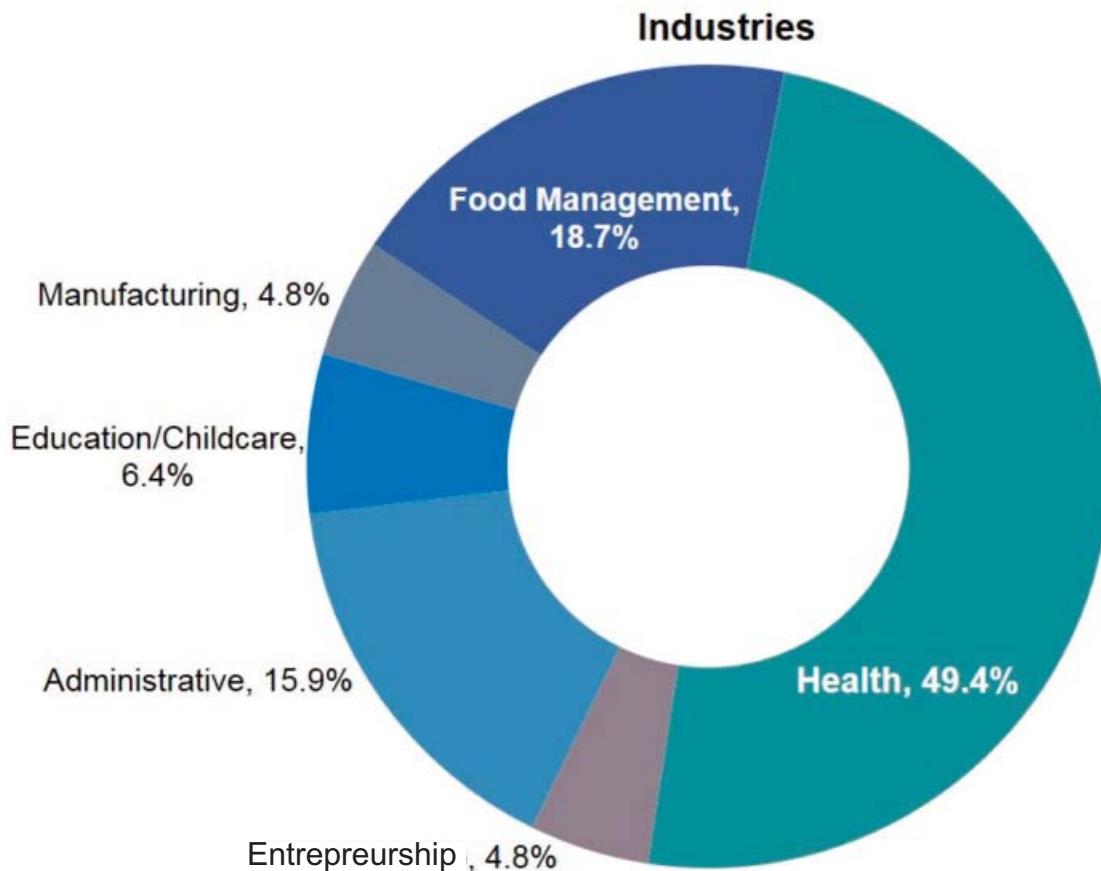
Of online job ads are in consulting and business services



Fastest growing occupational cluster for college graduates: **food and personal service** (60% increase in employment between 2010 and 2013)

WCCCD Graduate Student Data

The Division of Institutional Effectiveness in conjunction with the Division of Student Services administers the Graduate Exit Survey to graduating students. According to the 2014-15 graduate exit survey the health industry was the most common employment industry identified for WCCCD graduates.



WEEKLY UPDATE

District-wide Wireless Infrastructure Implementation

The District-wide Wireless Infrastructure Implementation Project provides important technology upgrades that enhance the student experience and instructional capabilities. This upgrade will provide high-speed wireless Internet access across the entire District.



Each college will receive new high-speed Cisco 802.11 ac wireless access points. These devices provide comprehensive access in common areas, classrooms and labs, with the capacity to fully support wireless classes and Bring Your Own Device (BYOD) for students.

Happening Now

DOWNRIVER COLLEGE

- 65 new access points deployed
- Wiring and configuration completed
- High-speed wireless coverage available throughout the District

The architecture and design of wireless infrastructure will support authenticated student, staff and guest access. This project will provide the robust infrastructure needed to support these new capabilities with the performance, reliability and security controls required by the District.

