Chancellor's Weekend Memo

October 2, 2015 Number 1005

WCCCD Provides Computer Labs for the Boys and Girls Clubs

In partnership with CBS EcoMedia's Education program, WCCCD participated in the ribbon cutting of a new technology lab at the Boys and Girls Club Dauch Campus. The lab includes 12 new computer stations, printers, computer accessories such as digital microscope kits and one year of internet access. We were delighted to partner in this initiative that provided funds to equip the lab and provide educational tools to young people in our community. This state-of-the-art technology lab will support more than 1,700 students between the ages of 6-18 with education and college readiness tools.

DTE Visits the District

Division of Student Services

River Rouge High School Open House

Dual enrollment is an opportunity for eligible high school students to earn college credit during regular school hours at their high school. Dual enrollment courses allow students to earn both high school and college credit. The credit earned may be used to complete an associate's degree as well as a bachelor's degree at a transfer university (depending on the receiving institution's requirements).

Proud mother of WCCCD dual enrollment graduate, Kennedy Wesley, used social media to congratulate her daughter who received her high school and college diplomas in the same week.

Student Services Engagement

The Michigan College and University Partnership (MICUP)/Louis Stokes Alliance for Minority Participation (MI-LSAMP) Transfer Transition Program students traveled to Michigan Technological University (MTU) to learn about science, technology, engineering and math.

Staff from the Division of Student Services met with the Michigan Tech Bus tour participants for a wrap up meeting. The students shared a wealth of knowledge that they gained on the tour. The students shared photos and spoke about their experience at MTU.

WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

Study ABROAD

BRING THE WORLD HOME

Departure Date
November 28, 2015

Selections Have Been Made!

After careful review by the selection committee, 26 students have been selected to participate in the study abroad trip to Dublin, Ireland. Students have been notified via postal mail as well as by email.

College Breakdown

Downriver College- 4
Downtown College- 4
Eastern College- 4
Northwest College- 8

Gender Breakdown

Female 17
Male 9

Some Disciplines Represented

Craft Brewing
Business Administration
Accounting
Criminal Justice
Early Childcare
Addictive Studies/Mental Health
Computer Information Systems
Welding
Communications
Nursing
Dental

Traveling outside the United States is an education in itself. Many students who go abroad report that in addition to enjoying and learning in their classes during the week, they learn some of the most valuable lessons learned outside of the classroom such as excursions to museums and cultural sites which add to their academic and personal growth.

Men's Empowerment Conference

Men's Empowerment Conference

Health Science Programs

Dental Clinic

Students in our dental programs began seeing clinical patients at the beginning of the semester. This week students saw their patients for the second time. This visit included teeth cleaning and the beginning of the whitening process for some patients.

Nursing 1st Year Students Lab

First year nursing students participated in a lecture on particular skills that are necessary to efficiently operate as a registered nurse. These skills have been put into practice at the Health Science Center in the new virtual hospital and interventional lab.

Dr. Abby Freeman, Damus Golida, and Matt Green met with Darilea Fehr from Mock Medical. Discussion focused on setting up and handling new instruments.

Surgical Technology Students Lab

Surgical technology students were tested on their knowledge of surgical instruments that they have become familiar with since the beginning of the semester.

This test included a hands on portion in which students had to properly identify, define and pass the correct instrument during a mock surgery.

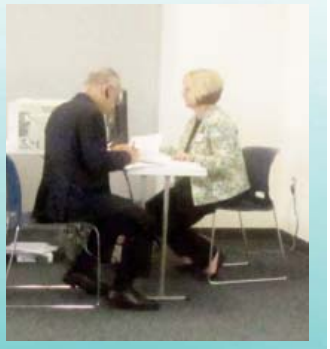
Language Institute Orientations

The Language Institute at the Downtown College hosted orientation sessions for several language courses. Students were given training on how to utilize the Mango and Scola websites to enhance their learning of foreign language and cultures.

