CHANCELLOR'S WEEKEND MEMO



FRANK HAYDEN COMMUNITY ROOM DEDICATION AT THE DOWNTOWN CAMPUS









STUDENT SERVICES HOSTS JOB FAIR AT THE NORTHWEST CAMPUS







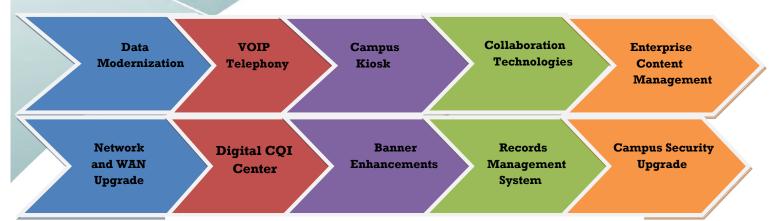
The Northwest Campus was the recent host to the Division of Student Services Career Planning and Placement annual Job Fair 2013. The primary focus of the Job Fair was to provide companies with a number of qualified candidates and provide WCCCD students and community with viable employment opportunities.

WCCCD— Information Technology Transformation Plan

In an effort to achieve greater synergy between the Division of Information Technology (IT) and the overall success of WCCCD in achieving strategic technological advancement, the District has embarked on a comprehensive Information Technology Transformation Plan. The concept behind our plan is "Technology Driven Instructional Innovation and Technology Driven Operational and Management Excellence."

The District is committed to providing an environment featuring IT that is innovative, well supported, and readily available for faculty, staff and students, while also adhering to sound fiscal responsibility. The IT Transformation Plan will complement the strategic planning goals of the District put forth in the Chancellor's Action Priorities 2013-2014: "Advancement in Technology Initiatives." It will address the District's architecture and operations as outlined below. Status updates will be provided as the WCCCD IT Transformation Plan unfolds.

We look forward to creating an environment where IT is cutting edge and made available most effectively and regularly.



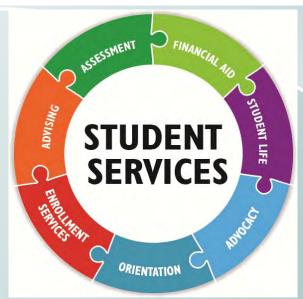
"Technology Driven Operational and Management Excellence"



AFFORDABLE HEALTHCARE ACT WORKSHOPS AT THE DOWNTOWN AND EASTERN CAMPUSES







DIVISION OF STUDENT SERVICES

STUDENT LIFE

The Division of Student Services Student Life Department is the hub of the Global Conversation Speaker Series. This program hosts award-winning authors, celebrities, politicians, newsmakers and more. This series is utilized to not only enrich our students, but to also

encourage them to pursue and expand their interests. Stay tuned for our 2014 Global Conversation Speaker Series and be a witness to great minds speaking on global matters!

The WCCCD Men's Cross Country team placed seventh out of eleven teams at the Lorain Community College Commodore Invitational competition in Ohio. We wish our Wildcat runners continued success.



Men's Cross Country team

ORIENTATION

The Veteran Affairs Department has flourished on many levels. We service a population in excess of 500 students receiving educational benefits and obtaining degrees and certificates in various fields. Each semester the department hosts orientations for the veteran students and have one-on-one interaction with each student.

The YMCA Metro Youth College Access Network Board Meeting was hosted by WCCCD. University representatives from various Michigan universities and colleges and non-profit organizations attended this meeting to discuss plans for providing Detroit youth with year-round college preparatory activities.



YMCA Metro Youth College Access Network Board Meeting

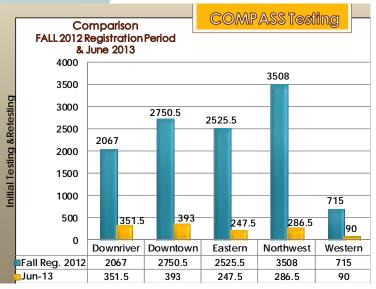
ADVOCACY

The Division of Student Services provided outreach at the Downtown Campus focusing on Student Support Services offered at WCCCD. Students were advised on study abroad opportunities, Phi Theta Kappa, Carl D. Perkins Grant, TRIO, Dreamkeepers Scholarship, Financial Aid T.V., the Emergency Alert System, student email, and the Honors Program.

TRIO, a federally funded student support program hosted a Resume Writing, Interviewing and Dress For Success Workshop for students.

ASSESSMENT

District student services is planning a visit and complete review of the compass testing centers at all 5 campuses locations. This visit is to ensure there is uniformity and equity among the campuses as well as to ensure that the testing environment is right for students.





ADVISING

WCCCD's Engineering Information Foundation Grant for women sponsored a campus tour at Eastern Michigan University. Students were provided an overview of the university, a tour of the campus and a discussion about the various engineering and technology programs available.

