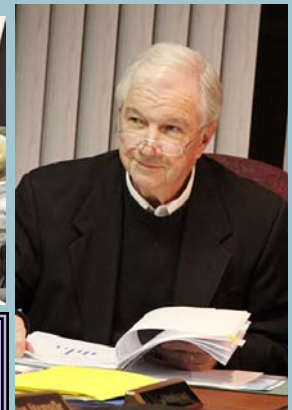


# CHANCELLOR'S WEEKEND MEMO

November 16, 2012  
Number 860

## BOARD OF TRUSTEES MEETING- NOVEMBER 14, 2012



We welcomed Dr. Alex Johnson, President of the Community College of Allegheny County and Melanie Allenby, CEO of Sequoia, Inc who worked with our senior team on the Cultural Contextual Elements of Leadership for Student Success. The session provided feedback from an institutional assessment that noted our organizational ranking relative to involvement, consistency, adaptability and communication as exceptional. The discussion touched upon the community college completion agenda and the implications for leaders and engendering systematic institutional change that supports the aspirations and achievements of our students.



FOR MORE INFORMATION,  
CONTACT THE OFFICE OF THE  
CHANCELLOR: (313) 496-2510

DOWNRIVER CAMPUS  
DOWNTOWN CAMPUS  
EASTERN CAMPUS

NORTHWEST CAMPUS  
WESTERN CAMPUS  
UNIVERSITY CENTER

*Where learning leads to a better life!*



## INSTITUTIONAL EFFECTIVENESS

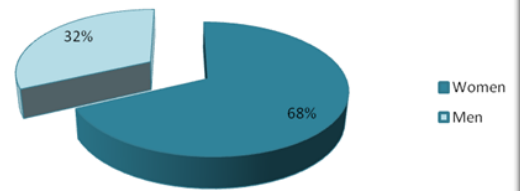
### Did you know?

The proportion of young women enrolled in college has exceeded the enrollment rate for young men, and the gap has widened over time. The gender composition has shifted to the extent that women now make up the majority—54%—of the 10.8 million young adults enrolled in college.

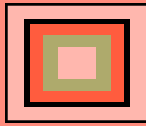
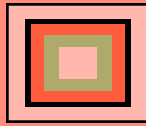
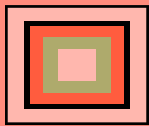
(Source: Population Reference Bureau)

The graph shows the percentage enrollment by gender of WCCCD's student population.

**WCCCD Student Population By Gender**



## THE SCHOOL OF CONTINUING EDUCATION AND WORKFORCE DEVELOPMENT



### Continuing Education Maintenance Report

During the week of November 5 - 10, 2012 the District served 1,091 participants by partnering with 22 community organizations.

**Downriver Campus- 180**  
**Downtown Campus- 330**  
**Eastern Campus- 263**  
**Northwest Campus- 202**  
**Western Campus- 116**

The School of Continuing Education and Workforce Development is pleased to announce the newly developed partnerships for our Youth Enrichment Series (Y.E.S.) with Ann Arbor Trail Magnet School, Warner E. Bow, Carver S.T.E.M Academy, Clark Preparatory Academy, and Davis Technical High School. Presentation topics will include cyber bullying, financial literacy, healthy aspects of living and conflict resolution.

## INFORMATION TECHNOLOGY

The Information Technology Division is in the process of implanting a new module called Degree Works. With Degree Works our institution can provide:

- ◆ Real-time advice and counsel to students
- ◆ Interactive "what if" scenario planning
- ◆ More transparent course and credit transfer
- ◆ More personalized advising
- ◆ More timely degree certification
- ◆ Better retention and improved transfer recruitment

### Website Hits



For the week of November 7 – 13, we received 56,634 visits to our website. Visits came from 50 countries. We received 4,931 hits for the academic schedules and 2,743 hits for the college catalog.

#### Top 5 Content Views

Academic Programs  
 Student services  
 Financial Aid  
 Distance Learning  
 Academic Schedule

#### Top 5 Countries

United States  
 Canada  
 India  
 Nigeria  
 United Kingdom

### MICHIGAN GENEALOGICAL SOCIETY

Carolyn Carter, pictured with members of the Oakland County Genealogical Society, attended the Michigan Genealogical Society's 2012 Fall Family History Seminar in Lansing, Michigan. Participants attended a variety of workshops and received a tour of the museum, gained hands-on instruction into the Library of Michigan's Online Catalog and Seeking Michigan.org websites for historic document researching.



