

CHANCELLOR'S WEEKEND MEMO

November 30, 2012
Number 862



WCCCD administrators met with Mr. Ronald Stoneman, Superintendent and Ms. Judy Nachman, met to discuss dual enrollment opportunities between WCCCD and Redford Union High School students. Discussions were fruitful as we will begin offering classes starting in January 2013.

FINANCIAL AID COMMAND CENTER



The Division of Student Services Financial Aid Command Center is in full force. Students receive calls from staff responding to their inquiries about their financial aid.

FOR MORE INFORMATION,
CONTACT THE OFFICE OF THE
CHANCELLOR: (313) 496-2510

DOWNRIVER CAMPUS
DOWNTOWN CAMPUS
EASTERN CAMPUS

NORTHWEST CAMPUS
WESTERN CAMPUS
UNIVERSITY CENTER





At the Downriver Campus, the Achieve the Dream (AtD) students were awarded their certificates celebrating the closing of the Fall 2012 semester. AtD instructors Ms. Charlette Taylor and Ms. Awoa Muwzea were both participants in the presentation. They commended the students regarding their academic success this semester. The majority were also acknowledged for their perfect attendance which was 95% of the class! Many students shared a few of their positive experiences with the program. Ms. Brigitte June as well as Ms. Tammy Smith (Academic Support) were on hand providing the students with additional snacks and tokens of a job well done. The instructors, support staff, as well as the students are looking forward to the Spring 2013 semester.



The Eastern campus held a final gathering ceremony for the Achieve the Dream learning community. Students were given certificates of recognition for their participation in AtD, which emphasizes building a culture of evidence, in which colleges use data to identify effective practices, improve student success rates and close achievement gaps.

THE DIVISION OF STUDENT SERVICES

Representatives from the Michigan Louis Stokes Alliance for Minority Participation (MI-LSAMP) grant held an important meeting with university and college personnel to discuss maximizing community college involvement and funding for community college partners. Representing the district in this meeting was Student Services staff member, Judy Smouter. WCCCD is a very active partner in MI-LSAMP and looks forward to providing more STEM research opportunities to its students.

CAREER PROGRAM OUTREACH INITIATIVE

- ◆ The Spring 2013 registration and recruitment activities are underway. As part of WCCCD's efforts to help build talent for the jobs of tomorrow, the District continues its momentum by engaging critical divisions and administrators in recruitment efforts to inform, engage, and empower students to pursue their goals in new innovative programs. These programs may result in students obtaining technical skills and jobs in science, technology, engineering, and mathematics. Below is a sample of the programs that are included in the District's efforts along with staff outreach and recruitment goals.

SPRING 2013 Career Program List

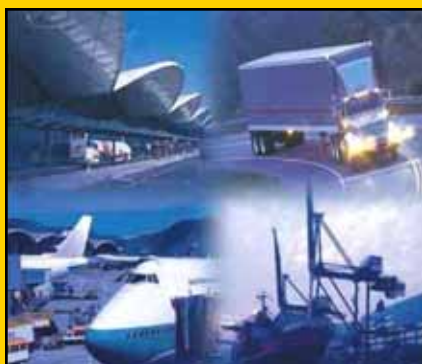
Computer Information Systems (CIS)



Outreach Leaders

Ivery-4 Singleton-4 Forbes-2
Sekhri-2 Dotson-2 Madison-3
Ahmed-1 Hodge-1 Black-2

Logistics



Outreach Leaders

McNally-3 Dotson-2 Hines-1
Bonike-3 Robinson-4

Renewable Energy



Outreach Leaders

Bulger-5 Dotson-2 Ahmed-1
DiCaro-1 Khoury-2 Bonike-3

Sustainable Buildings and Sites



Outreach Leaders

Dotson-2 Martinez-3
Ahmed-1 Khoury-2

Water Environmental



Outreach Leaders

Singleton-4 Bolden-4 Hines-1
DiCaro-1 Black-2

Welding



Outreach Leaders

Swan-4 Forbes-1 Carter-3
Hines-1 Harkness-4 Khoury-2

THE DIVISION OF INFORMATION TECHNOLOGY



Introducing Google Drive

Things happen. Your phone goes for a swim. Your laptop takes an infinite snooze. No matter what happens to your devices, your files can be safely stored in Google Drive. Google Drive lets you do more than just store your files. Share files with exactly who you want and edit them together, from any device. It gives you instant access to Google Docs, a suite of editing tools that makes working together better—even when your teammates are miles away. You may access Google Drive everywhere you are—on the web, in your home, at the office and on the go. So wherever you are, your stuff is just...there. Ready to go, ready to share. Plus you get 5 GB for free. Go to drive.google.com to read more.