FINANCIAL AID

Financial Aid Marathon November 1, 2013- Downtown Campus 9:00am-5:00pm



Downriver Campus Campus

COMMUNITY RESOURCE NETWORK EXPO

The Heinz C. Prechter Educational and Performing Arts Center, the School of Continuing Education and Workforce Development and the Society of St. Vincent de Paul hosted a Community Resources Network Expo. Supportive agencies from the community gathered to provide information about available services.

SOUTHERN WAYNE COUNTY REGIONAL CHAMBER

The Downriver Campus hosted several Southern Wayne County Regional Chamber Community Resource Network Expo (SWCRC) workshops this week:



- The organization held their Chamber Connections Group workshop. Chamber Connections is a structured, industry-exclusive networking group that can be an important part of a strategic marketing plan. Several groups meet at different times/days to build business relationships and share leads.
- SWCRC held their Ambassador's Workshop. SWCRC members are developing strategies to recruit and retain businesses within the Downriver community.
- They also held their Hot Topic Tuesday Workshop. The workshop was titled "Terminations, How to Terminate an Employee Without a Lawsuit: An Employers Checklist."



K-9 Training

THE MICHIGAN INSTITUTE FOR PUBLIC SAFETY EDUCATION

The Michigan Institute for Public Safety Education (MIPSE) hosted members of the U.S. Customs and Border Protection K-9 unit for training. The dogs are trained to find either narcotics or food. Such items were strategically placed throughout the training grounds and the dogs had to find them.

ON THE MOVE...

Kerri Barnett-Novack visited each of the Developmental English, Introductory English and Developmental Mathematics classrooms to discuss:

- Financial aid
- Semester dates of importance
- Semester calendar
- Services available in the Self Service Center
- **Tutoring**
- **Library Services**
- ACCESS department services

SOUTHERN WAYNE ACADEMIC QUIZ BOWL

The Downriver Campus hosted the Southern Wayne Academic Quiz Bowl weekly competition. This is a high school sanctioned competition that sixteen academic teams from the Southern Wayne County area compete in jeopardy style match. Each team consists of four students playing for each high school at a time with alternates.

BOY SCOUTS OF AMERICA



The Downriver Campus hosted the Boy Scouts of America, Great Lakes Council, Roundtable workshop. This roundtable discussion allowed the Mahican District to plan and coordinate, training, programming and educational events during the year.



Northwest Campus

HEALTH AND WEALTH EXPO

The Northwest Campus partnered with Sisters Acquiring Financial Empowerment (SAFE) for a Health and Wealth Expo. The expo focused on helping families who are survivors of domestic violence, by connecting them directly with information and resources.







DENTAL HYGIENE PROGRAM PATIENT SATISFACTION

As part of the Dental Hygiene Program outcomes assessment, patients who visit the Dental Clinic are asked to complete a patient satisfaction survey form. Some comments include:

- The student was exceptional, very friendly and informative.
- It was very comfortable in the clinic, nice equipment and very clean.
- I would definitely recommend it to others.
- The student was very helpful in explaining how I should take care of my teeth.
- I was very impressed and very satisfied with the outcome.

NORTHWEST CAMPUS BOOK CLUB

The Northwest Campus Book Club hosted a book discussion on Twelve Years a Slave by Solomon Northup. Attendees discussed the accounts of slavery as described by Mr. Northup and look forward to the movie premiere this week.





ON THE MOVE...

Loretta Hunter attended the Michigan Library Association's annual conference that was held in Lansing, Michigan.

IN THE MAIL...



The Northwest Campus hosted the Division of Student Services Career Planning and Placement's annual job fair. We received the following note from Travis Lycos, Recruiter for the U.S. Border Patrol and I thought I would share it with you:

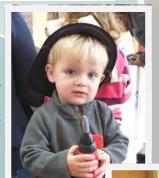
"The job fair was a great success! I had the opportunity to talk with several qualified individuals. Thank you for putting together such a successful event and thank you for allowing the U.S. Border Patrol to be a part of this event."

Western Campus



HOME ENERGY EFFICIENCY AND SAFETY SEMINAR

In partnership with DTE Energy, the Van Buren Public Safety Department and Home Depot, the Western Campus hosted a Home Energy Efficiency and Safety Seminar. Participants learned about the latest trends and innovations in home energy conservation and efficiency through presentations, demonstrations and exercises and provided information about home safety and fire prevention.











NURSING STUDENTS ENJOY THE TED SCOTT ENVIRONMENTAL TERRACE

Nursing students at the Western Campus enjoyed the scenery and sunshine on the Ted Scott Environmental Terrace while preparing for their upcoming midterm exams. The students indicated that the serene environment provides a great backdrop for learning and calms their test anxieties.