## NORTHWEST CAMPUS NEW BUILDING UPDATE

### NORTHWEST CAMPUS REPLACEMENT PROJECT



Northwest Campus facilities staff continue to train at the new construction site.



## DISTRICT PUBLIC SAFETY

Chief Darrick Muhammad, Lieutenant's Alexis Townsend and Vanessa Liddell participated in the Interview and Interrogation Training at the Ingham County Sheriff training facility. The training included techniques on how to effectively interview and monitor various nonverbal cues and verbal communication.



The collaborative partnership with the Wayne County Sheriff's Department allows us around the clock resources that help maintain the best trained public safety team. Recently, the Wayne County Sheriff Department trained several members of the Public Safety Department in legal updates and firearms proficiency for P. A. 330 annual maintenance training.



## THE HEINZ C. PRECHTER EDUCATIONAL AND PERFORMING ARTS CENTER

The Heinz C. Prechter Educational and Performing Arts Center and the School of Continuing Education in partnership with the Southern Wayne County Regional Chamber (SWCRC) hosted the SWCRC Downriver Summit. This conference was for businesses, communities, and non-profit organizations to begin the process of developing a "brand" for the Downriver community and explore ways to promote the region to Michigan and beyond.



## EDUCATIONAL AFFAIRS

### LEARNING RESOURCE CENTER



**New Books added to Campus Collections:** With the continuous support of the District, the campus collections have been enhanced with an additional 644 books. Special thanks to the faculty for suggesting materials to purchase to support the various discipline and/or program areas. With the assistance of the LRC Professional Resource Team, WCCCD was able to complete a District-wide inventory project.

#### NOVEMBER DISTRICT-WIDE BOOK CLUBS

**Downriver Campus**– The Bridegroom Stories by Ha Jin

**Downtown Campus**– Mountains Beyond Mountains by Tracy Kidder

**Eastern Campus**– The Help by Kathryn Stockett

**Northwest Campus**– The Impeachment of Abraham Lincoln by Stephen L. Carter

**Western Campus**– Gathering of Waters by Bernice L. McFadden



### *Nursing Program Pass Rate is 87.9!*

WCCCD'S Nursing Program pass rate for the current 2012 semester is at 87.9%! On average, the State of Michigan pass rate is 88% at the associate's degree level in nursing programs. The District is also looking to move forward with the new Competency Evaluated Nursing Assistant (CENA) curriculum which was recently approved by the State Board of Nursing.

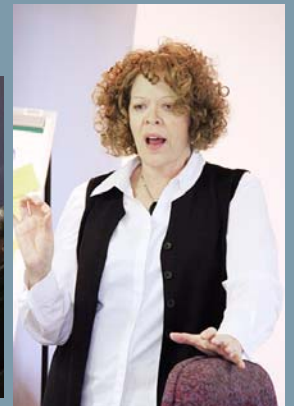
## INTERNATIONAL PROGRAMS

Each year during International Education Week, the NAFSA: Association of International Educators releases a report illustrating the contributions that international students and their dependents make to the U.S. economy. The report for Michigan indicates that net contributions to state economy by foreign students and their families is \$758,733,000.



## PROFESSIONAL DEVELOPMENT

The Human Resource Division sponsored a Professional Development leadership workshop titled "The Power Of Intentional Leadership Session 1." Facilitated by Vera Leonard the workshop focused on self-awareness. The objectives of the workshop were to establish a common awareness and understanding of the foundational skills of leadership and the tools that help enhance it, to develop a starting point for an individual action plan for creating a unique hallmark based upon your self-awareness and self-management, and identify specific strategies to enhance your personal development.



## WCCCD Athletics Program



The Athletics Program conducted pep rallies at the campuses to generate enthusiasm for the upcoming basketball games. The basketball team athletes encouraged the student body to participate in a mini basketball shoot and a WCCCD trivia game. Basketball schedules were passed out and everyone was encouraged to attend the home games. Go Wildcats!



## Achieving the Dream

The Northwest Campus held an end of the semester gathering for the Learning Community students, faculty and staff. The purpose of these meetings is to bring everyone together to discuss the successes and potential improvements of the Learning Communities. Each community enjoyed receiving certificates for their participation in this unique learning environment.

### ADACEMIC ADVISING ORIENTATION

The Student Services Division presented an Academic Advising Orientation Workshop. The workshop is part of Student Services new comprehensive Advisor Training Series designed to provide alignment throughout the District.

