

## Executive Roundtable

Chancellor's Cabinet held in a meeting utilizing the latest technology in web conferencing.



**Meeting with representatives from Walsh College**





# Criminal Justice Career Fair

Various Law Enforcement Agencies participated in a career fair at the Downtown Campus. Criminal Justice students were given pertinent information regarding job openings and requirements with many local agencies looking to fill current vacancies.





# Detroit Promise Meeting



Arianna Gonzalez, District Campus Associate and Tynisha McGee, Academic Associate were among District staff attending a press conference for the Detroit Promise with Governor Rick Snyder, Mayor Mike Duggan, students, elected officials and community leaders. The initiative is an expansion of current scholarship funding opportunities for eligible Detroit area high school graduates.

School of Continuing Education  
and the Brown and Juanita C. Ford Art Gallery  
at the Northwest Campus Presents  
“TIMELESS”



Student and faculty enjoyed the exhibit showcased by an artist who was a former student at WCCCD.  
**Participation: 70**





# Division of Student Services

## Outreach and Recruitment



Representatives from Wayne County Community College District participated in the Breithaupt Career and Technical Center Annual College Fair, sharing degree and certificate information with over 300 students from various high schools. Students completed applications and interest cards and had the chance to spin the wheel to win WCCCD gifts.



In an effort to enhance communication between the Division of Educational Affairs and faculty members, a new bi-weekly newsletter is being sent to faculty. This newsletter contains information about important dates to remember, topics and other helpful resources and information.

## Learning Resource Center Programs



The Learning Resource Centers are currently planning their Spring 2017 programs. LRC programs are a service to our students, staff and faculty to assist in communication and engagement information about literacy opportunities, and learn the many library resources available.

## Distance Learning

Distance Learning has posted its Spring 2017 schedule on the Michigan Colleges website, this visibility will provide convenient access to higher education opportunities online.





# Division of Human Resources



## HR Analytics

The Division of Human Resources continuously works to provide and analyze essential data necessary to make strategic decisions. Data, critical in making decisions that allow the District to chart a course to achieve appropriate alignment. The Division of Human Resources utilizes four levels of reports as follows:

1. Operational
2. Strategic
3. Advanced
4. Predictive



Currently the Division of Human Resources is the midst of conducting a reconciliation of the District's time and leave utilization parameters for the fourth quarter of the 2016. The purpose of this is to:

1. Follow Generally Accepted Accounting Principles (GAAP)
2. Audit to assure data documentation accuracy (DDA) and reporting compliance.
3. Verify leave data essential to the alignment of employees' web-gate, general ledger and the Banner system.
4. Provide real-time accurate data

# Office of Accountability and Transparency



## UPDATE OF THE INSTRUCTIONAL SUPPLY PROCESS

The Office of Accountability has been working diligently with the Division of Administration and Finance, Procurement and the campuses to improve the Instructional Supply Process. There have been modifications to the current process that have improved the completion time of requisitions in Banner. As requisitions are placed in Banner, the Office of Accountability is meeting with the Campus Presidents or their designee. The goals are as follow:

- Improve communications with the Campuses, Distribution Center and Finance and Administration
- Improve accuracy of the approval queues
- Improve reconciliation of received and distributed supplies
- Increase efficiency of net 30 payments
- Decrease the time it takes to approve requisitions for Procurement to order supplies
- Develop semester close out team





# Information Technology Institute



## Community Engagement



Staff participated in the high school college career fair held at Noble Middle School. Students were able to explore career options and ask questions regarding the various CIS/OIS programs offered at Wayne County Community College District.