Look Ahead

WESTERN and EASTERN COLLEGES

- Wiring to support the new access points
- Expected to deploy more than 130 new access points

DOWNTOWN COLLEGE

The wireless project for this college is aligned with the Data Closet Re-engineering Project. A status update will be provided as the project progresses.

The School of Continuing Education and Workforce Development



WCCCD's School of Continuing Education and Workforce Development was a sponsor at the Detroit Regional Chamber's Detroit Policy Conference. Shawna Forbes, DaShonta Simpkins, Muna Khoury and Edgar Vann represented the District at this year's conference.

The Detroit Regional Chamber's 5th Annual Detroit Policy Conference brings together about 800 business, community and political leaders from across the city and region. This year's conference focuses on sustaining Detroit's momentum by supporting and strengthening neighborhoods throughout the city.



GED Score Enhancement Changes



Michigan is adopting changes to the GED high school equivalency test scoring that will help hundreds of residents achieve their educational and career goals. The change, which has been made by 32 other states, is the result of the recommendation that was made by the GED Testing Service. The new passing score for the high school equivalency exam has been lowered by 5 points (from 150 points to 145 points). The adjusted scoring system will be retroactive dating back to January 1, 2014. Approximately 700 Michigan adults who previously took the test will be positively impacted by this change.



American Cancer Society Relay for Life Workshop

Program Objective: This is the world's largest and most impactful fundraising event for a cure for cancer. This program unites communities across the globe to celebrate people who have battled cancer. Participants helped to organize participation for the Relay for Life that is held annual in May.

Total Continuing Education Participation: TBD



Great Start Collaborative Social Media Training

Program Objective: This training addressed the use of social media in today's society. They also discussed how social media can create liability for employers, individual privacy rights as well as employer's rights.

Total Continuing Education Participation: 20

Wayne Metro Community Action Agency Homebuyers Club

Program Objective: Wayne Metropolitan Action Agency conducted a homebuyer orientation for participants looking to buy their first home. This workshop helped qualified candidates with assistance for down payments on homes.

**Total Continuing
Education Participation: 51**



Wayne RESA Beginning Bus Drivers Training

Program Objective: All new school bus drivers must have a minimum of 18 hours of classroom instruction time to receive their driving credentials from the Michigan Department of Education. Wayne RESA is one of the 15 training agencies in the State of Michigan that can issue these credentials.

**Total Continuing
Education Participation: 20**

The School of Continuing Education



Michigan Institute for Public Safety Education



FEMA Training



Program Objective: The Federal Emergency Management Agency's (FEMA) training course engaged participants in incident command leadership training.

Total Continuing Education Participation: TBD

Michigan Fire Fighter Training "Train the Trainer"

Program Objective: This Train-the-Trainer driver education instructor candidate course covered the skills and knowledge required to safely operate emergency vehicles and the curriculum to deliver the course to other members in the emergency services field.

Total Continuing Education Participation: 16



Traffic Incident Management (TIM) Responder Training

Program Objective: Participants learned the purpose of the TIM training is to enhance quick clearance efforts and to improve the safety of responders and motorists during a time of incident

Total Continuing Education Participation: 25



Wayne County CPR and First Aid training

Program Objective: Participants learned basic first aid, CPR, and choking emergencies. These employees will represent the first line in cases of medical emergencies.

Total Continuing Education Participation: 17



Black History Month Celebration Open Mic

Program Objective: In commemoration of Black History Month, students participated in an “Open Mic” series, where they shared relevant stories related to their education experiences. The highlight was when a first time paroled student took the stage to share his story. Upon release, he decided to go back to school. He is so motivated about his classes, he has encouraged his wife who is now attending WCCCD.

Total Continuing Education Participation: TBD



Africa Spirit Day

Program Objective: Staff and students participated in Africa Spirit Day at the Northwest College by wearing Afro Centric clothes, and discussing the many cultures of Africa.

Total Continuing Education Participation: TBD





The School of Continuing Education

Downtown College



Wayne County Taxpayer Saturday

Program Objective: During the Wayne County Taxpayer Assistance Program participants received information pertaining to options available to help avoid foreclosure. Community partners were onsite to provide assistance as well.

Total Continuing Education Participation: TBD

Mary Ellen Stempfle University Center

Harper Woods School District Steering Committee

Program Objective: The committee met to evaluate their 50-day plan for instructions in preparation for state testing, discuss attendance initiative, and review and complete state compliance documents. In addition, new science standards were addressed, and the implementation plan to comply with the standards.

