



# Wayne County Community College District

## COURSE SYLLABUS

### BUS 112 Personal Business Affairs

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**CREDIT HOURS:** 3.00

**CONTACT HOURS:** 45.00

**COURSE DESCRIPTION:**

Phases of business activity in which the individual or family is normally involved: consumer rights, banking, taxation, among others.

**EXPECTED COMPETENCIES:**

Upon successful completion of this course, the student will be able to:

- Use a framework for financial planning to understand the overall role finances play in his/her personal life.
- Apply financial principles to demonstrate sound, practical decision-making in personal financial situations.
- Communicate effectively in dealing with personal business matters.

**ASSESSMENT METHODS:**

Student performance may be assessed by examination, quizzes, case studies, oral conversation, group discussion, oral presentations. The instructor reserves the option to employ one or more of these assessment methods during the course.

**GRADING SCALE:**

90%-100% = A  
80%-89.9%= B  
70%-79.9%= C  
60%-69.9%= D  
<60% = E