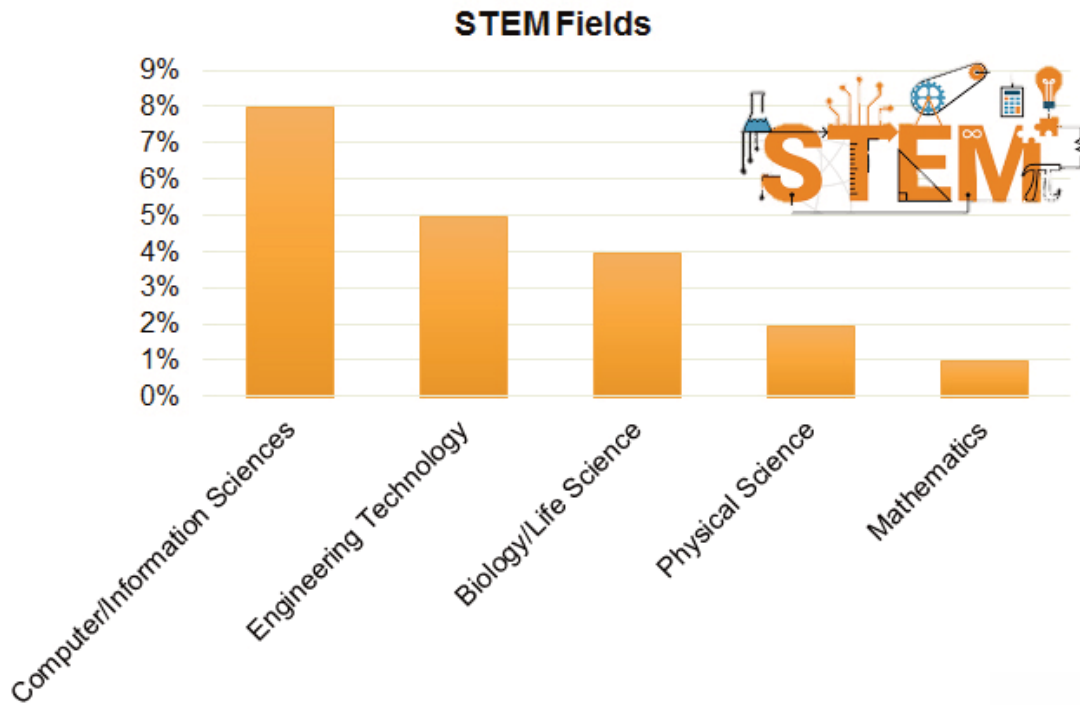
## Faculty Engagement

Monica Wiggins met with ITI faculty member, Rodney Nelson to discuss the possibilities of creating an ITI user group at WCCCD. The goal of the group would be to build and sustain a “think tank” resource for all participants. Meetings will consist of presentations, product demonstrations, and opportunities to network and take field trips.



## WCCCD and National Research Trends

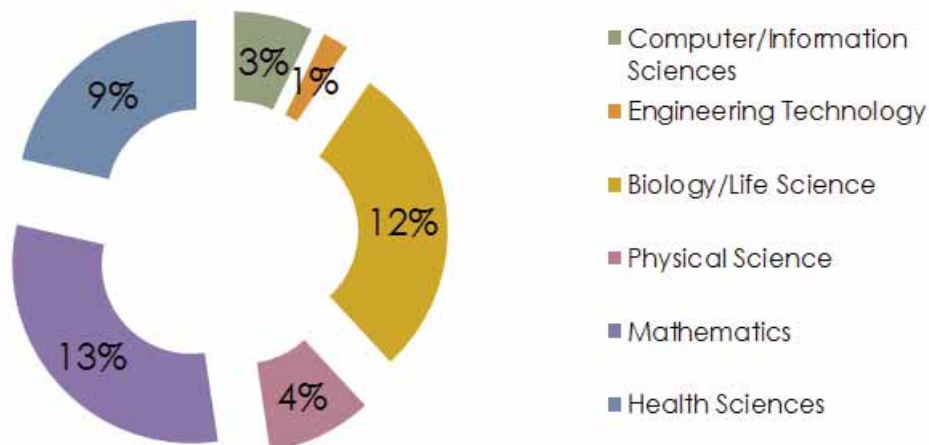
The Office of Institutional Effectiveness reviews national research to better understand how the District compares to trending topics in higher education. According to Community College Week, 20% of associate degree students entered STEM fields at some point. Below you will find a sample of which STEM fields community college students selected:



Below you will find sample data for WCCCD students enrolled in STEM-related courses.



## WCCCD Students Enrolled in STEM Courses





# Weekly Website Fast Facts



## Top Ten Most Viewed Pages

Homepage  
Academic Programs  
Distance Learning  
Academic Schedules  
Faculty and Staff Resources  
Learning Resource Centers  
School of Continuing Education  
Downriver Campus  
Northwest Campus  
Student Services

**Returning Visitors** – 66.6%

**New Visitors** – 33.4%

**Average Session**– 3:44 Minutes

## Top 5 Countries

United States  
Canada  
India  
Russia  
Nigeria

## Devices Used to Access Website

**Desktop** – 63.15%

**Mobile** – 31.95%

**Tablets** – 4.90%



**Week of November 20-26, 2016**

62,952 page views

The Website Committee convened its weekly meeting to discuss website update requests, statistics and other projects.

