



Wayne
County
Community
College
District

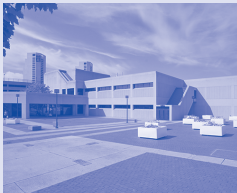
**Deadline Dates For Submitting
Applications for Admission**

June 1 — Fall
September 1 — Spring
February 1 — Summer



INTERNATIONAL STUDENT Application for Admission

LOCATIONS:



**CURTIS L. IVERY
DOWNTOWN CAMPUS**
1001 W. Fort St.
Detroit, MI 48226
313-496-2758



DOWNRIVER CAMPUS
21000 Northline Rd.
Taylor, MI 48180
734-946-3500



EASTERN CAMPUS
5901 Conner St.
Detroit, MI 48213
313-922-3311



NORTHWEST CAMPUS
8200 W. Outer Drive
Detroit, MI 48219
313-943-4000



TED SCOTT CAMPUS
9555 Haggerty Rd.
Belleville, MI 48111
734-699-7008



**MARY ELLEN STEMPFLE
UNIVERSITY CENTER**
19305 Vernier Rd.
Harper Woods, MI 48225
313-962-7150



Admission Information

WELCOME

Wayne County Community College District (WCCCD) welcomes applications from international students who have completed secondary education and are eligible for admission to college-level studies. An accredited two-year community college, WCCCD offers the following degrees: Associate of Arts, Associate of Science, Associate of Applied Science, Associate of General Studies and certificates in a variety of programs.

ABOUT WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

The College serves as a leader providing educational services and training to residents of Southeast Michigan. Distinctive in its purpose and history, WCCCD was established by a public mandate and chartered in 1967. In 1969, the first classes were offered by the institution known as the “college without walls,” reflecting that WCCCD had no buildings or facilities of its own. By 1982, the College had constructed five campuses within its 550-square-mile service district. As a two-year “open door” institution, WCCCD is committed to providing an affordable high-quality education in an atmosphere of friendly support and encouragement.

LOCATION

Wayne County Community College District's six facilities are located in suburban, urban, and rural areas of Wayne County. Metropolitan Detroit offers a broad choice of cultural institutions and recreational activities, including major sports teams. In addition to being the world's automotive capital, Detroit is host to leading medical institutions, high-technology manufacturers, and international-class financial institutions.

INTERNATIONAL STUDENT ADMISSION POLICY

- A completed Wayne County Community College District **International Student Application** (with original signatures, no copies) for Admission form submitted by the application deadline. Please provide complete information. Incomplete forms will result in delays in reviewing applications.
- Official high or secondary school transcript/certificate
 - a. All foreign Secondary School and College credentials not in English must be evaluated by Educational **Credential Evaluation (ECE)** or **World Education Services (WES)**.
 - b. **For Secondary School credentials:** If selecting ECE, you must request the General Evaluation report. If selecting WES, you must request the Document-by-Document Evaluation.
- Official university/college transcripts (if applicable) For College credentials and transcripts: If selecting ECE, you must request the Course-by-Course Evaluation. If selecting WES, you must request the Comprehensive Course-by-Course Evaluation. You must request that the ECE or WES evaluation of college credentials be mailed directly to Wayne County Community College District at the address listed on the Admission Application.
- English Language Proficiency Scores. Wayne County Community College District international student applicants are required to provide the Office of International Programs and Global Partnership with valid documentation of English proficiency. Confirming one or more of the following options will meet the English proficiency requirement at WCCCD:
 - a. An official high school transcript from an accredited U.S. high school with the graduation/completion date clearly listed or
 - b. Official TOEFL or IELTS results within the score range of: Paper-based TOEFL = 500 or above; Computer-based TOEFL = 173 or above; Internet-based TOEFL = 61 or above; IELTS = 6.
 - c. **(NOTE: TOEFL scores must be sent directly from Educational Testing Service and cannot be more than 2 years old. To order a test report from ETS, call: 609-771-7100. WCCCD's school code is 1937. For IELTS, test scores should be mailed from the IELTS test administrator to the International Programs and Global Partnership Office, WCCCD, 801 W. Fort Street, Detroit, MI 48226). Or**
 - d. At least 24 hours of college level credit from a U.S. college or university that will transfer to Wayne County Community College District or
 - e. The student comes from a country that uses English as the official/main language of communication. Students who use English as a first language, are NOT required to submit TOEFL / IELTS scores; however proficiency testing once the student arrives may require the student to take developmental English classes.
- Complete a valid **Affidavit of Support, Form I-134** if your sponsor is in the United States, accompanied by evidence of financial ability to provide for your education and other expenses in the amount of \$17, 209.

