

## **BOARD OF TRUSTEES POLICY**

Title: Board Meeting Procedure

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Section: 1.4a

## 1.4A.3 Public Comment

Public Comment contains a total thirty-minute limitation with the following imposed regulations: Public participation is limited to one-half hour, but an exception will be made, if necessary, so that no one's right to address the Board of Trustees will be denied.

The speaker is limited to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Board Chairperson may either reduce the five-minute limit to a three-minute limit for each speaker or the Board of Trustees may waive the half-hour time limit by resolution.

The speaker must give his/her name and subject to the Board Secretary forty-eight (48) hours prior to the public Board of Trustees Meeting. If the person is representing an organization or group, the person should indicate whether the comments or presentation represents the official view of the organization or group.

If a delegation is present to address the Board, the delegation may select up to five spokespersons to speak on its behalf, for a total of not more than 15 minutes.

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board member or District employee.

There shall be no debate.

The speaker is encouraged to provide written copies of his/her comments.

(Apprvd: 4/27/77; Revised 3/27/91, 5/25/94, 5/30/13)