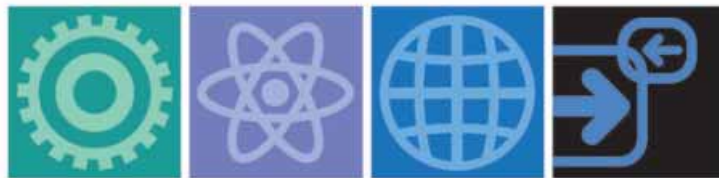


## **TIP** of the WEEK

According to the United States Computer Emergency Readiness Team, internet users can use these tips when choosing passwords:

- Use different passwords on different systems and accounts.
- Don't use passwords that are based on personal information that can be easily accessed or guessed.
- Use a combination of capital and lowercase letters, numbers, and special characters.
- Don't use words that can be found in any dictionary of any language.
- Develop mnemonics such as passphrases for remembering complex passwords.

# The School of Continuing Education and Workforce Development



## What's Trending in Workforce Development

In a recent letter addressed to the President Elect, Donald J. Trump, by the Chairman, President and CEO of IBM, Ginni Rometty stated:

“Creating ‘New Collar’ Jobs – Ms. Rometty writes: Getting a job at today’s IBM does not always require a college degree; at some of our centers in the United States, as many as one third of employees have less than a four-year degree. What matters is relevant skills, sometimes obtained through vocational training. In addition, we are creating and hiring to fill ‘new collar’ jobs – entirely new roles in areas such as cybersecurity, data science, artificial intelligence and cognitive business”.



This is great news to the District as we continue to position our course offerings to meet the demands of the industry.

## International Programs

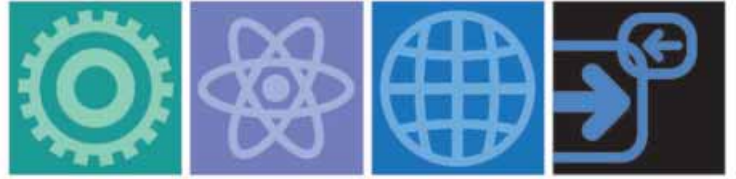
### Compliance and Outreach

In preparation for the spring 2017 semester and in compliance with the requirements of the Department of Homeland Security (DHS), the international programs department reached out to all international students (new and returning), informing them of registration, graduation application, and advisory services available at all campuses.





# The School of Continuing Education and Workforce Development



## Mary Ellen Stempfle University Center

### Holiday Family Traditions



The Holiday Family Tradition Art and Essay Contest was held for first through sixth grade students from Grosse Pointe Public Schools and Harper Woods Public Schools. They described their family holiday traditions in an essay format. Students also submitted drawings related to holiday traditions.

**Participation: 444**

# The School of Continuing Education and Workforce Development



## Mary Ellen Stempfle University Center

### Neema Project With Detroit Speaks



The Neema Project is an organization that focuses on enriching the lives of youth girls through team building exercises that create self-confidence and team spirit. They also learned different methods to cope with life adversities and what support is available. **Participation: 21**

## Northwest Campus

### Community Engagement

The Northwest campus hosted the Detroit Police Department, which will continued until December 15, 2016 for their Promotional Assessment course. The Northwest campus is excited to have our DPD community partners on campus.

**Participation 75**







# Health Science Center

## Simulation Laboratory

The District's NUR212 Medical Surgical Nursing III students participated in an Intestinal Obstruction scenario that mimicked a real emergency that occurred in a hospital setting.



The Nursing Programs' NUR112 Medical Surgical Nursing I students participated in a Complications of Post-Surgery scenario that mimicked a real situation that could occur in the recovery room of a hospital setting.

The Nursing Program's NUR116 Medical Surgical Nursing II nursing students participated in a Chest Pain/Myocardial Infraction scenario that mimicked a real emergency that could occur in a hospital setting.



The Nursing Program's NUR114 Obstetric Nursing students participated in a scenario that mimicked a real Post-Partum Hemorrhage crisis that occurs in the labor and delivery room of a hospital setting.