ON THE MOVE...

Mike Dotson provided a District update at the Multi Chamber 5 Star luncheon this week. Chambers members from Dearborn, Redford, Westland and Wayne were in attendance. Discussion focused on benefits available to members and individual updates were provided by local businesses and organizations.

DIVISION OF EDUCATIONAL AFFAIRS

Stephanie Coffer

The Learning Resource Center hosted a "Brown Bag" discussion with the members of the Chancellor's Cabinet. Topics discussed included:

- Emerging new trends in academic libraries
- Significance of the role and accomplishments of the team at WCCCD
- Opportunities for Distance Learning library services
- Redesigning learning environments:
 Where space, technology and culture converge.

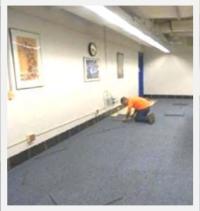
Members from WCCCD's Professional Resource Team led this discussion.



Professional Resource Team

DIVISION NEWS





DEFERRED MAINTENANCE

Due to excessive wear, carpet was replaced in the main office at the Eastern Campus. This enhancement ensures a fresh and inviting environment that promotes learning and student success.



OFFICE OF ACCOUNTABILITY AND TRANSPARENCY

The Continuous Quality Improvement Audit Center collects, reviews and conducts monthly reconciliations and on-going audits of all District data. A systematic approach is used to procure data from multiple sources, allowing for collective knowledge through accountability and transparency. Sample reports include:

- Payroll and Human Resource Audit
- Staffing Level Analysis
- Matrix Management

INSTITUTIONAL EFFECTIVENESS

Students indicated on the Graduate Exit Survey ways that their education has helped them. More than 84% of the 2012-13 graduates reported that WCCCD has helped them in furthering their education. Below are additional reasons indicated by the graduates:

- Personal Enrichment
- Find a better job
- Increase in income
- Finding a new job
- Promotion in current job

BEST PRACTICE VISIT



Dr. Randall Miller led a best practice visit at Portland Community College, a four-campus district with 90,000 credit students. Focus areas for review included information technology, institutional effectiveness, student services, human resources, security, communications, and numerous instructional programs.



INTERNATIONAL PROGRAMS

Staff from the International Programs/Global Partnership Office participated in a webinar on secondary education in Hong Kong. This webinar introduced the new secondary curriculum, the new Hong Kong Diploma of Secondary Education (HKDSE), and examples of transcripts that are likely to be submitted by students from Hong Kong.



Coming Soon!

District-wide Conference Day-Tuesday, October 29, 2013

Heinz C. Prechter Educational and Performing Arts Center

Downriver Campus

Pagistration Pagins at 2:00am

Registration Begins at 8:00am



Downtown Campus Campus

ARTWORK DONATION TO THE DOWNTOWN CAMPUS

OCTORER FAMILY HISTORY MONTH



Instructor Bill Sanders donated two pieces of artwork to the Downtown Campus Learning Resource Center. Thank you Mr. Sanders!

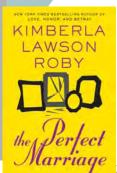


October is Family History Month and the Downtown Campus has created a display. This display showcases a collection of titles that will assist students, faculty, and staff in their genealogy search.



Learning Resource Center Display

Yolanda Russell led the TRIO Transfer Program at the Downtown campus. educating students giving a winning interview, organization, and resume writing.



TRIO PROGRAM



Yolanda Russell and TRIO Students

DOWNTOWN CAMPUS BOOK CLUB

Cindy Foster and Bettie Ford of the Learning Resource Center led this month's book club at the Downtown Campus. The book discussed was The Perfect Marriage by Kimberla Lawson-Roby.

COMPLETION AGENDA

Professional development is an important part of the completion agenda at WCCCD. Staff and faculty attended the TRENDS In Occupational Studies Conference in Traverse City, Michigan. This conference provided professional development opportunities for individuals in numerous career program areas. Additionally, Martin Depowski, WCCCD Automotive Technology Faculty was honored as the first adjunct faculty of the year award winner. Congratulations Marty!



TRENDS In Occupational Studies Conference

OUT AND ABOUT IN WCCCD FASHION!



Carolyn Carter at the Health and Wealth Expo at the Northwest Campus

> Nichole Pardo at Greenfield Village's Halloween Event



DIVISION NEWS

INFORMATION TECHNOLOGY

Website Hits 40,477

BANNER USERS GROUP OF MICHIGAN CONFERENCE

Members from the divisions of Information Technology, Finance, Human Resources, Student Services and Financial Aid participated in the Annual BUGMI (BANNER Users Group of Michigan) Conference at Lansing Community College. This year's conference was organized in collaboration with Michigan Technological University.