Wayne County Community College District

Language Institute

Faculty Selection at the Downriver College



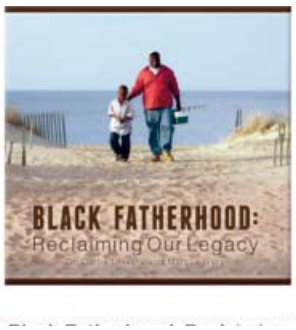
$50K FOR 50 YEARS

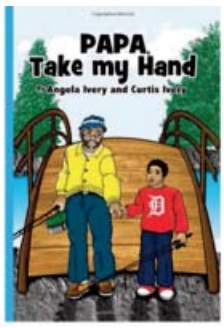
In celebration of our 50th Anniversary, we are announcing the $50K for 50 Years campaign – an effort that will help provide scholarships to students who otherwise would not be able to attend college; and will provide thousands of books to community organizations, nonprofit groups, faith-based organizations and public libraries.

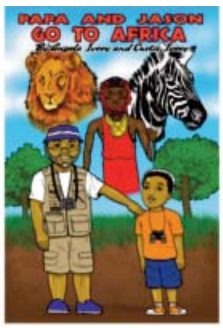
For every $2,500 pledge, 125 books will be donated to community organizations, nonprofit groups, faith-based organizations and public libraries, specific to your request.
The pledge will go to support the WCCCD Scholarship Committee, the non-profit resource development arm of the College District that funds the annual merit scholarship and textbook assistance program.
Your support will help ensure that WCCCD fulfills its mission to the neediest of students across the 32 cities and townships, and 500 square miles the District serves.

MAKE YOUR PLEDGE NOW!

Call 313-496-2510 and put another student on the path to success!







Half Way to our Goal!

The $50K for 50 Years campaign is in full force and, to-date, we have already raised $25,000.00. This initiative will help provide scholarships to students who otherwise would not be able to attend college; as well as provide thousands of books to community organizations, non-profit groups, faith-based organizations and public libraries.

Division of Educational Affairs

The Growth and Demand for Multiple Credentials

A recent edition of “NEXT” from the Chronicle of Higher Education addressed the idea of students graduating from college with just a diploma—a single credential and how institutions across the nation are encouraging students to complete coursework while earning stackable credentials along the way. We have been ahead of the wave with offerings in a number of occupational areas that allow WCCCD students to earn industry-recognized credentials while complete college certificates and associate degrees. This has been evidenced in the increase in the number of certificates and degrees awarded annually by the District.

Staff Preparation for Spring 2016 Faculty Selection

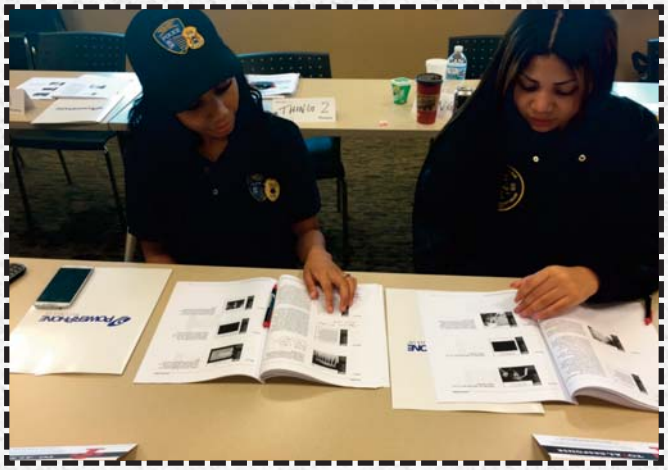
The Division of Educational Affairs conducted a staff briefing in preparation for the Spring 2016 Faculty Selection Day at the Downtown College. This served as an opportunity to review important aspects of District policies, procedures, and processes and ensure the smooth management and oversight for selection.

Regional Progam Planning

The Regional Program Planning Office has been working on new programs in finance and investment, sustainable urban agriculture and occupational therapy technology. Programs that are currently being prepared for name and/or content revision include american sign language, computer aided design, early childhood education, teacher education, renewable energy technology and video game design and animation.