- **Statement of Financial Support** (form must have original signatures; download and complete) along with **Original bank letter** from the student's financial supporter showing a minimum amount of \$17,209 (More money must be shown for dependents, \$4,350 for a spouse and \$4,350 for each child) signed by an authorized bank official on bank letterhead. Computer print-outs are not acceptable
- ALL FINANCIAL DOCUMENTS WILL BE VERIFIED BEFORE AN ADMISSION DECISION IS MADE

TRANSFER STUDENTS

- If you are currently an F-1 student in the U.S. and want to transfer to Wayne County Community College District, you must submit the following documents. Complete steps 1-5 listed above under New Students (above) and the steps listed below:
- An International Student Transfer Clearance Form completed by the International Student Advisor at your current school.
 - A photocopy of your I-20, Visa page of your passport and copy of your I-94 card (front and back) if your most recent entry to the U.S. was prior to April 30, 2013. If your most recent entry occurred after April 30, 2013, print out an electronic copy of the I-94 at <http://www.cbp.gov/i94>.
 - Submit all documents at least 2 months prior to the start of the semester you plan to begin classes.

GENERAL INFORMATION

Wayne County Community College District has no financial aid or scholarships for international students. In addition, it is a commuter college and has no dormitory facilities. It is the student's responsibility to locate and finance living accommodations.

STATEMENT OF COMPLIANCE WITH FEDERAL AND STATE LAW

Wayne County Community College District, pursuant to the requirements of Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; The Vietnam-Era Veterans Readjustment Act of 1974; the Elliott-Larsen Civil Rights Act, and Executive Order 11246, complies with all Federal and State laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education.

It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits program, or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. (*Policy adopted by the Wayne County Community College District Board of Trustees July 28, 1993*)

NOTICE OF NONDISCRIMINATION POLICY

Any questions concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, or inquiries related to Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of handicap, and inquiries related to Title II of the Americans with Disabilities Act (ADA), which provides comprehensive civil rights protection for individuals with disabilities, or the College's Statement of Compliance with Federal and State law, should be directed to Director of Human Resources, Wayne County Community College District, 801 W. Fort, Detroit, MI 48226 or by calling: 313-496-2887.

ACCREDITATION

Wayne County Community College District is accredited by the Higher Learning Commission
230 South LaSalle Street, Suite 7-500, Chicago, Illinois 60604-1411
Phone: 800-621-7440 / 312-263-0456 • Fax: 312-263-7462
Website: www.hlcommission.org
In addition, specific program accreditation have been granted by several accrediting bodies. For more information on program accreditations, visit <http://www.wcccd.edu/about/accredit.htm>

**(PLEASE PRINT OR TYPE)
- ANSWER ALL ITEMS -**

Wayne County Community College District

International Student Application for Admission

WCCCD ID: _____

STUDENT INFORMATION

Please ensure your name is spelled correctly. Per guidelines issued by the Department of Homeland Security (DHS), the passport has been designated as the official name-giving document. Therefore, please write your name exactly as it is shown on your passport.

Mr. Ms. Name: (Given) _____ (Middle) _____ (Family) _____ Gender _____

PRESENT ADDRESS

Number and Street _____ Town/City _____ Province/State _____ Country _____ Zip Code _____

Permanent Address (*Overseas*)

Number and Street _____ Town/City _____ Province/State _____ Country _____ Zip Code _____

Telephone Number _____ Email Address _____

Country of Birth _____ City of Birth _____

Date of Birth (month/day/year) _____ Country of Citizenship _____

If currently in U.S., State VISA Status _____ Expiration Date of VISA _____

EMERGENCY CONTACT (in the United States)

Mr. Ms. Name: (Given) _____ (Middle) _____ (Family) _____

Number and Street _____ Town/City _____ Province/State _____ Country _____ Zip Code _____

Telephone Number _____

Relationship: Parent Legal Guardian Spouse Uncle/Aunt Other

Intended field of study _____

Educational objective: Transfer to a senior college Associate's degree only – not transferring to senior college Associate's degree and transfer to a senior college

What type of application is being filed?