### ON THE MOVE

Will Sampson and Donnell Mason participated in College Decision Day 2012, a unique on-site admissions program hosted for high school seniors in the greater Detroit area.

### ACCESS STAFF ATTEND DISABILITY WORKSHOP

ACCESS staff attended a workshop presented by Wanda Pernell-Harris, Disability Consultant. The District is working to improve and enhance professional development opportunities for ACCESS staff. Topics covered included disability laws, understanding students with disabilities, and addressing students needs.

## Phi Theta Kappa Officers

*"on the air"*

*with JoAnn Watson!*

Wake Up Detroit Host Detroit City Council Member JoAnn Watson welcomed Phi Theta Chapter Lead Advisor Lizzie Washington and three student officers: Denea Venoy, Steven McKay, and Matthew Ramey. Conversation focused on Society Hallmarks of scholarship, leadership, service and fellowship. Hallmarks are the standards set by the society that guide the activities of Phi Theta Kappans.



### CONVERSATION WITH DR. CARYN HELDT

WCCCD biology faculty met with Dr. Caryn Heldt, Assistant Professor and Researcher from Michigan Technological University, to discuss ways that faculty from both schools and collaborate in ways that will maximize the learning of WCCCD students.



# CORPORATE COLLEGE AT THE EASTERN CAMPUS



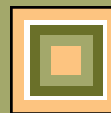
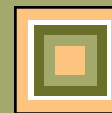
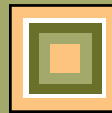
The Corporate College at the Eastern Campus held an advising fair to kick off Spring 2013 registration. Students received information on Compass testing, orientation, and advising services.



## UNIVERSITY CENTER

Dr. Sandra Robinson, Dr. Julie Corbett and Susan Burton attended the Grosse Pointe Chamber of Commerce Business Expo. Dr. Robinson won a 1/4 page ad in the Grosse Pointe Times to promote the University Center.

## ADMINISTRATION AND FINANCE



- ◆ The General Accounting Department is conducting its monthly General Ledger Review. The purpose of the General Ledger review is to ensure proper expenditure coding within the General Ledger. Reconciliation, verification and substantiation are essential for an effective internal control environment to ensure that:

- ◆ The information transmitted to, contained in, and reported from the colleges financial systems is accurate, complete and recorded in a timely manner.
- ◆ The information can be relied upon for making financial and administrative decisions.
- ◆ Compliance violations and other irregularities are detected and reported.

**COMING SOON!  
WOMEN'S LEADERSHIP  
PROGRAM**

**BROWN AND JUANITA C. FORD  
ART GALLERY**

The Brown and Juanita C. Ford Art Gallery at the Northwest Campus hosted Gilda Snowden for a lecture and demonstration.





# International Education Week at the Downtown Campus



## CAMPUS PRESIDENT'S CORNER

- ◆ The Western Campus Instructional Office held a Fall Faculty October Fest Workshop for faculty. Small tokens of appreciation were given out to those who participated. Faculty had a chance to mix and mingle with staff and view a PowerPoint presentation on the new programs and services offered throughout the District.
- ◆ The Western Campus hosted a Phi Theta Kappa membership meeting. PTK offers students scholarship opportunities at both the two and four year levels, letters of recommendation for employers as well as college admissions counselors, and access to the PTK career resource center.
- ◆ The Downriver Campus hosted the Southern Wayne County Regional Chamber's Chamber Connections Networking Group meeting. Chamber Connections is a structured, industry-exclusive networking group that can be an important part of a strategic marketing plan. This is a bi-monthly meeting held here at the Downriver Campus.
- ◆ The Downriver Campus hosted a Learning Resource Center (LRC) orientation for students. The orientation covered on-line databases and training on basic library research skills to obtain variety resources to help them on their research paper of this course. The campus also conducted a GED orientation and testing session for students attending school for the Spring 2013 semester.

### *Career Open House at the Northwest Campus*

The Northwest Campus hosted a Career Open House for students to inform them of the various career programs in the health sciences and other industries. The open house provided students with tools to develop an educational plan and prepare them for the Spring 2013 registration process.



### *Telecommunications Students on the Move...*

Western Campus Telecommunication's faculty member Tonia Jenkins engages her students in and out of the classroom. The TCM 203 class recently visited Detroit Metro Airport. Students were introduced to the "Towers" where air traffic controllers conduct traffic for the high volume of arriving and departing aircraft.