District Police Authority

911 Liability Training



Sergeant Keiara Cosby and Corporal Ladasha Luckett attended 911 Liability Training which teaches dispatchers how to reduce Police Authority call takers exposure to legal action and to manage risk. The training was hosted by the Wyandotte Police Department.

Bike Patrol Unit

Over the past 14 years, the District's Police Authority Department's Bike Unit has become a common tool used in fighting crime and community policing. The bike patrol allows the officers to access the inner college areas easier and quicker than on foot or by police vehicle.

Division of Administration and Finance

The Fiscal Accountability Operation Center (FAOC) focuses on meeting and achieving the goals of processing WCCCD vendor payments in an accurate and timely manner. We continuously review accounts payable best practice guidelines and enhance policy procedures:

* **Payments are made from original invoices**
* **A W-9 must be on file for all vendors**
* **Policy communicating standards for invoice numbers entered into the system**
* **A segregation of duties to allow separate process from the person approving the invoice and the person signing the check**
* **Have all invoices come to FAOC prior to being sent out for approval(s)**
* **A new vendor welcome letter is sent informing them of the FAOC mailing address whereby invoices should be sent**
* **Watch payables carefully to take advantage of any discounts being offered by the vendors**

On the Move...

Division of Administration and Finance team members Andrea Douglas, Jara Tekleab, and Lori Tucker, along with Blane Hailemicheal from the Division of Information Technology attended the annual Banner User Group of Michigan (BUGMI) conference hosted this year by Davenport University in Grand Rapids.

Administration and Finance

Deferred Maintenance

Deferred maintenance at WCCCD is not just a routine perfunctory task. It is rather a key metric to the safety, function, cleanliness and aesthetic appearance of our college. Our commitment to facilities excellence is paramount not only to the stability of our core assets, but more so to our students, faculty and stakeholders.

Administration and Finance

Deferred Maintenance

International Programs and Global Partnerships

WCCCD International Student Lands a Team Leader Job with SAR Railways!

Stephen Kamal, a 2000 WCCCD graduate with a degree in Automotive Service Technology has accepted a job offer at SAR Railways in Saudi Arabia as a locomotive team leader. He will lead a small team of technicians and labor to complete planned and unplanned maintenance activities. Mr. Kamal, a native of Lebanon, credits the WCCCD Automotive Program for nurturing his passion and preparing him for this new job opportunity.

International Student Potluck

Staff and students from the International Programs Office took a trip around the globe at the monthly International potluck luncheon.

International Students are Drivers of U.S. Education Enrollment

WCCCD international students share like characteristics of the overall U.S. population and are critical to the cultural diversity and student engagement with global experiences at the District.

***Michigan* is one of the top ten states to host international students**

- International Students constitute **4%** of the total U.S. higher education population.
- The number of international students studying in the U.S. grew by **8%** over the last year and is now a record high.

Legislative Corner

The Michigan House of Representatives passed bipartisan bill 3594 to extend the authorization of the Perkins Loan Program through October 2016. The program expired October 1, 2015 barring action by the Senate.

Meeting with Legislators

Meeting with Michigan House of Representatives Nancy Jenkins,
Senate Majority Leader Arlan Meekhof
Chair, Joint Capital Outlay Subcommittee Senator Virgil Smith
Senator Darwin Booher - (not pictured)
Lisa Shoemaker, Department of Management and Budget
(not pictured)

When an (A.S. + A.A.) > B.A.

National conversations are encouraging people to attend and pursue an associate's degree at community colleges as an affordable option for learning. Some students are pursuing both an associate of arts and associate of science degrees as a way to get a leg up in their careers after graduation. Students can seek A.A. and A.S. degrees without jeopardizing their federal financial aid, as long as they don't exceed 150 percent of their program length for aid.