New Student Transfer Student Change of Status Guest Other _____

(Specify)

Check semester you wish to begin at WCCCD: Fall Spring Summer Year _____

SECONDARY SCHOOL FROM WHICH YOU GRADUATED OR WILL GRADUATE

Name of Institution	Location	Dates Attended		Name of Diploma/Certificate	Date Received
		From	To		

UNIVERSITY OR INSTITUTIONS OF HIGHER LEARNING ATTENDED

Name of Institution	Location	Dates Attended		Name of Diploma/Certificate	Date Received
		From	To		

SPONSOR'S NAME/ADDRESS

Mr. Ms. Name: (Given) _____ (Middle) _____ (Family) _____

Number and Street _____ Town/City _____ Province/State _____ Country _____ Zip Code _____

Return completed form to: International Programs Office, Wayne County Community College District, 801 W. Fort St., Detroit, MI 48226

Scissors icon
(Cut along dashed line)

ACKNOWLEDGMENT OF RESPONSIBILITIES AND LIABILITY NOTICE

By signing this application below, I confirm that I have received and read the guidelines outlining the responsibilities for F-1 students to maintain legal F-1 in the United States while studying at Wayne County Community College District (WCCCD). I further understand by signing below that failure to adhere to these regulations can and will result in termination and/or loss of legal status in the United States. Additionally, I acknowledge that in consideration and as a condition of my acceptance to WCCCD, I have a responsibility to contact an International Student Advisor/Designated School Official (DSO) for questions and concerns relating to F-1 issues.

The DSO or International Student Advisors are not “Advocates” or “Representatives” for students in legal capacity or any form of litigation. I understand that the DSO, the International student office employees, and all WCCCD employees do not and are not in a capacity to provide legal advice to students and their family members. Therefore, I hereby indemnify all WCCCD employees, the DSO, and the International programs staff of liabilities emanating from counsels or advices relating to legal issues. All immigration related issues are sole responsibilities of the students and not the responsibility of WCCCD. If/when a student is involved in an issue relating to immigration that requires legal advice, the student is strongly advised to employ the services of a licensed immigration lawyer.

The roles of students for compliance with Homeland Security/U.S authorities F-1 laws and Regulations

The U.S Federal Government and appropriate departments provide all international students with regulations on how to maintain F-1 status. Lack of compliance to these regulations may/will lead to termination and possible deportation. Below is a brief overview of the responsibilities stated for maintaining F-1 status while studying in the United States/Wayne County Community College District!

- Students must maintain all F-1 status related documentations (Valid Visa, SEVIS I-20, I-94, etc)
- Students must inform the office of International Programs of any change of address, phone numbers, sponsor’s information, etc within 10 days of the change.
- F-1 students are required to enroll in degree seeking programs and maintain satisfactory academic progress in order to remain in legal status. To achieve this, student must abide by the approved plan of work or notify the office of international programs of any change in field of study.
- Academic progress – all F-1 students must maintain a satisfactory academic progress.
- All international students must be enrolled in 12 credit hours every semester unless approved in advance to take reduced work load (DSO approval).
- Only one ONLINE class can be counted towards the required 12 credit-hour load
- Exception – Summer semester can be taken off if the student has completed two consecutive semesters at WCCCD. Also, in summer semester, F-1 student can take reduced work load of 6 credits only if summer semester is NOT their first semester at WCCCD.
- F-1 students must submit extension requests to the International Programs office 45 days prior to the expiration of current I-20.
- After program completion, F-1 students have 60 days to decide on what next to do. Options may include: Departing the United States, initiating a SEVIS School transfer to another College, change F-1 status (refer to USCIS.GOV), or start a new program.
- Working in the U.S under F-1 status. International students are able to work ONLY with the appropriate authorization. These may include on-campus jobs or off campus jobs (with Homeland Security (DHS) approval). International Students are only permitted to work 20 hours/week while enrolled full-time. Jobs accepted without prior DHS/DSO approval is considered illegal.
- Students must have endorsed/duly signed SEVIS Form I-20 before traveling in/out of the United States at all times.
- Check the International Programs website at all times for updates and also attend ALL orientations (semester based). It is also mandatory for all international students to check their WCCCD email accounts for notices, information, and updates.

Students do not need to secure a third party agency or institution to be considered for admission at WCCCD. WCCCD staff is available at no cost to assist students through the application and acceptance process. However, if a student chooses to involve a third party agency or institution, he/she becomes responsible for all activities and transactions conducted with WCCCD by the third party agency on behalf of the student.

I certify that I understand all sections of this application and information provided is true to best of my knowledge.

Name _____ Signature _____ Date _____