Website Traffic to www.wccd.edu

For the week of Nov 19 – 25, we received 36,624 visits to our website. Visits came from 49 countries.

- ◆ Top 5 countries were: United States, Canada, Nigeria, India and Brazil
- ◆ Top 5 content views were: Academic Program, Student services, Financial Aid, Distance Learning, Northwest Campus

We received 2,614 hits for the academic schedules and 1,774 hits for college catalog

THE DIVISION OF ADMINISTRATION AND FINANCE

Business Standard Mileage Rate Increases to 56.5¢ in 2013

The IRS has announced that the business standard mileage rate for transportation expenses paid or incurred beginning January 1, 2013, will be 56.5 cents per mile, up one cent (.01) from the rate in effect during 2012. For further information please visit the IRS website www.irs.gov.



THE OFFICE OF INSTITUTIONAL EFFECTIVENESS

Did you know? A recent Noel Levitz article entitled “Is Your Campus Website ready for Mobile? College-bound students are researching colleges via tablets and smart phones”, the article reported top 3 most important types of information students are browsing on college websites.

Source: noellelvitz.com/papers-research-higher-education/2012/2012-e-expectations-report

◆ The **Website Feedback Survey**, provides data from our website users to better understand their perception of WCCCD website. Below are the top 3 reported reasons for visiting WCCCD’s website, compared to national results from Noel Levitz 2012 E-Expectations Report.

National Noel Levitz E-Expectations Report	WCCCD Website Feedback Survey
Academic programs and majors	Gather program and service information
Cost and financial aid	Review the upcoming schedule to register for courses
Enrollment and admissions	Receive updates on WCCCD activities and current events

THE SCHOOL OF CONTINUING EDUCATION AND WORKFORCE DEVELOPMENT

- ◆ This week the School of Continuing Education and Workforce Development hosted the 2nd Annual "So You Think You Can Sing" Auditions. We received an overwhelming response from the community to showcase their singing talent. Contestants were judged based on sound, appearance and overall performance.



- ◆ The School of Continuing Education and Workforce Development is pleased to announce our latest partnership with West Side Academy High School. Through our Youth Enrichment Series (Y.E.S.) more than 75 students participated in the *Be Your Own Boss* workshop. Mr. Kevin Bolden, the CIS Site Coordinator had this feedback:

"Your presentation entitled *Be Your Own Boss* was structured in a way that the students could really relate to the concepts of starting their own business...we are looking forward to your next presentation and are excited about our new partnership."

During the week of November 19 - 27, 2012 the District served **15** participants by partnering with **1** community organizations.

The numbers served at each campus are as follows:

- ◆ *Downriver Campus
- ◆ Downtown Campus served **0** students
- ◆ Eastern Campus served **0** students
- ◆ Northwest Campus served **15** students
- ◆ Western Campus served **0** students

Total students served: 15

*No report submitted

THE DIVISION OF EDUCATION AFFAIRS

- ◆ The Division of Educational Affairs continues to work on the Summer 2013 Schedule. All campuses have submitted their initial modifications for the Summer 2013 term. These submissions will be reviewed and processed this week, with a preliminary rough draft which is forthcoming.
- ◆ As the fall 2012 semester comes to an end, the division of Educational Affairs is preparing to audit the grade submissions. Grades are due two days after the close of the semester. Educational Affairs will work closely with Student Services and Finance to monitor submissions to ensure our students receive their grades.
- ◆ Educational Affairs and the Campus Chief Academic Officers met to discuss textbook and software updates for the upcoming spring 2013 semester. Each campus has different software needs to meet the expectations of our students. Discussions are held to purchase and update the appropriate amount of software for the campus labs, Learning Resource Centers and Learning Centers.