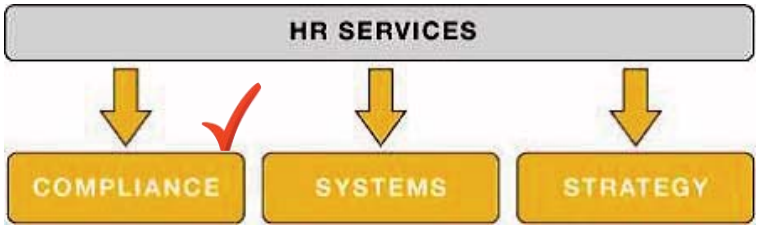
Mary Ellen Stempfle University Center for Learning Technology

The Center for Learning Technology continues to promote the use of technology to expand professional development opportunities for staff, faculty, and the community. This week, in partnership with the Western College, a webinar was conducted titled “Understanding Autism Spectrum Disorder: Preparing Students to Transition to College and Succeed.”

Best Practices Workshop

The Center for Learning Technology hosted staff from the Harper Woods Public School District for a workshop on “best practices in teaching and learning.”

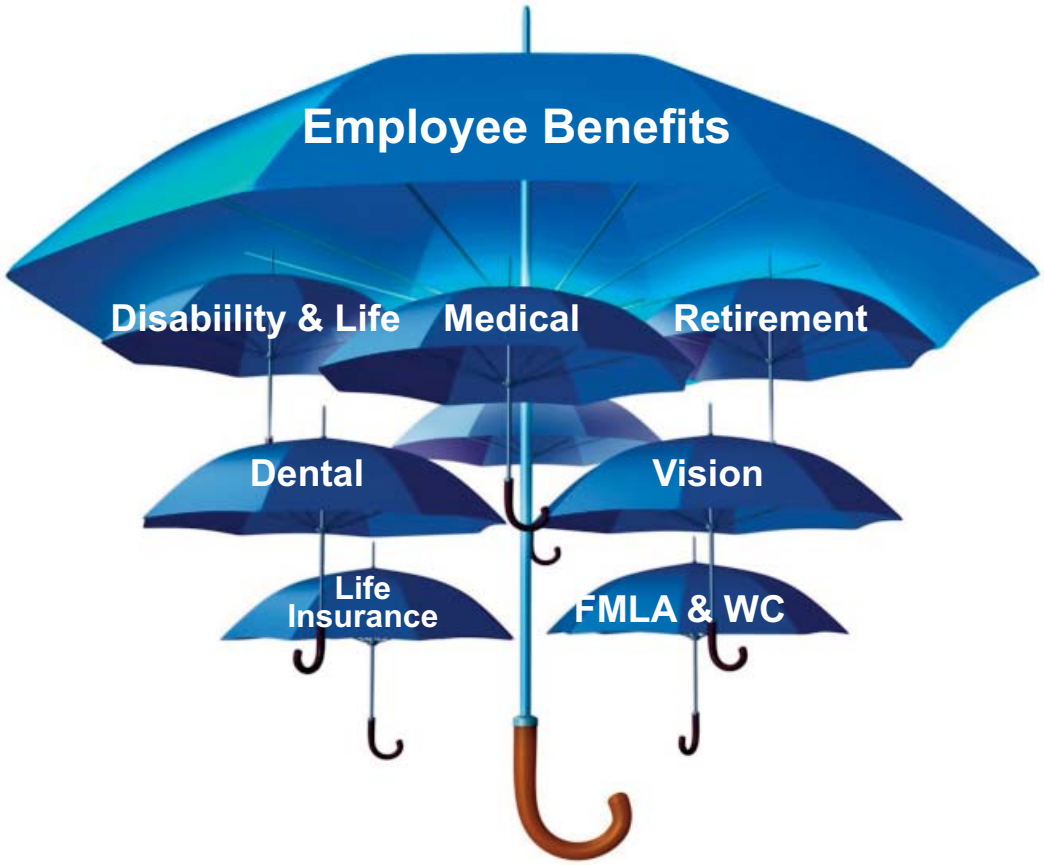
Division of Human Resources



Human Resouces; Compliance

Benefit Compliance Review

The Division of Human Resources (HR) is constantly reviewing, reconciling and auditing its processes, procedures and protocols to assure state and federal compliance. Under the employee benefits umbrella, which include, medical and retirement, HR is currently verifying that all documents are current, as well as, auditing all eligible employees' life insurance benefits.