### *Dental Students on the Move...*

- ◆ The Dental Assisting Program students attended the Detroit District Dental Society annual review. The students participated in the exhibits and were given a demonstration of new technologies and products.
- ◆ The second year dental hygiene students learned how to "Work Smarter Not Harder" during a presentation by Susan Holstein-Michaylo. Ms. Michaylo demonstrated the use of newly designed instruments that allow for better instrumentation while providing a dental cleaning.



# THE MICHIGAN INSTITUTE FOR PUBLIC SAFETY EDUCATION



The Michigan Institute for Public Safety Education (MIPSE) hosted several organizations this week:

- ◆ Wayne County Department of Public Health employees attended a CPR/first aid training class. Participants learned basic first aid, CPR, and how to respond to choking emergencies.
- ◆ BASF– The Chemical Company held a Contractor Safety Forum. This forum focused on improving safety on construction sites using best practices, open discussions and updating the Near

Miss Reporting Program.

- ◆ Healthlink Medical Transportation held a Train the Trainer Instructors Course in Coaching the Emergency Vehicle Operator (CEVO) Ambulance workshop. The goal of the CEVO course is to facilitate the student's knowledge of the laws involving the operation of an emergency vehicle, with practical hands on opportunities to evaluate each student's driving abilities.



## On the Move...



- ◆ Yolanda Hamilton met with the parent at Redemption Head Start regarding about WCCCD's academic programs, financial aid, and adult education.
- ◆ Denise Shannon and Jim Robinson attended the CRD 2012 Council for Resource Development, "Paradigm Shift/Start A Movement" conference in Washington, DC. The conference addressed grant, fundraising and capital campaign opportunities and best practices for community colleges.
- ◆ Anthony Arminiak attended the Community Care Services Strategic Plan Meeting.
- ◆ Loretta Hunter attended the 2012 Annual Conference of the Michigan Library Association. This year's theme is Loud Librarians – Defining ourselves and Our Profession.
- ◆ Deborah Allen attended the Veterinary Technology Program Student Orientation at Wayne State University. The Program Lead, Susan Dibley, and faculty provided information to perspective students regarding program admission requirements, job outlook, and job duties. Also, a tour of the classrooms and lab facilities were provided to the attendees.

The Student Service Division hosted a Global Conversations Speaker Series featuring researcher Dr. Caryn Heldt and Shezwee Fleming, from the Michigan College/University Partnership (MICUP) program, from Michigan Technological University. Together they impacted more than 200 students at the Northwest, Downtown, Downriver and Western campuses about the global importance of scientific research and how WCCCD students can participate in research through the MICUP Internship Program.



## Global Conversations SPEAKER SERIES



# DEFERRED MAINTENANCE



Wayne  
County  
Community  
College  
District



1 College District • 5 Campuses

## Accountability & Transparency District-wide Deferred Maintenance



## Deferred Maintenance

### Downriver

- ◆ EPAC landscaping (Expected to be complete by 11/18)
- ◆ HVAC energy upgrade project (Completion date 3/15/13)
- ◆ EPAC Main stage floor needs to be repaired/replaced (Waiting for purchase order)
- ◆ Additional external security lighting needed. (In process).

### Downtown

- ◆ Concrete walls inside campus need power cleaning (Completion date 2/14/13)
- ◆ Downtown parking lot replacement project (Lots 1,2, and 5 completed, lot 4—Completion date 11/23/12)
- ◆ New furniture and ceiling in the library (Ceiling tiles are in procurement)
- ◆ New receptionist cubicles in the One Stop Shop (No update)
- ◆ New receptionist cubicles in the learning lab, room 239 (No update)

### Eastern

- ◆ Mechanical-AHU (In process)
- ◆ Roof leak (One leak was fixed, another has shown up)
- ◆ Window blinds in Cooper room and office (Completion date 12/14/12)
- ◆ Ladies restroom upgrade

### University Center

- ◆ Handicap door upgrade
- ◆ Security cameras
- ◆ Expand stage in auditorium
- ◆ Marquee

### Northwest

- ◆ Elevator doors need to be replaced in administration and welcome center buildings (scheduled for Christmas break)

### Western

- ◆ D wing chiller (In process)
- ◆ Windows in café area leak. This has been an ongoing problem since they were installed (In process)

### **General Maintenance- Western Campus**

- ◆ Dead trees outside and mulch needed in beds (On hold until Spring 2013)
- ◆ Interior and exterior lights need replacing