Remembering Faculty



A recent article in *Community College Week* indicates that adjunct faculty often feel invisible and underappreciated for their efforts. We understands that acts of recognition and appreciation motivate employees to engage and perform. To this end, the Division of Educational Affairs proudly recognizes faculty members throughout the year through various events such as the Faculty Appreciation Luncheon, faculty awards for excellence in teaching, refreshments provided during the week of final exams, and many professional development opportunities.

DISTRICT PUBLIC SAFETY DEPARTMENT



Winter time is holiday time - and that means lots of cooking, lots of entertaining, and unfortunately, lots of opportunities for home fires to occur. During the holiday season, electrical fires are one of the leading causes of home and Christmas tree fires. Use electricity safety to avoid the following common causes of electrical fires:

- ◆ Overloaded outlets
- ◆ Misuse of extension cords
- ◆ Not turning off lights and decorations before going to bed or leaving the home
- ◆ Old or worn holiday lights
- ◆ Old or worn out appliances and electrical cords

One of the best ways to protect yourself and your family from a house fire is by having working smoke detectors in your home. By providing early warning of fire, smoke detectors can double your chances of escaping a fire safely. Follow these tips to keep you, your family and your belongings safe from fire:

- ◆ Check your smoke detectors monthly. Only a working smoke detector can save your life.
- ◆ Replace the batteries in your smoke detectors twice a year. When you change your clocks for Daylight Savings, change your batteries.
- ◆ Install smoke detectors on each level of your home and sleeping areas. Sleep with your bedroom door closed.
- ◆ Make sure overnight guests also know your fire escape plan.
- ◆ Install a carbon monoxide detector if you have any appliance or device that has a flame - stove, water heater, furnace, fireplace, space heater, etc.
- ◆ Do not use your stove or oven to heat your house.

Source: Ohio.gov

Congratulations, Wildcats!

- ◆ The WCCCD Wildcat men's basketball team celebrated a fantastic 85 to 51 win over Rochester College. Basketball team members, Paul Standtke and Shaun Duncan proudly pose for a picture after their convincing victory.

Get your game day gear at
www.prepsportswear.com



UNIVERSITY CENTER

- ◆ Wayne County Community College District was one of the leading sponsors of the 37th annual Grosse Pointe Santa Claus Parade. Winners of the Holiday Family Traditions Essay Contest in grades 1-5 from the Grosse Pointe and Harper Woods School Districts rode on Wayne County Community College District's two fire trucks in the Parade. Dr. Sandra Robinson and her staff at the University Center facilitated the contest and announced the 53 contest winners in the Grosse Pointe News.



Mr. Anthony Arminiak and Mr. Gil Solis drove the fire trucks assisted by Mr. Dennis Andrew and Mr. Steve Wildern. Mr. Mike Dotson also joined Dr. Robinson in providing support to the students and their parents on parade day. The parents and the students thoroughly enjoyed the ride on the fire trucks in the parade.



DEPARTMENT OF INTERNATIONAL GLOBAL PARTNERSHIPS



- ◆ The International Global Partnership Department is proud to announce the Ms. Wanda Hutchinson our Federal Work-Study student has been hired into Matrix Human Services as a permanent employee. Ms. Hutchinson will be replacing Ms. Shenise Foote who moving on to other opportunities. Ms. Hutchinson has been working with Matrix Human Services as a FWS student for over a year. The skills and training she obtained while being in the FWS program has molded Ms. Hutchinson to be a dedicated, reliable and capable addition to Matrix Human Services. We are very proud of Ms. Hutchinson and wish her much success!

CAMPUS PRESIDENTS' CORNER

- ◆ The Downriver Campus hosted the Southern Wayne County Regional Chamber's Chamber Connections Networking Group meeting. Chamber Connections is a structured, industry-exclusive networking group that can be an important part of a strategic marketing plan. Several groups meet at different times/days to build business relationships and share leads. This is a bi-monthly meeting held at the Downriver Campus.
- ◆ The District's Heinz C. Prechter Educational and Performing Arts Center hosted an opening reception in the commons area for the Fall 2012 Downriver Campus Student Art Show. Students, family and members of the community viewed the rich variety of artwork created in the Fall 2012 art classes .