The Employee Benefits Reconciliation addresses the following:

- ***Verification of Employment Status***
- ***Verification of Dependent Status***
- ***Beneficiary Verification***
- ***Reconciliation of Employee Contribution***
- ***Verification of State Guidelines***
- ***Verification of Federal and Labor Regulations***

Office of Accountability and Transparency

The Office of Accountability and Transparency met with the campus presidents to assess the needs of the Downtown and Western colleges as well as the Mary Ellen Stempfle University Center. Areas of review included building and general maintenance, and ongoing projects scheduled for completion.

CONTINUOUS QUALITY IMPROVEMENT AUDITS

The Continuous Quality Improvement Audit Center continues to monitor the following and has begun its review into credit card purchases, employee background checks and the procurement process.

- **Credit Card Purchases**
- **Employee Background Checks**
- **Procurement Process**
- Campus Operations/ Deferred Maintenance
- Internal Controls Human Resources
- Human Resources and Finance Interface
- Information Technology Security Access Review
- Employee Assignment and Alignment Review
- Distribution Center Inventory Compliance
- Grants Audit
- Faculty Compensation Audit
- Employee Benefit Dependent Audit
- Fiscal Year 14-15 Review

Student Evaluations

The Division of Institutional Effectiveness conducts the Student Survey of Instruction (SSOI) online six weeks before the end of classes each semester. Feedback gathered supports informed decisions for instructional delivery in the classroom. Research indicates that conducting student evaluations online is more beneficial compared to traditional hard copy surveys for the following reasons:

- Evaluations can be taken from any internet location.
- Students can complete evaluations at their leisure allowing them to provide more thoughtful responses.
- No lost class time.
- Can type text responses – no unintelligible hand writing to decipher.

Source: http://service.onlinecourseevaluations.com/(S(px44zexmfv1cdq5etim1sbqb))/StudentBenefits.aspx

WCCCD Student Survey of Instruction (SSOI)

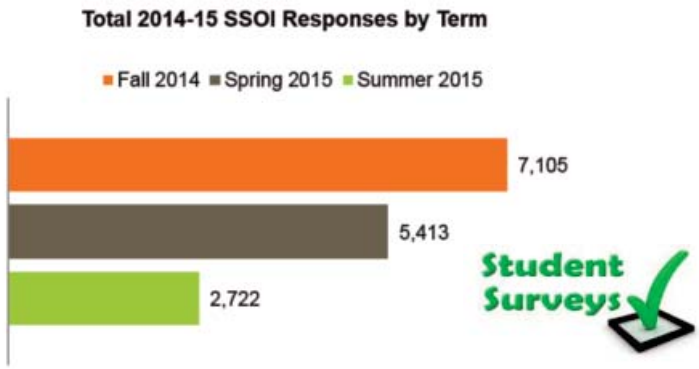
The SSOI Survey is voluntary. Although all students have an opportunity to participate, not all participate in completing the survey. Below are some data points from the Summer 2015 SSOI results;

91.8% of respondents agreed that the instructor presented clear goals and objectives for the course

92.6% of respondents agreed that the instructor was knowledgeable about the subject matter

92.6% of respondents agreed that the instructor was knowledgeable about the subject matter

Approximately 15,000 students completed SSOI in academic year 2014-15



DISTRICT IT SERVICES

ITTP
Information Technology Transformation Plan

WEEKLY UPDATE

Information Technology Security Assessment

As part of the comprehensive Information Technology Security Assessment and Critical Controls Initiative, the Division of Information Technology has been working with Plante Moran consultants. This week, a number of the 20 SANS Institute (SysAdmin, Audit, Networking, and Security) top critical controls are being addressed. The controls are considered to be industry's standard that covers all areas of information security.