Total Continuing Education Participation: 25



Western College



Homebuyer Seminar

Program Objective: The “Moving the Mitten” Real Estate Group informed potential homebuyers about the mortgage process, credit ratings, interest rate calculations, home warranties, property taxes, homeowners insurance and other topics related to buying your first home.

Total Continuing Education Participation: 219

The School of Continuing Education

Eastern College



Tuskegee Airmen Aviation Week

Program Objective: The Detroit Chapter of the Tuskegee Airmen, Inc., along with the Tuskegee Airmen National Museum presented their Annual Aviation Careers Week. Representatives from major airlines, schools, colleges, corporations and members of the world renowned Tuskegee Airmen provided workshops, demonstrations and presentations that focused on careers in aviation.

Total Continuing Education Participation: 239





Multi-College District

Northwest College

Work Study Workshop

Federal work study students participated in a workshop that focused on how to succeed in college. The students received tips on various college and professional standards and expectations.



ReBuild Meeting

Staff met with our former ReBuild partners from University of Detroit Mercy, Wayne State University, and Marygrove College to discuss the status of our Inspire Lab, our 2015 ReBuild scholars, and future relationships pertaining to our new STEM Institute.



Multi-College District

Downriver College

EMT Student Recognition



We received the following note from Brandon Young, Safety Officer, EMS and Emergency Preparedness Program Coordinator for Henry Ford Wyandotte Hospital and HFHC-Brownstown.

“The Henry Ford Wyandotte Hospital (HFWH) Appreciating Wyandotte Employees (A.W.E.) card is a program we have set up to recognize employees who go above and beyond. I received an A.W.E. card from a patient for one of your students. The card was written to “Dell” (Delreesha Lyons), and the patient had nothing but incredible praise for the young lady. She made a tremendous impact on that patient and their family. This is the first time ever that a student has received an A.W.E. card!!! This is a great reflection on WCCCD and the time your program spends developing these students not just clinically but also professionally. We truly appreciate it!”

Western College

- Mike Dotson chaired a special meeting of the Van Buren Township Local Development Finance Authority.
- Gwen Shannon met with representatives from the Senior Alliance of Michigan to discuss classes and workshop plans at the Western College.
- Mike Dotson met with representatives the Wayne and Westland Chambers of Commerces’ to discuss opportunities to promote the upcoming summer semester classes and the summer camps.
- Gwen Shannon met with several continuing education instructors to finalize schedules and plans for the upcoming summer camps.
- Mike Dotson met with representatives from the Van Buren Soccer Association and the Belleville Cougars to discuss summer camp possibilities and future soccer field development.



ALL ABOUT THE ARTS – Shakespeare in Detroit

The Downriver College hosted All About the Arts – Shakespeare in Detroit. This is a site-specific theatre company which performs in the places where people live, work and play in an effort to plant seeds around that city that they hope will eventually lead to a permanent home. The goal is to provide approachable Shakespeare to the city’s residents, Michiganders and entice audiences all over the nation and work to come to Detroit and experience the Bard’s work.





Multi-College District

Downtown College

Student Highlight

Sean Buckner, WCCCD Downtown Campus graduate/alumni from the Electrical Electronic Engineering Program has been hired as a Service Engineer by ZEISS Industrial Metrology. Mr. Buckner travels across the United States to service electrical machines for various companies and has been selected to travel to Japan for additional training.



Preparation for a Successful Interview Workshop

The Career Planning and Placement Department at the Downtown College hosted an interview workshop. Participants gained informative information on techniques to feel at ease, how not to make mistakes during an interview and how to have a winning interview.

Faculty Evaluations

Administrators completed faculty evaluations in an effort to improve teaching quality by providing encouragement and feedback to faculty on outstanding teaching initiatives, and any improvements that could enhance the learning environment.





Multi-College District

Eastern College

Students on the Move...

Professor Adwoa Muwzea’s HUM 101 (Visual Arts) class visited the Wright Museum of African American History to view two fine art exhibitions. “Collect: The Power of Knowing” shows artworks from local, and private collections. The class also viewed the rare exhibit of works by Black Australians: “No Boundaries: Aboriginal Australian Contemporary Abstract Painting.”



Black History Month Fun!

In March of 1961, Eastern College Professor James Mays (9 years old) is photographed with Dr. Martin Luther King Jr. at Second Baptist Church.

Summer Program Recruitment

Director Jerry Kelley of Michigan Boys State-American Legion was at the Eastern College recruiting 11th grade male students for a week long summer program that will give students the opportunity to learn skills in management, communication and leadership.