## HESI Prep Course

The District's Health Science Institute hosted the Health Education System, Inc. (HESI) prep course. This prep course is designed to assist students prepare for application to the WCCCD Nursing Program. It is based on the Health Education Systems, Inc. entrance exam, HESI Admission Assessment (HESI A2). The prep courses will review content in three exam areas. The student taking this course should have completed Math, English and Anatomy and Physiology courses.





## District Police Authority

### Police Authority and Sheriff Partnership

The WCCCD Police Authority partners with the Wayne County Sheriff's Department for college law enforcement services. One of the benefits of this partnership is a bomb sniffing K-9 (dog) unit being assigned exclusively to the District.



### Law Enforcement Information Network

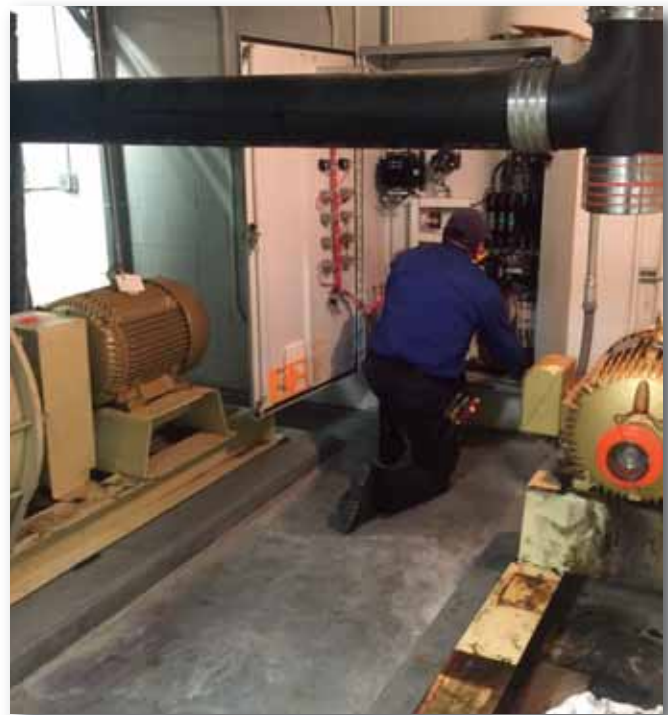


Members of the District Communication Control Center – Dispatch participated in Law Enforcement Information Network (L.E.I.N.) training.





Northwest Campus



**District Administration Building**



**Western Campus**





# Professional Development

learn technology collaborate  
 teacher lead resources strategy data  
 research vision student growth discussion education reflection



This week's workshop focuses on *Interpersonal Skills Training on Effective Communication* in an institutional setting and how to maximize the power of effective communication for career advancement.



Carolyn Carter participated in the Secret Society of Twisted Storytellers program at the Charles H. Wright Museum, the theme was "Soul food."





# Michigan Institute for Public Safety Education (MIPSE)



## Wayne County Sheriff Training Unit Corrections Academy - Fire Safety Day

MIPSE hosted Wayne County Sheriff's Training Unit, Corrections Academy for a day of Fire Safety. The participants received instruction on Fire Prevention, Fire Safety and Fire Extinguishers. **Participation 22**



## Dearborn Heights Fire Department Fire Ground Survival Program

MIPSE hosted Dearborn Heights Fire Department for a Fire Ground Survival training program. This Fire Ground Survival training program will teach all members of the department vital skills in managing personal emergency events that may occur during structural fires. The program instructs fire personnel to quickly exit a structure when interior conditions have deteriorated. **Participation 8**



## MGT 319 Medical Countermeasures: Point of Dispensing (POD), Planning, and Response

The District's Michigan Institute for Public Safety Education MIPSE hosted Texas A & M Engineering Extension Service, TEEX, management course called Medical Counter Measures: Point of Dispensing (POD), Planning, and Response. **Participation 21**



## Dearborn Heights Fire Department for Vehicle Extrication Training

MIPSE hosted Dearborn Heights Fire Department for Vehicle Extrication Training. The exercises conducted included the the Jaws of Life, K12 saw and other vehicle extrication tools. This training taught Firefighters on to use various vehicle extrication tools in order to rescue people from vehicles during rescue operations. **Participation 8**



## Rapid Response EVOC Training Course

MIPSE hosted Rapid Response's Emergency Vehicle Operator's Course (EVOC). This training was developed by the National Highway Traffic Safety Administration (NHTSA) to reduce the number of emergency vehicle crashes. This course is designed to identify essential knowledge and skills for the operator to comply with the standard operating procedures. **Participation 4**





## Student Printing Solution



The District Information Technology Team is considering an update of our student printing solution. District IT staff recently met with ITC, a company that manages our student printing software; Goprint. ITC provided a demo of the updated version along it's features that are being offered.