VoIP Update

The first full VoIP functionality will be rolled out to the District Call Center and the Financial Aid Call Center. The District is implementing VistaPoint VoIP software for the main call center and Cisco Call Center Express for financial aid. This software will improve the quality and efficiency of the call centers by providing advanced call handling and queue management tools.

Workforce Development

Building Apprenticeship Opportunities

Shawna Forbes and Dr. George Swan met with Veronica Adams, CEO of Black Star Global Collaborative to discuss establishing an apprenticeship program in four high demand careers. Black Star Global Collaborative Corporation provides a number of processing and recycling services utilizing green technologies to rid the environment of harmful contaminants as a result of the blight and devastation from the illegal dumping of waste and scrap tires. Through this partnership, we are expected to move the economic needle by creating jobs and improving the quality of life for residents.

REGISTERED APPRENTICESHIP COLLEGE CONSORTIUM RACC

The Workforce Development Division is pleased to announce our membership with the Registered Apprenticeship College Consortium (RACC), supported through the United States Department of Labor's Employment and Training Administration Office of Apprenticeship.

Quilting for Beginners

This week the School of Continuing Education's Quilting for Beginners Class displayed their finished projects. The course covered the fundamentals of quilting from simple designs to working with blocks and templates.

Heinz C. Prechter Educational and Performing Arts Center

Detroit Symphony Orchestra

Crystal Bowersox

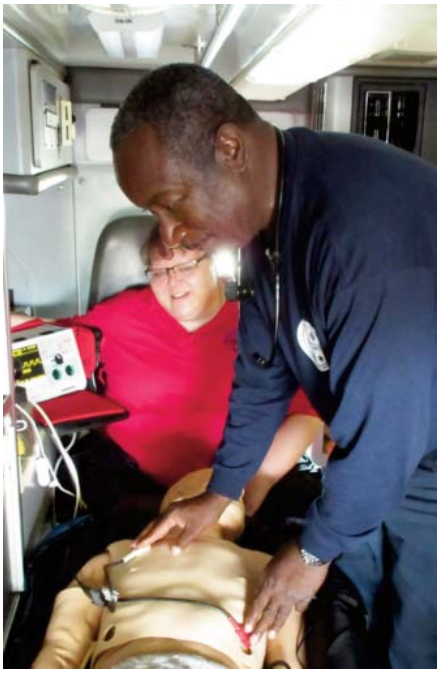
The School of Continuing Education

Michigan Institute for Public Safety Education

Public Safety Fair and Live Burn

Participants were able to tour MIPSE, watch various presentations and view fire trucks with specialized equipment. Local CERT teams, EMT's and Fire Fighters also demonstrated emergency response skills.

Total Continuing Education Participation: 115



The School of Continuing Education

Downriver College

Amazon Hiring Event

Program Objective: Amazon is opening a distribution center in Brownstown and needed to fill 750 part-time positions. Participants completed applications, background checks, drug testing and the employment process. Participants also learned about Amazon's major functions.

Total Continuing Education Participation: 665

Taylor Rotary Meeting and Workshop

Program Objective: Participants were provided an opportunity to identify a mission, vision and goals of Rotary International as well as identify various service projects to support the community.
Total Continuing Education Participation: 43

Wayne Metropolitan Community Action Homebuyers Club

Program Objective: This workshop was for homebuyers who have been pre-approved for a MSHDA mortgage through a participating Michigan State Housing Development Authority.
Total Continuing Education Participation: 24

Detroit Wayne Mental Health Authority Recipient Rights Student Training

Program Objective: This training was aimed at protecting and promoting constitutional and statutory rights of recipients of public mental health services.
Total Continuing Education Participation: 41

Wayne RESA Preparing for the SAT Administration

Program Objective: Wayne RESA conducted a workshop for high school teachers, counselors and administrators regarding preparing for SAT.
Total Continuing Education Participation: 79

The School of Continuing Education and Workforce Development

Western College

Quick Books Workshop

Program Objective: In partnership with the Westland, Wayne, Romulus and Belleville Area Chambers of Commerce, the Western College developed and hosted a Quick Books workshop for business owners and chamber members to provide hands on experience with the business software.