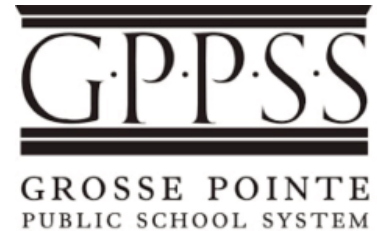




Multi-College District

Mary Ellen Stempfle University Center

Community Outreach to Local School Districts



Denis Karic represented the District at the Grosse Pointe Public School System's monthly Mental Wellness Committee meeting. The committee discussed recent impacts related to mental health issues on the students and current resources available to the community.



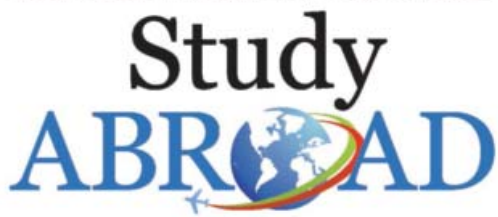
Community Outreach

The steering committee for the annual Senior Fun Day, a fun-filled day for local senior citizens, met to kick-off plans for this year's event, which will be held in August 11, 2016 at the Grosse Pointe Yacht Club. Dr. Julie Corbett led the discussion of the plans for the program, which focused on a keynote luncheon speaker as well as other dynamic speakers, educational seminars, entertainment and document shredding.



Dr. Sandra Robinson attended a Business After Hours networking event hosted by the Grosse Pointe Chamber of Commerce.





BRING THE WORLD HOME

30

DAYS TO GO



Spring 2016
Study Abroad Trip to
Dublin, Ireland
March 27- April 3, 2016

International Programs and Global Partnerships

Federal law and regulations require that the District update and maintain the Student and Exchange Visitor Information System (SEVIS) records of international students. To remain in compliance, the International Programs Office is currently auditing all international student records to make sure students are still currently enrolled in classes and meeting with those students that may be at risk of violation their stay. This audit is conducted three times a semester.





Information Technology Institute Webpage

The WCCCD Website Committee is pleased to announce the launch of the Information Technology Institute (ITI) page on the college's website. WCCCD's ITI educates, prepares and empowers information technology students to become competent and innovative professionals who are committed to the development and economic growth of the community.

You can access more information about the institute and its program offerings by logging on to www.wcccd.edu, clicking on the Northwest College and selecting the ITI link on the top of the page.

Weekly Website Fast Facts

February 15-21, 2016

94,932 page views

Average Session: 3:29 Minutes

Returning Visitors – 68.2%

New Visitors – 31.8%

Top Viewed Pages

Homepage – 35,051

Distance Learning – 5,153

Academic Programs – 4,661

Faculty and Staff Resources – 3,699

Academic Schedules – 3,348



Devices Used to Access Website:

Desktops – 66%

Mobiles- 30%

Tablets – 4%

Top Five Countries

United States

Canada

India

Nigeria

Germany

Legislative Corner

Subcommittees to Review Budget Recommendations

Unfortunately, due to a long session, the House Subcommittee on Community Colleges hearing to review the Executive budget proposal was cancelled on Tuesday, February 16. Instead, the Senate Subcommittee held its first hearing on Tuesday, February 23, at 9:15am, and the House Subcommittee will meet at 3:00 pm the same day.



Motorcycle Safety Fee Increase

The full Senate gave its approval to House Bill 4853 (Tedder), which would double the fee for motorcycle safety training courses in Michigan from \$25 to \$50. The course fee has not been increased in decades, and limits the level of training that providers can afford to offer. Seven of Michigan's community colleges currently provide motorcycle safety training. HB 4853 now goes to the Governor for his signature.

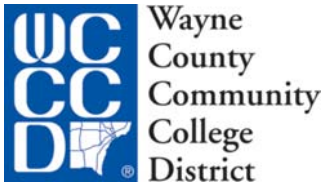
LMI 2015 Skilled Trades Report

The Michigan Bureau of Labor Market Information (LMI) just published the 2015 Employment and Occupations in the Skilled Trades report. This study provides up-to-date information about the Skilled Trades in Michigan with sections on employment, earnings, job requirements and readiness, apprenticeships and program completers, and current and future employment demand. The full report can be accessed on [here](#).

Congratulations to WCCCD for receiving first place for "Best Booth" in this year's Southern Wayne County Regional Chambers Business to Business Expo!



Chancellor's Weekend Memo



Wayne
County
Community
College
District

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Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STAMPLE
UNIVERSITY CENTER



MARY ELLEN STAMPLE
UNIVERSITY CENTER
CENTER FOR DISTANCE LEARNING



MARY ELLEN STAMPLE
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