## HAPPENING NOW! VoIP Project Feature Update

District Information Technology and the Communications Matrix team is in the process of piloting standardized closed greetings and automatic scheduling for holiday greetings for the telephone system. These new uniform greetings will provide:

- A new Call Tracker module in the Contact Management system software.
- A call tracker will automate the logging of incoming calls
- Tracking the nature of the calls and provide a resolution.
- Provide robust reporting that will help enhance quality service.





# Multi-Campus District

## Downriver Campus

### **Southern Wayne County Regional Chamber – Connections Networking Group Workshop**

The Downriver Campus hosted the Southern Wayne County Regional Chamber's Wednesday Connections Networking Group workshop. Chamber Connections groups are structured, industry-exclusive networking groups that can provide important insight as part of a strategic marketing plan.

### **Oakwood Diabetes Prevention Program**

The Downriver campus hosted Oakwood hospital's diabetes prevention program. The course had an information session followed by a 16 week core class. Participants learned about portion control, weight management as well as staying motivated.



### **Wayne RESA Culturally Responsive Instruction Cohort 1**

The Downriver Campus hosted Wayne RESA Culturally Responsive Instruction Cohort 1. This workshop discussed meeting the needs of ALL learners. Culturally Responsive Instruction provides the tools and strategies that support learning for diverse student populations.



Antoinette Singleton and Ella Lynch attended Oakland University annual Community College Counselor Connection Event. Community colleges from across the metropolitan region were provided enrollment information, resources for transfer students, academic updates and opportunity to network with other community colleges and build valuable relationships.



The District's Automotive Service Technology Program participated in the Taylor Holiday Fest parade.





# Multi-Campus District

## Downtown Campus

### Classroom Initiatives

Marvin Beatty and Omar Mitchell were guest speakers for Professor Deidre Jackson's BUS-150 course. Both speakers offered actual examples of current local and successful entrepreneurs.



### Class Field Trip

Downtown Campus Dale Johnson's LOG-101 course participated in a field trip to the Ford-Rouge Plant in Dearborn. The trip allowed students to enrich their learning experience about topics taught in the classroom including live manufacturing, production, assembly and the robotics utilized to produce the aluminum.

### ParaLegal Symposium

The symposium was geared towards students interested in Criminal Justice and Paralegal Studies was held at the Downtown Campus. The panel featured Women in the Law Profession who inspired and offered greater exposure to our students.



### Building Relationships with Police and the Community

Attorney Cornelius Pitts and Chairman of Police Commission Willie Bell facilitated the Community Relations Workshop at the Downtown Campus. Topics discussed ways to improve relations between law enforcement agencies and the community.



# Multi-Campus District

## Eastern Campus

### Intro to Visual Arts

Professor Adwoa Muwzea's class, took a Fine Arts excursion to the Detroit Institute of Arts. The students conducted visual research on more than 30-different artists in the DIA collection, to assist them with completing their Final Portfolios for the semester.



### Culture and Art

The Eastern Campus hosted the 3rd Annual "Miles of Art and Culture Show". This annual event showcases the many talents of our students in the Artistic Welding, Drawing, Ceramics, Sculpture, Product Development & Prototyping, and Fashion Design programs along with many other forms of Art.

### Steam 1

Professor Gerard Hightower's students are preparing for final exams and making test boards to test voltage on furnace parts.



## President's 4th Annual Thanksgiving Dinner Giveaway

Ms. Diggs, the Eastern Campus President sponsored the 4th annual dinner givaway program. Student recipients were Sabrina Thomas, Tomikann Hatchett, Cathy Carswell and Bobbie White.







# Multi-Campus District

## Western Campus

### Community Outreach



Mike Dotson and Dr. Frank Dunbar met with representatives from the Van Buren Soccer Association to discuss tasks that would need to be accomplished in order to facilitate soccer games in the fields on campus.

### Community Partnership

The Western Campus in partnership with the Department on Violence Against Women, part of the U.S. Department of Justice, hosted an “Accountable Choices Workshop” to help develop strategies to avoid conflicts.



### Student Survey Completion

The Western Campus staff and administrators worked with faculty and students to help and encourage them to complete the Student Survey of Instruction (SSOI) and the PROE survey for career programs.