Total Continuing Education Participation 39

Faculty Appreciation Luncheon

INFORMATION TECHNOLOGY INSTITUTE

The Information Technology Institute hosted a luncheon for CIS/IT faculty at the Northwest College. The interactive luncheon provided opportunity to discuss the activities of the Institute.

Multi-Campus District

EASTERN COLLEGE: Mawine Diggs met with new career program faculty in the areas of autobody technology, welding and product development prototyping (3D printing). Discussion topics included program development, expansion and curriculum.

Mary Ellen Stempfle University Center

Community Engagement

Michael Poole represented the District at the "Business Before and After Hours" events. These two networking events, sponsored by the Grosse Pointe Chamber of Commerce, provided the opportunity for business/community partners to share information with one another.

Dr. Sandra Robinson represented the District at the 5th Annual Community Luncheon hosted by Beaumont Community Health Coalition and the Grosse Pointe Public School System. Dr. Gary Niehaus, Superintendent of the GP Public Schools provided an overview of the highlights and accomplishments of the school district during the past year.

Website Committee

Week after week, we continue to attract increasing traffic to our website. For the week of September 21 - 29, 2015, the WCCCD website had 20,012 visitors with 29.4 percent of new users. The website had a total of 43,720 hits to the homepage with visitors from 61 countries. Out of these hits, 12,892 visits were from mobile devices and 1,819 were from tablets.

The Website Review Committee convenes to review website updates, analyze statistics and make recommendations for enhancements. The committee has dedicated efforts to ensuring users have a positive web experience and is pleased to announce a new look for its homepage.

New Home Page!

Communication Matrix Taskforce

Analyzing call center statistics, best practices, and methods of improving phone etiquette District-wide are the major areas of focus for the Communication Matrix Taskforce meeting this week. Vice chancellors and campus presidents are included in the information gathering process, for input from their respective areas, to address the needs of our callers and utilize the technology available with the new VoIP telephone system.

Blast from our past!

Chancellor's
Weekend Memo

Wayne County Community College District

EDITOR: Julie Figlioli

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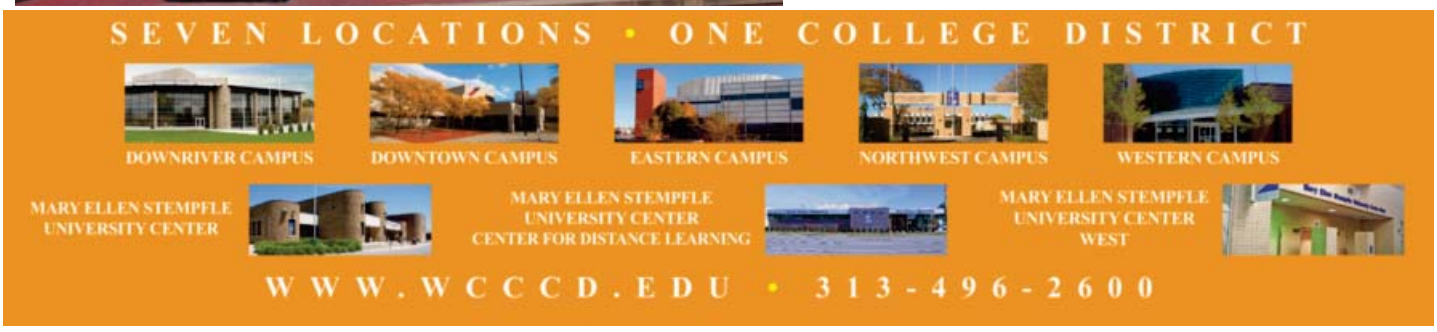
Priscilla Rodgers
Susan Wiley

Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.