THE SCHOOL OF CONTINUING EDUCATION AND WORKFORCE DEVELOPMENT

During the week of October 7-12, 2013, the District served 1,674 participants by partnering with 22 community organizations The School of Continuing Education Adult Education students attended a workshop titled "The Art of Test Testing." This workshop helped to prepare students with techniques and strategies for improving academic success. It was also a proactive approach to assist students with the online version of the GED Test that will began in January 2014.

ADMINISTRATION AND FINANCE

The Procurement Department is doing some "fall cleanup" by reviewing any open encumbrances on purchase orders. This allows the department to stay updated and ensure a smooth year-end close out process. We are also gearing up to have a successful Spring Instructional requisition season. In preparation for Spring classes, the department has outlined a process to allow a timely delivery of material.

COMMUNICATION AND INSTITUTIONAL ADVANCEMENT

ON THE MOVE... Muna Khoury attended Wayne County Community Action Agency's 2013

Annual Meeting. "Live the Mission" was this year's theme for honoring those individuals in the community that have made of difference in someone's life. Wayne Metropolitan Community Action Agency is a nonprofit organization aimed at providing support programs and services to income-eligible county residents. Those programs are targeted around four focus areas:

community support services, homeless programs, youth and

SEPTEMBER 2013 EMPLOYEE OF THE MONTH

Tameka Mongo – Chancellor's Office
Cindy Diaz – Police Authority (Western Campus)
Ronghua Luo – Downriver Campus
Michael Ivory – Finance
Deolis Johnson – Auxiliary Services



DISTRICT PUBLIC SAFETY

TOP IO Ways on How to Protect Your Mobile Phone

- Keep details. Make a record of all your phone information and keep this in a safe place, including phone number, make and model, color and appearance, pin number and serial number.
- Add a security mark. Use an ultra violet pen to print your address onto your phone and battery. This makes it easily identifiable if your property is lost or stolen.
- Use the security lock code, or PIN feature to lock your phone.
- Register your phone with your network service provider. They may be able to block your hand set and account details.
- Disable your phone number if it is lost or stolen.
- File a police report immediately if it is stolen.
- Install anti-phone theft software.
- Never let the phone get out of your sight.

family services and community development.

- Be aware of your surroundings. Criminals prey on victims who are distracted and are not paying attention.
- Don't assume, "it can't happen to me." Remember to be aware, but not scared, and keep in mind that any device, even yours, could be stolen.

Mary Ellen Stempfle University Center



ON THE MOVE...

• Dr. Sandra Robinson and Mark Lang represented the District at an entrepreneurship workshop for students at Old Redford Academy. The workshop was sponsored by the Renaissance Chapter of Links, Inc.

Matt Puwal and Nichole Pardo represented the District at the Harper Woods High School's Champions Council meeting.
 The council reviewed the accomplishments of last year's academic year, planned for the upcoming 2013-14 year, and discussed how WCCCD can help the District achieve academic success.





INTERNET COACHING WORKSHOP

Chris Wechner from the Ultimate Analyst, Wayne McDonald from Imagine Something Worthy LLC. and Mark Maupin from Media Pro Now, conducted an internet coaching session at the Eastern Campus Corporate College. The coaching workshop allowed students to ask questions about using the internet to promote their specific businesses or organizations. As people are looking for products or services similar to what their businesses offered, one of the primary objectives of the workshop was to teach participants how to get their business websites discovered.

ELEVATOR FACELIFT AT THE EASTERN CAMPUS

The main elevator at the Eastern Campus received a "face lift." The damaged floor was replaced with a bright beautiful sturdy tile. This will enhance the growth and development of the campus by creating a clean and safe environment for guests, students, staff and faculty.



HUMAN RESOURCES



Benefits Open Enrollment Begins November 4, 2013

ACADEMIC PROGRAM PLANNING

NEW CAREER PROGRAMS IN THE PLANNING STAGES

The development of new academic programs, as well as the expansion, relocation or deletion of career programs is covered in the Board of Trustees Policy Manual and Administrative Memoranda. Every year new academic programs are considered and existing academic programs are reviewed to determine the best fit for WCCCD, our region and our students. As indicated in the District's Administrative Memoranda (7.1): The stimulus to consider the development of a new program can come from numerous sources including students, faculty, administration, advisory committees, the private sector and other community interests.

Currently, we are examining a number of quality programs for inclusion in the mix at WCCCD. While Auto Body Technology and Nuclear Medicine Technology are moving forward as new programs in the Spring 2014 semester, additional programs are under study and planning for the Fall 2014 semester. Environmental scans, labor market research and assessment of other community college program offerings are part of the expansion "homework." Look for more information soon as we craft relevant, viable and desirable career opportunities for our students and our region.