



# Wayne County Community College District

## COURSE SYLLABUS

### PLT 105 Legal Interviews & Investigations

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**CREDIT HOURS:** 3.00

**CONTACT HOURS:** 45.00

**COURSE DESCRIPTION:**

This course reviews interviewing techniques and investigation methods from the perspective of the legal assistant. It covers fact gathering from both public and private sources and reporting of data in a form suitable for law office use.

**PREREQUISITES:** *Program Admission*

**EXPECTED COMPETENCIES:**

Upon successful completion of this course, the student will be able to:

1. Comprehend the legal terminology, key concepts, and functions related to legal interviewing and investigation
2. Develop skills to anticipate and identify legal issues that may arise with civil case preparation
3. Develop the ability to match the appropriate professional resources with specific legal situations

**ASSESSMENT METHODS:**

Student performance may be assessed by examination, quizzes, case studies, oral conversation, group discussion, oral presentations. The instructor reserves the option to employ one or more of these assessment methods during the course.

**GRADING SCALE:**

90%-100% = A  
80%-89.9% = B  
70%-79.9% = C  
60%-69.9% = D  
<60% = E