The Western Campus staff provided information and encouraged students interested in the Information Technology field to register for CIS classes that will be offered in the Spring 2017 semester.



# Multi-Campus District

## Mary Ellen Stempfle University Center

### Books on the Lake

Kimett Hackworth, Ms. Umbreen Amir, and Dr. Julie Corbett represented MESUC at the planning meeting for Grosse Pointe Library's annual Books on the Lake held and the Grosse Pointe Yacht Club. This year's guest authors included Amor Towles, Cynthina Tennent, and Adriana Trigiani.



### University Outreach

Antoinette Singleton represented the MESUC at Oakland University's Community College Counselor Connection Program. The program featured transfer orientation programs, academic program presentations, student service presentations, and a Q & A with the undergraduate admissions recruitment team panel.



### Emergency Evaluation Training

Gil Solis from MIPSE provided a training class on emergency evacuation for MESUC staff members. The training focused on several areas of plans for emergency evacuation and staff preparation for each possible emergency situation.

### Community Service

Dr. Harvey Dorrah facilitated the HIV Mobile Testing Site at the MESUC as a service to the community to promote support for healthy living. Healthy living lifestyle information was shared with students, staff, and community members that explained the purpose of the HIV Mobile Testing services.



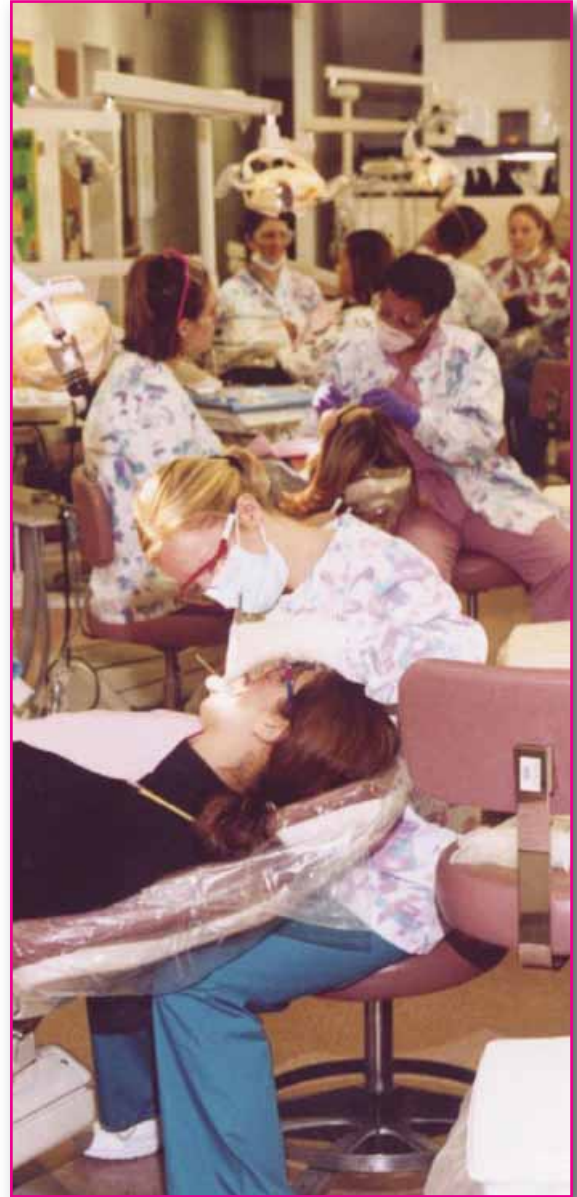




## Weekend Memo 1061 - Question and Answer

When was the community open  
house at the Northwest Campus??

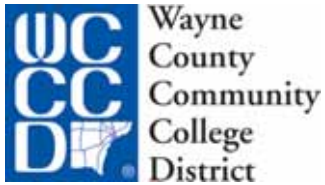
Answer: 2008



### QUESTION OF THE WEEK

When was the WCCCD Dental Tech Lab recognized as the only one of its  
kind in the State of Michigan?

# Chancellor's Weekend Memo



Wayne  
County  
Community  
College  
District

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## **Mission**

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

## **Vision Statement**

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STEMPLA  
UNIVERSITY CENTER



MARY ELLEN STEMPLA  
UNIVERSITY CENTER  
CENTER FOR DISTANCE LEARNING



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**One Vision, One District, One College**