- ◆ The Continuing Education Department joined forces with our fabulous music instructor James Tatum to produce a beautiful *day before preview* for our President's Initiative, the 'Miles of Art' Exhibit at the Eastern Campus. Mr. Tatum had the attention of the students' eyes and more importantly, their ears, as he played some soothing sounds from the legendary jazz artist, Miles Davis.

- ◆ Admissions Representatives from Davenport University promoted their transfer opportunities to our Western Campus students with free coffee and a raffle for a "FREE" Ipad. Winners to be announced at a later date. There were also on the Downtown Campus Nov. 28th.



On The Move!

- ◆ Gail Arnold and Anthony Arminiak met with Mr. Trey Hahn, Manager and Mr. Chris Baxter, Marketing Manager of Harley Davidson's Biker Bob's in Taylor, Michigan. The purpose of the visit was to discuss plans for the 2013 Motorcyclist Expo, including a new date, program schedule and overall offerings for the event.
- ◆ Mike Dotson Cecile Taylor and Yvette McElroy met with representatives of the Romulus Public School System to discuss continued partnership opportunities. The Romulus schools are interested in further development of the dual enrollment offerings through the Western Campus and in additional continuing education seminars and classes through shared resources.
- ◆ Congratulations to the members of the Walsh College cohort who completed their **final core class** at the University Center for their Master's of Management Degree. Well wishes are extended to the following WCCCD staff members: Asia Browner, Melodie Bunkley, Kimberly Fisher, Paul Gray, Deolis Johnson, Adrian Phillips, Daniel Saunders, Cecile Taylor and Edgar Vann. Additionally, Ms. Melodie Bunkley and Mr. Edgar Vann have now joined Mr. Clarence Madison in the completion of all of their requirements for the Master's of Management Degree.

DEFERRED MAINTENANCE



1 College District • 5 Campuses

Deferred Maintenance: At a Glance

Accountability & Transparency-District-wide Deferred Maintenance

CAMPUS PRIORITIES AS OF NOVEMBER 30, 2012

Downriver

- ◆ EPAC landscaping (In process).
- ◆ HVAC energy upgrade project (Completion date by 4/1/13).
- ◆ EPAC Main stage floor needs to be repaired/replaced (Expected to be complete by 11/18)
- ◆ Additional external security lighting needed. (In process).

Downtown

- ◆ Concrete walls inside campus need power cleaning (Completion date by 12/14/12).
- ◆ Downtown parking lot replacement project (Lots 1,2, and 5 completed, lots 3 & 4 are 95% complete)
- ◆ New furniture and ceiling in the library (Ceiling tiles are in procurement)
- ◆ New receptionist cubicles in the One Stop Shop (No update) New receptionist cubicles in the learning lab, room 239 (No update)

Eastern

- ◆ Mechanical-AHU (In process)
- ◆ Roof leak (One leak was fixed, another has shown up)
- ◆ Window blinds in Cooper room and office (Completion date by 12/14/12).
- ◆ Ladies restroom upgrade

University Center

- ◆ Handicap door upgrade
- ◆ Security cameras
- ◆ Expand stage in auditorium
- ◆ Marquee

Northwest

- ◆ Elevator doors need to be replaced in administration and welcome center buildings (scheduled for Christmas break)

Western

- ◆ D wing chiller (In process)
- ◆ Windows in café area leak. This has been an ongoing problem since they were installed.
- ◆ Dead trees outside & mulch needed in beds (On hold until spring 2013)
- ◆ Marquee not working, needs replacing/repair (Completion Date 11/29/12).

General Maintenance

- ◆ **Downriver**—None
- ◆ **Downtown**- None
- ◆ **Eastern**—Marquee not working properly (In process)
- ◆ **University Center** -None
- ◆ **Northwest** -None
- ◆ **Western**—Interior and exterior lights need replacing

